



Pearson

PoP Offline Installation Guide

qualifications management application

Version 05.16



About this guide

This user guide is written for centre staff who use Pearson Onscreen Platform. This can be accessed by the following users:

- Anyone with administration rights / permission to install software on your computer

The ‘**Pearson Onscreen Platform**’ installation file can be located on the Pearson Website ‘[here](#)’. By installing the Pearson Onscreen Platform, it allows you to Manage, Launch a Test Offline and Upload Test Results.

Within this guide, you will learn the steps required to manage the following activities:

- Download and install Pearson Onscreen software
- How to configure web browser for trusted sites

If you do not have administration rights or permission to install software on your computer, you will need to address this with your IT department.

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Before you start

Section Overview

In order to be able to install the Pearson Onscreen Platform your computer needs to meet the minimal specification requirements for the software to work effectively .

1

This part of the guide is to help you understand and install the Pearson Onscreen Platform (Offline). You will need to ensure your computer meets the minimum system requirements in order to be able to use the software.

What is Pearson Onscreen Platform (Offline)?

It is the new onscreen testing system which is accessed by all approved centres that facilitate onscreen assessments with no active internet connection required for testing.

System requirements.

Minimum System Requirements:

- Windows Vista SP2, 7 SP1 or greater
- Dual core processor
- Minimum 10GB Hard disk space
- RAM 512mb
- Network Adapter installed
- Screen Resolution of 1024x768 or more

Pre-requisites:

- .NET Framework 4.5
- Offline platform installer
- Full administration rights during installation
- IIS Express 8
- Port 8080 is open
- Access to the qualifications management application.

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Installation

Section Overview

This section guides you through the download of the Person Onscreen Platform and the process for installing the software.

During the installation a diagnostic check will be performed. If any of the software is missing, the system will attempt to install this for you which will require you to accept the terms and conditions before doing so.

2

This part of the guide explains how to install Pearson Onscreen Platform (Offline).

Step 1

Download the Pearson Onscreen Platform (Offline) installation file [here](#). Scroll down to the bottom of the page to locate and download the POP installation file.

Step 2

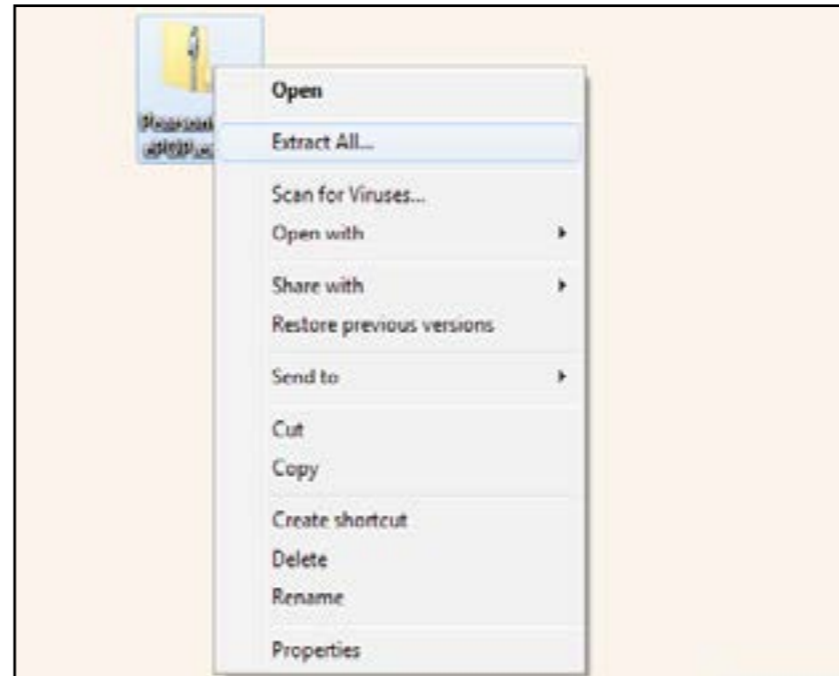
The installation files are contained in a Zip folder. Once downloaded right click on the Zip folder and from the pop up menu select 'Extract All'.

Open the folder that has just been extracted and double click the PearsonOfflinePOP.exe file to begin installation of the Pearson Onscreen Platform (Offline) software.

Step 3

The setup will run a diagnostic test to confirm that your system meets minimum technical requirements. Click 'Install' to continue.

