

BTEC Level 3 Nationals in Business

Get ready for external assessment

**Your quick-reference support guide for teachers
and tutors**



Business



Business

Why have we created this guide?

We have created this easy-to-use guide to bring together details of all the support materials and key information you can use to help prepare your learners for the external assessments in the Business sector, provided at a unit level.

We would also suggest that you refer to the Instructions for Conducting External Assessments document. This guide provides you with the information you need to carry out external assessments for BTEC Nationals. It takes you through: what you need to do; who's responsible at each stage and; gives additional advice and guidance around best practice. This document can be found [here](#).



What does this guide provide?

This short guide presents all information below at unit level:

- a breakdown of our existing support
- an overview of what additional support is coming up
- a list of external assessment dates for summer 2019
- What's new for 2019



Business

Choose your unit...

Unit 2

Developing a Marketing Campaign



Unit 3

Personal and Business Finance



Unit 6

Principles of Management



Unit 7

Business Decision Making



Unit 2: Developing a Marketing Campaign

(click on each link to access materials)



Business

Sample assessment support

[Sample Assessment Material](#)

(for learners to sit as mocks)

[Administrative Support Guide](#)

(guidance on how to run an assessment)

a free sample from our student books*

To support preparation for assessment, by clicking [here](#)

Past tasks & reports

Summer 2017

[Task](#)

[Mark Scheme](#)

[Lead Examiner Report](#)

January 2018

[Task](#)

[Mark Scheme](#)

[Lead Examiner Report](#)

Summer 2018

[Task](#)

[Mark Scheme](#)

[Lead Examiner Report](#)

Unit 3: Personal and Business Finance

(click on each link to access materials)



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(for learners to sit as mocks)

[Sample Marked Learner Work](#)

(to see how mark schemes are applied)

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Past papers & reports

Summer 2017

[Past paper](#)

[Mark Scheme](#)

[Lead Examiner Report](#)

January 2018

[Past paper](#)

[Mark Scheme](#)

[Lead Examiner Report](#)

Summer 2018

[Past paper](#)

[Mark Scheme](#)

[Lead Examiner Report](#)

Unit 6: Principles of Management

(click on each link to access materials)



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Past tasks & reports

January 2018

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Summer 2018

[Task](#)

[Mark Scheme](#)

[Lead Examiner Report](#)

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Unit 7: Business Decision Making

(click on each link to access materials)



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Business

Key dates for summer 2019

Business				
EXAMS				
Unit	Date	Time	Duration	
31463H Business - Unit 3: Personal and Business Finance	23/05/2019	PM	2 hours	
SET TASKS				
Unit	Release Date	Window for Supervised period	Submission deadline	Length
31489H Business - Unit 2: Developing a Marketing Campaign	Part A: 29/04/2019 Part B: 13/05/2019	13/05/2019 - 14/05/2019	16/05/2019	Prep: 6 hours Supervised: 3 hours
31588H Business - Unit 6: Principles of Management	Part A: 29/04/2019 Part B: 07/05/2019	07/05/2019 - 08/05/2019	10/05/2019	Prep: 6 hours Supervised: 3 hours
31589H Business - Unit 7: Business Decision Making	16/05/2019	16/05/2019 - 17/05/2019	21/05/2019	Supervised: 3 hours

You should check the official timetable in case of any changes.
The full summer 2019 timetable can be found [here](#)



Business

What is new for 2019?

ResultsPlus

a free online results analysis tool for teachers that gives you a detailed breakdown of your students' performance in Edexcel exams.

Widely used by teachers across the country, ResultsPlus provides a detailed analysis of your students' performance and helps you to identify topics and skills where your students could benefit from further learning, helping them gain a deeper understanding of their subject.

examWizard

An online resource containing a huge bank of past paper questions and support materials to help you create your own mock exams and tests. Available for a range of GCSE, A level subjects, BTEC and Functional Skills, examWizard is easy to use, intuitive and saves you valuable time.



Business

Specialist help and advice

You also have access to specialist support and advice from our business subject advisor, Colin Leith.

Colin will be happy to help with any questions you may have about your BTEC Level 3 Business qualifications.

Colin Leith

Economics and Business

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