

Top-up fees and drop-down refunds for 2019/20

A top-up fee is charged when a learner who has completed a qualification and received a certificate wants to extend this to a larger qualification from the same specification.

Please note the below fees are calculated on the basis that both the initial and the top up registrations are processed in the 2019/20 price list year (1 August 2019 - 31 July 2020).

BTEC Firsts, Nationals and Higher Nationals

Qualification Suite	Initial Product	Product Topped Up To	Initial Product Fee	Product topped up to fee	Top-up Fee Inc Admin Fee
Firsts	BTEC Level 1/Level 2 First Award	BTEC Level 1/Level 2 First Certificate	£61.10	£106.40	£67.10
	BTEC Level 1/Level 2 First Award	BTEC Level 1/Level 2 First Diploma	£61.10	£154.75	£115.45
	BTEC Level 1/Level 2 First Certificate	BTEC Level 1/Level 2 First Diploma	£106.40	£154.75	£70.15
Nationals	BTEC Level 3 Certificate	BTEC Level 3 Subsidiary Diploma	£101.20	£142.20	£62.80
	BTEC Level 3 Certificate	BTEC Level 3 Diploma (90 Credit)	£101.20	£162.60	£83.20
	BTEC Level 3 Subsidiary Diploma	BTEC Level 3 Diploma (90 credit)	£142.20	£162.60	£40.80
	BTEC Level 3 Subsidiary Diploma	BTEC Level 3 Diploma	£142.20	£184.20	£63.80
	BTEC Level 3 Subsidiary Diploma	BTEC Level 3 Extended Diploma	£142.20	£204.65	£84.25
	BTEC Level 3 Diploma (90 credit)	BTEC Level 3 Diploma	£162.60	£184.20	£43.20
	BTEC Level 3 Diploma (90 credit)	BTEC Level 3 Extended Diploma	£162.60	£204.65	£63.85
	BTEC Level 3 Diploma	BTEC Level 3 Extended Diploma	£184.20	£204.65	£40.90

Qualification Suite	Initial Product	Product Topped Up To	Initial Product Fee	Product topped up to fee	Top-up Fee Inc Admin Fee
2016 Nationals	BTEC Level 3 National Certificate	BTEC Level 3 National Extended Certificate	£106.85	£148.65	£63.60
	BTEC Level 3 National Certificate	BTEC Level 3 National Foundation Diploma	£106.85	£171.60	£86.55
	BTEC Level 3 National Extended Certificate	BTEC Level 3 National Foundation Diploma	£148.65	£171.60	£44.75
	BTEC Level 3 National Extended Certificate	BTEC Level 3 National Diploma	£148.65	£194.70	£67.85
	BTEC Level 3 National Extended Certificate	BTEC Level 3 National Extended Diploma	£148.65	£219.35	£92.50
	BTEC Level 3 National Foundation Diploma	BTEC Level 3 National Diploma	£171.60	£194.70	£44.90
	BTEC Level 3 National Foundation Diploma	BTEC Level 3 National Extended Diploma	£171.60	£219.35	£69.55
	BTEC Level 3 National Diploma	BTEC Level 3 National Extended Diploma	£194.70	£219.35	£46.45
Higher Nationals	BTEC Level 4 HNC QCF	BTEC Level 5 Diploma (HND) QCF	£195.00	£240.00	£66.80
	BTEC Level 4 HNC RQF	BTEC Level 5 Diploma (HND) RQF	£206.00	£262.00	£77.80

Drop-down Refunds

Pearson provides a refund to those centres who have had learners move to, and complete, a shorter BTEC qualification of the same subject and level. The refund due is calculated as the difference between the cost of the larger and smaller qualification, minus an administration fee of 50% of the difference. The administration fee is capped at £21.80.