



Performance Verification Packet

Commercial Carpenter

This performance verification is designed as one method to evaluate job skills and safe work habits of a participant. The performance of the participant must be evaluated by an NCCER certified evaluator, at an NCCER authorized assessment site and be approved by an NCCER accredited assessment center. For a Certified Plus credential, the version of the assessment and performance verification must be the same.

NCCER PERFORMANCE VERIFICATION HOW TO SHEET
COMMERCIAL CARPENTRY

Participant

- 1) Print your last name, first name, and social security number.
- 2) Print your company name, current employer, and the state where your employer's main office is located.
- 3) In the space provided for "Participant Signature," sign your name and enter the date you signed the form.

Performance Evaluator

- 1) In the space provided for "Site Code," enter the postal zip code of the location where the performance verification is being conducted.
- 2) In the column provided for "Date," enter the date the participant completed each of the tasks. This date is important because there may be times a participant does not complete the performance verification in one day.
- 3) In the space provided for "Performance Evaluator," sign your name.
- 4) In the space provided for "Date," next to your signature, list the date the participant successfully completed all of the tasks.

Administrator

- 1) In the space provided for "Administrator," sign your name. Your signature indicates that the performance evaluator is certified to conduct this performance verification and that it was conducted within the guidelines of the NCCER. Do not use a signature stamp.
- 2) In the space provided for "Date", next to your signature, list the date that this performance verification form is being sent to the NCCER for entry into the National Registry.
- 3) In the space provided for "Accredited Assessment Center," print the name of the accredited assessment center that is conducting this performance verification.

NCCER PERFORMANCE VERIFICATION CANDIDATE SUMMARY
COMMERCIAL CARPENTER

Objectives

The candidate will demonstrate the ability to lay out a small stair unit, demonstrate the ability to build headers, lay out and install a steel/wood stud structural wall, lay out and mortise hinges in a wooded door, install a lock set, make three non-typical miter cuts, set up and adjust a leveling instrument, and use differential leveling procedures.

Scope

This Performance Verification provides a means to observe and evaluate competencies in the following areas:

- Stairs
- Building headers and structural walls (Building a load bearing box header)
- Installing a door and hardware
- Miter cuts and coped joints
- Leveling
- Safety

Materials Required

- | | |
|-----------------------------------|---|
| • PPE | • Jig saw/coping saw |
| • Stringer material or equivalent | • Wood rasp |
| • Framing square | • Molding |
| • Measuring tape | • Builder's level of equivalent w/ tripod |
| • Pencil | • Survey rod |
| • Calculator | • 5'-0" wall studs & king studs |
| • Hammer | • 4'-4" jack studs |
| • Saw | • 1"-8" lower cripple stud |
| • Nails | • 8" upper cripple stud |
| • 12-2x4s 8' long | • 1'-8" head & sill track |
| • Wood chisel/router | • 3'-8 ½" top & bottom track |
| • Mallet | • 1'-11 ¼" bottom of header track |
| • Utility knife | • 1'-9 ¼" header members |
| • #2 Phillips screw driver | • 6 ½" header end support |
| • Set of butt hinges w/screws | • Plans |
| • Lock set | |
| • Sliding T-bevel | |
| • Miter saw | |

Time Required

NCCER PERFORMANCE VERIFICATION CANDIDATE SUMMARY
COMMERCIAL CARPENTER

Up to four (4) hours

Tasks

Evaluator will provide necessary P& IDs, specification sheets, instrument index, and job-specific details for each task.

- **Lay out a small stair unit with a given rise and run.**
- **Demonstrate the ability to build headers**
 - Back-to-back.
 - Box.
 - L-header.
- **Lay out and install a steel/wood stud structural wall with openings, including bracing and blocking.**
- **Lay out and mortise hinges in a wooden door and install a lockset using the proper safety precautions.**
- **Make three non-typical miter cuts at various angles using a miter saw and make and fit a coped joint.**
- **Set up and adjust a leveling instrument**
 - Use differential leveling procedures to determine site and building elevations with a minimum of one turning point.
- **Properly used the following PPE:**
 - Hard hat
 - Safety glasses
 - Safety shield
 - Ear plugs
 - Gloves
 - Proper clothing

NCCER PERFORMANCE EVALUATOR CHECKLIST
COMMERCIAL CARPENTER

Date
completed

Task

___ - ___ - ___ **1. Lay out a small stair unit with a given rise and run**

___ - ___ - ___ **2. Demonstrate the ability to build headers**

- Back-to-back
 - Box
 - L-header
-

___ - ___ - ___ **3. Lay out and install a sell/wood stud structural wall with openings, including bracing and blocking.**

___ - ___ - ___ **4. Lay out and mortise hinges in a wooden door and install a lockset using the proper safety precautions.**

___ - ___ - ___ **5. Make three non-typical miter cuts at various angles using a miter saw and make and fit a coped joint.**

___ - ___ - ___ **6. Set up and adjust a leveling instrument**

- Use differential leveling procedures to determine site and building elevations with a minimum of one turning point.
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___ - ___ - ___ **7. Safety**

- Properly used the following PPE:
 - Hard hat
 - Safety glasses
 - Safety shield
 - Ear plugs
 - Gloves
 - Proper clothing



PERFORMANCE VERIFICATION FORM

Commercial Carpenter – COMCARP27_02 - CRAFT

Candidate Information		
_____	_____	_____
Last Name	First Name	Social Security Number
_____	_____	_____
Employer/Company Name	State	Site Code
Evaluator		
_____	_____	_____
Last Name	First Name	Social Security Number

Task Number	TASK	DATE (MM/DD/YY)	START TIME	END TIME
01	Lay out a small stair unit (27110-06, 27405-08)			
02	Demonstrate the ability to build headers (27106-06)			
03	Lay out and install a stud structural wall (27106-06)			
04	Lay out and mortise hinges in a wooden door & install a lockset (27109-06, 27208-07)			
05	Make three non-typical miter cuts (27103-06)			
06	Set up and adjust a levelling instrument (27401-08, 27402-08)			
07	Safety (00101-04)			

Consent/Release: I, the undersigned, do hereby authorize the National Center for Construction Education and Research (NCCER) to release the information and results attained through the administration of the National Craft Assessment and Certification Program (NCACP) to the organization referenced below, and acknowledge that the employer noted above is my present employer.

Accredited Assessment Center: _____

Participant: _____ **Date:** _____

Performance Evaluator: _____ **Date:** _____

Primary Administrator: _____ **Date:** _____

Last Updated: September 2010
Return Completed Form To:
NCCER Registry
13614 Progress Blvd • Alachua, FL 32615
1-888-622-3720