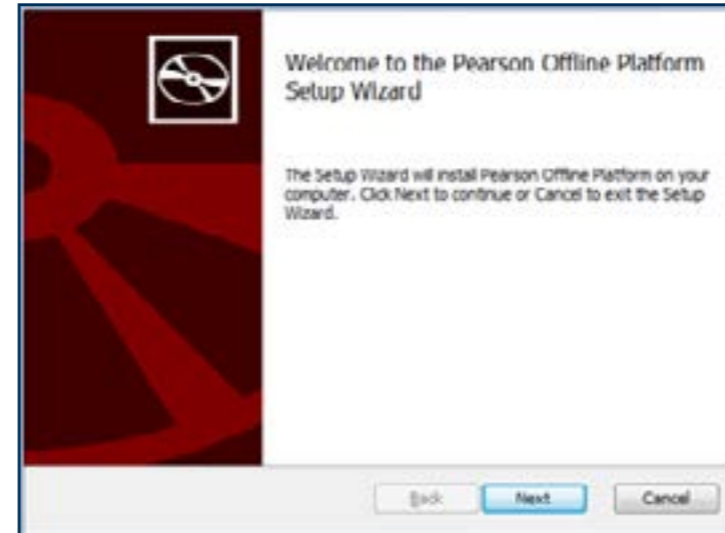
Please note: If your system does not meet the minimum technical requirements, the installation will attempt to install the necessary software, which will require you to accept the terms and conditions.



Installation (continued)

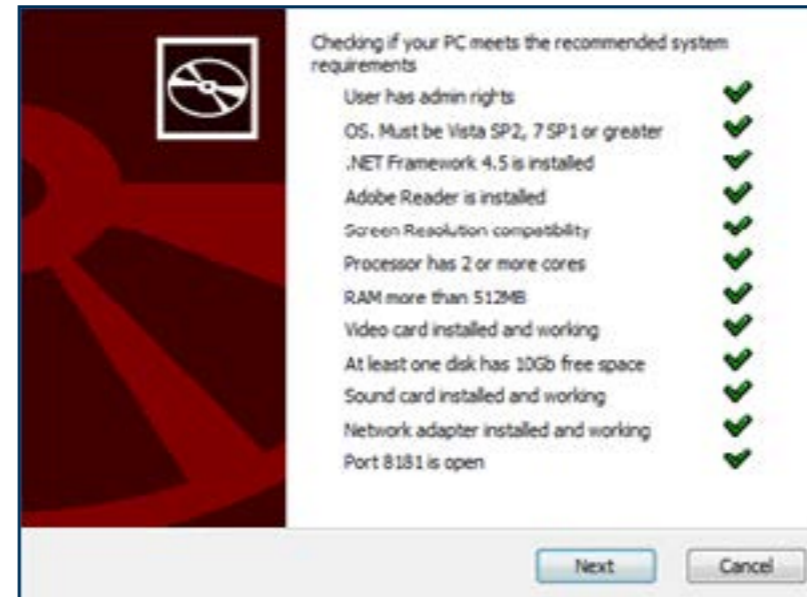
Step 4

Click 'Next' to start the setup wizard which will check the minimum technical requirements.



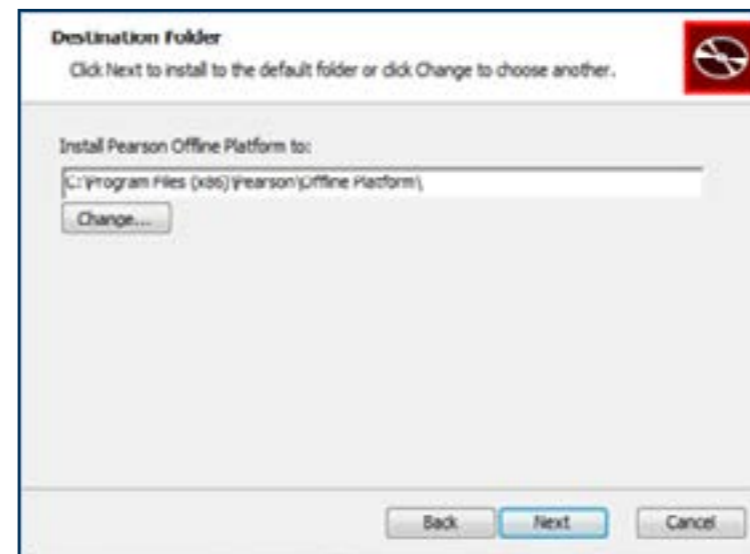
Step 5

Click 'Next' once the technical requirements have been met.



