



1: The working week

This is Michael's time sheet. He does shift work.

WEEKLY TIME SHEET Number of hours

Name: *M. Lee*

| Date | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-----------------------|--------|---------|-----------|----------|--------|----------|--------|
| 15th-21st November | 0 | 0 | 0 | 4 | 5 | 9 | 0 |
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Signature: *[Handwritten Signature]*

Date: *21st November*



Activity 1: How many hours did he work?



Can you help Michael work out his hours?

1 How will Michael work out how many hours he needs to be paid for this week?

2 How many hours did Michael work in total for this week?

3 If Michael works more than 8 hours in a day, he gets paid an overtime rate. Will he earn any overtime this week? If so, how many hours of overtime will he be paid for?