

The Spoken Language endorsement for GCSE (9-1) English Language (1EN0)

This document sets out the requirements of the Spoken Language endorsement for GCSE (9-1) English Language (1EN0) including the recording, storing and submission of spoken language assessments.

The preparation and assessment of spoken language is a compulsory requirement of the course of study. It will appear on all students' certificates as a separately reported grade, alongside the overall grade issued.

Overview

Students must demonstrate their presentation skills in a formal setting, listen and respond to questions and feedback, and use spoken English effectively.

Presentation:

The spoken language presentation may take a variety of forms, including:

- (a) a speech or talk by a student, followed by questions from the audience or
- (b) a formal debate or dialogue, such as an interview where the student is able to prepare extended responses to questions or prompts which have been shared in advance, followed by questions from the audience.

In all cases, the presentation should be prepared and last no longer than 10 minutes.

Audience:

Students must give their presentations to an audience, which must always include the teacher.

The size and composition of the audience should be determined by the teacher, in discussion with the student. However, where the audience is the teacher only, the presentation and dialogue should be designed in such a way that it could have a potentially wider audience than just one person (e.g. it replicates a television interview).

Assessment criteria

Students should be assessed either live or from recordings.

There are no marks for the Spoken Language endorsement. Students should be awarded a grade (Pass, Merit or Distinction) using the assessment criteria below. Students who do not reach the Pass standard, or who do not attempt the assessment, must be recorded as Not Classified. This grade will appear on the student's certificate.

In order to achieve a particular grade, a student must meet all of the criteria for that grade.

General criteria		
<p>To be awarded a Pass, Merit or Distinction a Learner must:</p> <ul style="list-style-type: none"> • be audible, and • use Spoken Standard English which, for the purposes of the spoken language assessment, means that a Learner must: <ul style="list-style-type: none"> ◦ be intelligible, and ◦ generally use language appropriate to the formal setting of the presentation. 		
Pass	Merit	Distinction
<p>In addition to the general criteria, to be awarded a Pass a Learner's performance in his or her spoken language assessment must meet all of the following criteria –</p> <ul style="list-style-type: none"> • expresses straightforward ideas/information/feelings, • makes an attempt to organise and structure his or her presentation, • makes an attempt to meet the needs of the audience, and • listens to questions/feedback and provides an appropriate response in a straight forward manner. 	<p>In addition to the general criteria, to be awarded a Merit a Learner's performance in his or her spoken language assessment must meet all of the following criteria –</p> <ul style="list-style-type: none"> • expresses challenging ideas/information/feelings using a range of vocabulary, • organises and structures his or her presentation clearly and appropriately to meet the needs of the audience, • achieves the purpose of his or her presentation, and • listens to questions/feedback responding formally and in some detail. 	<p>In addition to the general criteria, to be awarded a Distinction a Learner's performance in his or her spoken language assessment must meet all of the following criteria –</p> <ul style="list-style-type: none"> • expresses sophisticated ideas/information/feelings using a sophisticated repertoire of vocabulary, • organises and structures his or her presentation using an effective range of strategies to engage the audience, • achieves the purpose of his or her presentation, and • listens to questions/feedback, responds perceptively and if appropriate elaborates with further ideas and information.

Re-use (carry forward) of Spoken Language grades

A student who is re-taking GCSE English Language (post-16) may re-use a previous certificated grade for the Spoken Language endorsement, even if it was awarded by another awarding body.

External monitoring

Each centre is required to provide audio-visual recordings of the presentations of a sample of students. There is no requirement to record the presentations of all students.

For further information, please see *Guidance on making and submitting recordings for the spoken language endorsement for GCSE (9-1) English Language (1EN0)*, which will be available on the jcq website <http://www.jcq.org.uk/exams-office>.

Head of centre declaration

Heads of centres are required to complete a declaration which will be available in the issue 2 specification and submit this at the same time as their students' recordings.

Assessment record sheet

A record sheet to assist with assessment will be provided in the issue 2 specification. One should be completed for each student, but these should not be submitted to monitors unless requested.