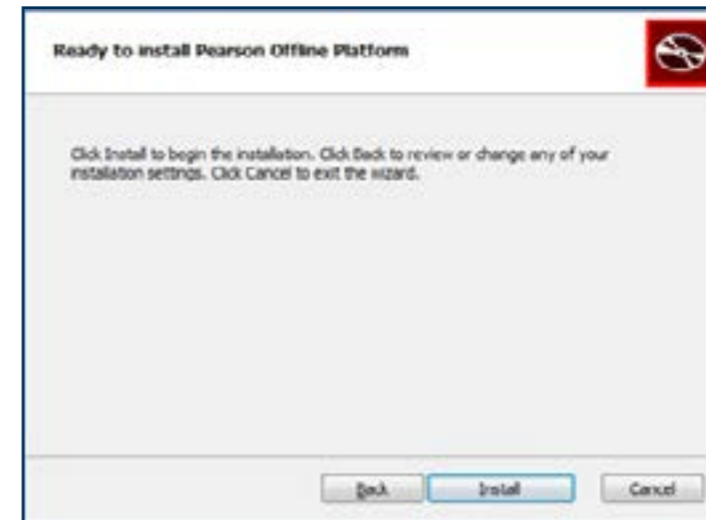
Step 6

Confirm the location where Pearson Onscreen Platform (Offline) is to be saved on your computer and click 'Next'.



Step 7

Click **'Install'** to continue, **'Back'** to change your settings, or **'Cancel'** to close the installation.



Step 8

Once the installation is complete click **'Finish'** to exit the wizard. Pearson Onscreen Platform (Offline) has been installed on your the computer.



Configuration

Section Overview

This section guides you through the process of configuring your web browser which makes sure that the Person Onscreen Platform communicates with Pearson effectively.

In order to do this you will be required to add 3 web addresses to your trusted sites. No matter which web browser you use we advise that you use Internet Explorer to make these changes.

3

Configuration

This part of the guide explains how to configure Windows Trusted Sites to ensure Pearson Onscreen Platform can communicate with Pearson. You must have permission to change Windows Internet settings.

Step 1

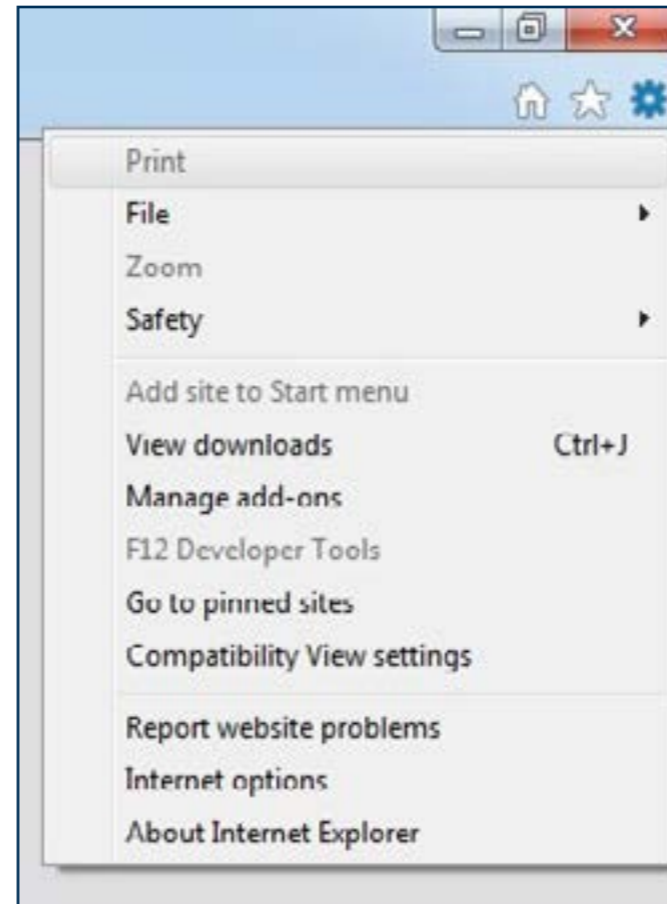
To ensure the Pearson Onscreen Platform can communicate with Pearson you need to add 3 addresses to Windows Trusted Sites.

