

Pearson LCCI Level 4 Certificate in Organisational Behaviour and Performance - Command verbs

Taxonomies

Each subject should have an agreed taxonomy defined together with the expectations of candidates when answering these command words. Writers should adhere to this agreed taxonomy throughout.

Give/state/name	Provide a definition according to published frameworks/legislation.
Identify	Provide a single word or short response to pick out the key factor(s) or element(s).
Describe	Giving an account of something including a series of features/points/trends/factors.
Explain	Provide sufficient detail and/or understanding in responses. Learners use linkage words such as 'therefore', 'so that' and 'because' to expand on the initial point made.
Analyse	Examine in detail to discover the meaning or essential features of a theme, topic or situation. Break something down into its components, examine factors methodically and in detail to recognise patterns by applying concepts and making connections to predict consequences.
Assess	Provide sufficient detail and/or understanding in responses. Learners will break something down into its components, examine factors methodically and in detail to present logical and coherent reasoning.
Evaluate	Examine in detail the meaning or essential features of a theme, topic or situation; break something down into its components; examine factors methodically and in detail, identify separate factors, say how they are related and how each one contributes to the topic to make reasoned judgements and conclusions.