



Working together

A lot of people need to use a workshop at one time. What do you need to do to make sure everyone can do their job safely and well?



Activity 6: What should you do?



Read the short situations. What should you do? Tick the statement that you think is correct.

1. You are working in a messy carpentry workshop.

<input type="checkbox"/>	Tidy up now. A clean work shop is more important than the job.
<input type="checkbox"/>	I should tidy up as I work. Then there will be less to do later.
<input type="checkbox"/>	I should wait until the work is finished and then tidy up with the rest of the team.

2. The people you work with are chatting and laughing.

<input type="checkbox"/>	You should tell them never to talk when other people are working.
<input type="checkbox"/>	You should be friendly but don't distract people when they are working.
<input type="checkbox"/>	You should join in. Having a laugh helps the day go faster.

3. You're not sure what your tutor wants you to do.

<input type="checkbox"/>	Ask you friend for help – they might have heard.
<input type="checkbox"/>	Start working – you'll probably work it out as you go.
<input type="checkbox"/>	Go back to your tutor and ask for help.

4. Someone asks you for help.

<input type="checkbox"/>	Ignore them – you need to concentrate on your own work.
<input type="checkbox"/>	Tell them to ask someone else – you might not know the answer.
<input type="checkbox"/>	See how you can help.