Whichever browser you use you will need to launch Internet Explorer to add these sites to Windows.



Step 2

Once Internet Explorer is open, select settings from top right. The settings are indicated by a cog icon. From the menu select 'Internet options'.



Step 3

Select the 'Security' tab, 'Trusted sites' then click the 'Sites' button.

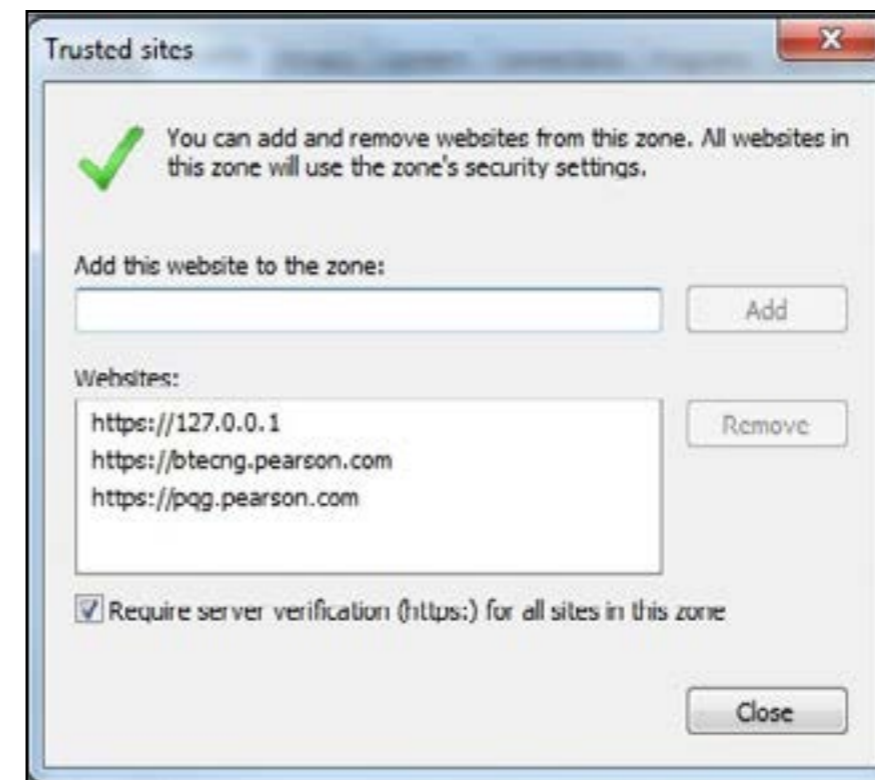


Step 4

One by one add the following 3 addresses to Windows trusted sites by adding the address into the 'Add this website to the zone' field and clicking the 'Add' button.

https://127.0.0.1
https://pqg.pearson.com
http://btecng.pearson.com

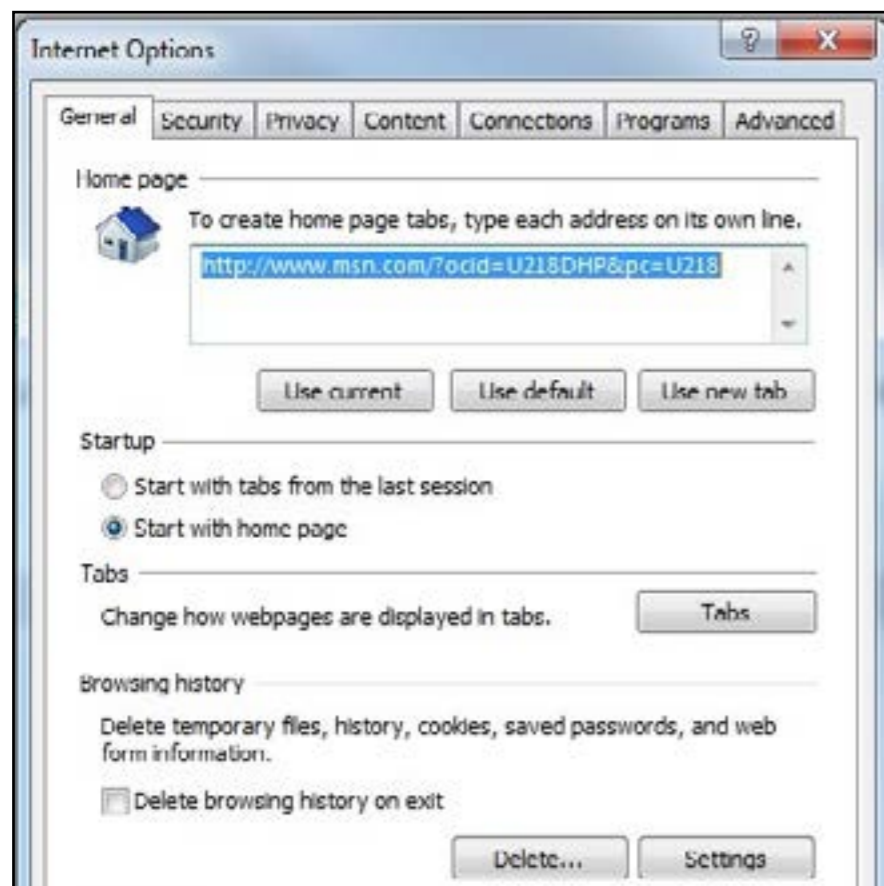
Once all 3 address have been entered click 'Close' to exit