Guidance on making and submitting recordings for the Spoken Language endorsement for GCSE (9-1) English Language (1EN0)

1. Recording of the presentations

The presentations should be saved on DVDs or USBs. Each recording must be saved individually and not as one long recording of multiple students. The recording must be made under controlled conditions¹. It must be a complete, unedited recording of each performance. The presentations can be undertaken by students and recorded by the centre at any time during the course. Recordings should then be securely stored until it is time to submit the work to Pearson's monitor, whose responsibility it will be to ensure that the centre's assessment is in line with the national standard.

The camera must be positioned to ensure the best possible sound and visual quality. The centre must ensure that the camera is not obscured, e.g. by the backs of people's heads.

In joint performances students should wear name badges in order to indicate which student is which. At the start of each performance the candidate must state their full name. There is a requirement for an audience of at least one person, which can be the teacher, to be present during the recording. The audience must include the teacher.

The recording must be readable through one of the following programmes: Windows Movie Maker, Real Time, VLC or Quicktime. We advise that you save the recordings in one of the following file types: MPEG, FLV, MOV, WMV or RM.

2. Transfer onto DVDs or USBs

You must submit the recording of the presentation/s on DVDs or USBs. More than one piece of work can be submitted on each DVD/USB.

We advise that you create data file DVD/USBs organised in the following way:

- Create a file for each student. Each file should be named according to the following naming convention: [centre #]_[candidate number #]_[surname]_[first letter of first name]_[grade] Example: Joshua Smith with candidate number 7890 at centre 12345 would have work in a folder titled, "12345_7890_Smith_J_Merit"
- Each folder must contain the recording of the presentation.
- The DVD/USBs should be clearly labelled with: - centre number and name, - 'GCSE English Language 9-1 – Spoken Language endorsement - May 2017', - DVD/USB number (if more than one is being provided e.g. 1 of 2).

¹ Please see the JCQ Instructions for conducting non-examination assessments (new GCE & GCSE specifications).

Centres are reminded that DVD/USBs are not returned, therefore you must make a copy for your own records and in case discs are damaged or lost within the postal system. The DVD/USBs must be new and unused.

3. Submission of work to monitors

Centres should only submit presentations for students who are certificating in the year of submission. Centres are advised that Pearson will not accept any responsibility for storing work ready for future series or for returning this to centres.

It is the centre's responsibility to check all performances on a computer before sending to the monitor. You must ensure the quality of the sound and picture of the recordings is sufficient to enable performances to be marked. Before the DVD/USBs are sent for marking, the teacher should check that:

- The files submitted play on all computers/operating systems. For instance, if the DVD/USB was created on an Apple Mac computer, you must check that the DVD/USB files can be opened on a Microsoft Windows computer
- An audio signal has been successfully recorded on the DVD/USB. You should ensure that the camera being used has appropriate facilities for adjusting recorded sound levels
- A copy has been made of each presentation in case of postal problems.
- Centres are provided with a record sheet for use in assessing students' performances. One record sheet should be completed for each student. These forms should not be submitted to monitors unless requested.

The Head of Centre declaration (available in the appendices of the issue 2 GCSE [9-1] English Language [1EN0] specification and online at <http://qualifications.pearson.com>) should be submitted at the same time as the recordings.

Submission checklist:

- Files saved to the folder structure described above
- Files checked on Apple/PC (as appropriate) for audio-visual quality
- Disc/USB submitted with centre name
- Backup copy made and stored securely
- Assessment record sheet completed for each student (to be retained by the centre)
- Head of Centre declaration completed correctly and included

Submission requirements will be confirmed following the publication of the JCQ *Instructions for conducting non-examination assessments (new GCE & GCSE specifications)*. Provisionally, these are expected to be as follows:

No. of students at centre	No. of students whose presentations must be recorded	Minimum no. of students at each grade (D, M, P)⁺
30 or fewer	All students	10 ⁺⁺
Over 30	30	10 ⁺⁺⁺

⁺ All students at a grade if the centre has fewer than the stated minimum. Students assessed as Not Classified should not be included.

⁺⁺ For example, if a centre has 15 D students, 11 M students and 3 P students, all of these students will be in the sample.

⁺⁺⁺ For example:

- (a) if a centre has 21 D students, 14 M students and 3 P students, the sample will consist of 10 of the D students, 10 of the M students and all of the P students, with 7 additional students (from D and/or M) to make the overall sample up to 30.
- (b) if a centre has no D students, 7 M students and 60 P students, the sample will consist of all of the M students and 23 of the P students.