

Working within the Private Security Industry

Unit reference number: K/506/7176

QCF level: 2

Credit value: 1

Guided learning hours: 10

Unit aim

This unit is for individuals who wish to work in the private security industry and who require an SIA licence to practise.

It covers the following areas of knowledge that are common across different sub-sectors: door supervision, security guarding, CCTV operations and vehicle immobilisation.

In this unit you will look at the key information required across the security sector, including how the security sector operates, the key legislation that applies to the industry, and how to keep yourself and others safe in the workplace. You will also learn about standards of behaviour, effective communication and customer care.

Essential resources

For this unit, Centres must conform to the requirements stipulated by the SIA in the Introduction to Learning Leading Towards Licence-linked Qualifications (available from the SIA website) with regard to facilities, trainer qualifications, sector competence of trainers and examination facilities.

Learning outcomes, assessment criteria and summary of changes

To pass this unit, the learner needs to demonstrate that they can meet all the learning outcomes for the unit. The assessment criteria determine the standard required to achieve the unit.

Sections **highlighted** indicate where an LO or AC has changed significantly from the previous version of the unit.

Learning outcomes		Assessment criteria		Summary of significant changes between old and new unit
1	Know the main characteristics of the Private Security Industry	1.1	Identify the key purposes of the private security industry	Changed from 'purpose and main features'
		1.2	State the functions of the Security Industry Authority (SIA)	
		1.3	Identify standards of behaviour required of a security operative	Changed from 'Describe the main qualities'
		1.4	Identify different sectors within the private security industry	
		1.5	Identify the benefits of linking with crime reduction initiatives	New assessment criterion
2	Understand legislation as it applies to the individual in carrying out a licensable activity	2.1	Identify the differences between Civil and Criminal Law	
		2.2	State the main aims of the Private Security Industry Act 2001	
		2.3	Identify key legislation relating to promoting equality and diversity in the workplace	Amalgamation of previous AC 2.2-2.5
3	Understand the importance of safe working practices to comply with legal requirements	3.1	State the importance of Health & Safety in the work environment	LO changed from 'relevant aspects of health and safety in the workplace'
		3.2	State the meaning of 'duty of care'	New assessment criterion
		3.3	Identify the responsibilities of employees, employers and the self-employed under Health and Safety at Work legislation	
		3.4	Identify methods for safe manual handling	
		3.5	Recognise 'risks' in relation to health and safety at work	New assessment criterion

		3.6	State how to minimise risk to personal safety and security	
		3.7	Identify typical workplace hazards	
		3.8	Identify safety signs and signals	
		3.9	State reporting procedures for Health and Safety accidents and incidents	
		3.10	Identify who to contact in first aid situations	New assessment criterion
4	Understand fire procedures in the workplace	4.1	Identify basic fire safety measures	Changed from 'Describe how fire can be prevented'
		4.2	Identify the elements that must be present for fire to exist	
		4.3	Identify classifications of fire	
		4.4	Identify basic fire fighting equipment	
		4.5	State the different types of fire extinguishers and their uses	
		4.6	State the actions to be taken upon discovering a fire	
		4.7	State the importance of understanding fire control panels	New assessment criterion
		4.8	State the importance of understanding fire evacuation procedures	
		4.9	Identify the role and responsibilities of a fire marshal	New assessment criterion
5	Understand emergencies and the importance of emergency procedures	5.1	Identify responses to different types of emergencies	LO now has a broader focus. Changed from 'Know how to deal with non-fire related work place emergencies'. ACs more specific.
		5.2	State how to make emergency calls	New assessment criterion
		5.3	Identify actions to be taken in the event of personal injury	New assessment criterion
		5.4	Identify factors which may indicate individuals could be vulnerable and at risk of harm	New assessment criterion
		5.5	State actions to take when individuals have been identified as vulnerable and at risk of harm	New assessment criterion
		5.6	Identify how to report indicators of child sexual exploitation	New assessment criterion

		5.7	Identify behaviours that could indicate suspicious or terrorist activity	New assessment criterion
		5.8	Identify actions to be taken in the event of a security threat	New assessment criterion
		5.9	State the importance of a business continuity plan	New assessment criterion
6	Understand the importance of communication skills and customer care	6.1	State the basic elements of communication	Focus of the LO is now 'the importance of'. Changed from Understand the principles of effective communication and customer care
		6.2	Identify the different types of communication	
		6.3	State the importance of communication in delivering customer care	Changed from 'State the importance of effective communication in the workplace'
		6.4	Identify different types of customers and how their needs can vary	
		6.5	State the principles of customer care	
		6.6	Identify best practice in relation to telephone communications	New assessment criterion
		6.7	Identify best practice in relation to radio communications	New assessment criterion
		6.8	Recognise the call signs of the NATO phonetic alphabet	New assessment criterion