Step 5

For the changes to take effect you need to delete some temporary internet files.

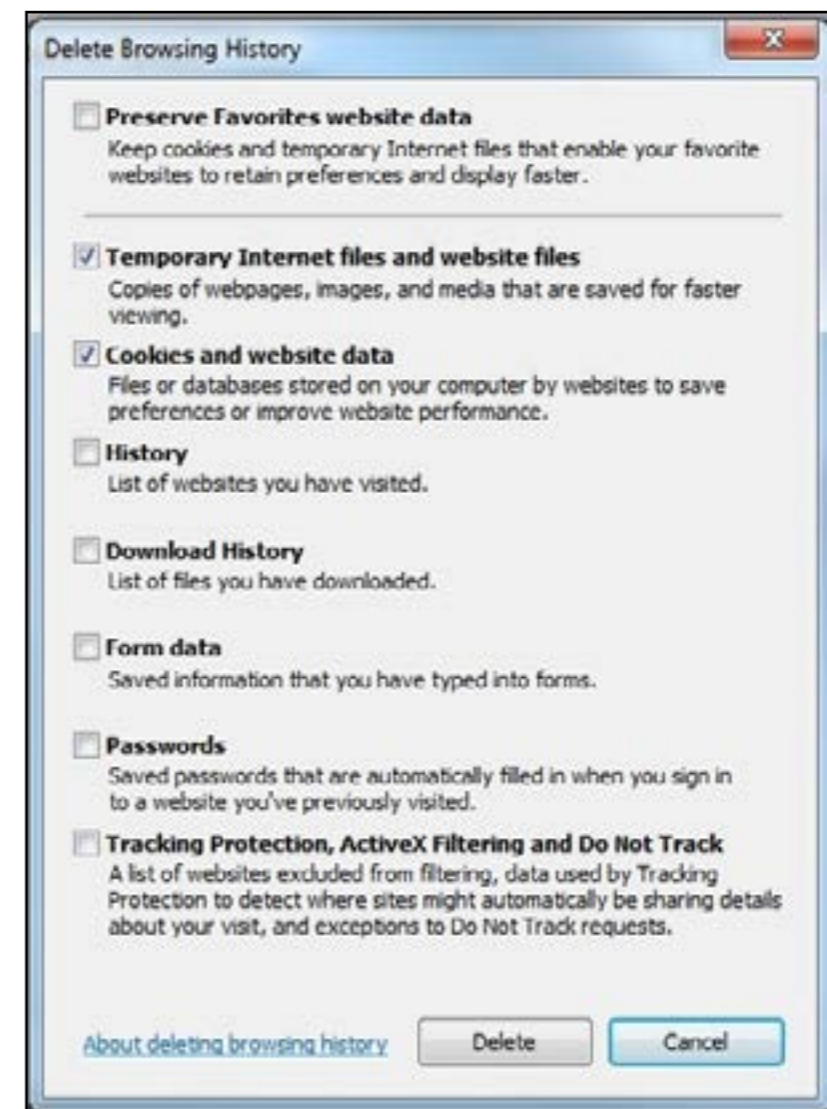
Select the 'General' tab and then the 'Delete' button from the browsing history section.



Step 6

Ensure 'Temporary Internet files' and 'Cookies and website data' are ticked. You can untick the other options if you wish.

Click 'Delete' and then 'Ok' to finish. You will be notified when the deletion is complete.



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