

## **Unit 2:**

# **Working as a Security Officer within the Private Security Industry**

**Unit reference number:** Y/506/7108

**QCF level:** 2

**Credit value:** 1

**Guided learning hours:** 10

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### **Unit aim**

This unit is intended for people who want to work in the private security industry and who require an SIA licence to practise. It covers the knowledge and understanding for areas that are relevant to the role of a security officer. This unit covers the specialist knowledge and understanding required to become a licensed security officer. Generic knowledge that applies across different parts of the security industry is covered in Unit 1: Working in the Private Security Industry and in Unit 3: Conflict Management for the Private Security Industry.

In this unit, you will be taught about the role of a security officer and the knowledge and behaviour required for that role. As a security officer you will need to know about the law and the powers available to you when the law is broken as well as other related issues such as trespass, powers of arrest, evidence preservation and the law regarding the use of force. You will also learn about patrolling and how and when to conduct searches.

You will understand the functions and purpose of electronic and physical protection systems and managing entry to and exit from premises. Finally, you will learn about record keeping, including incident reports and notebook usage.

### **Essential resources**

For this unit, centres must adhere to the requirements stipulated by the SIA in the Introduction to Learning Leading Towards Licence-linked Qualifications available from the SIA website with regard to facilities, trainer qualifications, sector competence of trainers and examination facilities.

## Learning outcomes, Assessment Criteria and Summary of Changes

To pass this unit, the learner needs to demonstrate that they can meet all the learning outcomes for the unit. The assessment criteria determine the standard required to achieve the unit.

Sections **highlighted** indicate where an LO or AC has changed significantly from the previous version of the unit.

Learning outcomes		Assessment Criteria		Summary of significant changes between old and new unit
1	Understand the role of a security officer within the private security industry.	1.1	Identify the <b>duties</b> and responsibilities of a security officer	Now includes duties as well as responsibilities
		1.2	State the purposes of assignment instructions	
		1.3	Identify the purposes of control rooms	
		1.4	Identify items of equipment needed by a security officer when on duty	
		1.5	State the meaning of the term "confidentiality" within the context of a security officer's responsibility	
2	Understand the law relevant to the role of a security officer	2.1	<b>Identify common crimes that a security officer may encounter</b>	Previously LO6 New Assessment Criterion
		2.2	<b>Identify different types of trespass</b>	New Assessment Criterion
		2.3	State actions to take when dealing with trespassers	
		2.4	<b>State a security officer's power of arrest</b>	New Assessment Criterion
		2.5	State arrest procedures to be followed by a security officer	
		2.6	Identify different types of evidence	
		2.7	State how to preserve evidence after an incident	
		2.8	State crime reporting procedures	
		2.9	State the law relating to the use of force	
3	Understand the	3.1	State the purpose of patrolling	Previously LO2

	importance of, and reasons for, patrolling.	3.2	State the importance of different types of patrols	
		3.3	Identify actions to take before starting a patrol	
		3.4	State patrolling procedures and techniques	
		3.5	State the importance of local and site knowledge	
		3.6	State the importance of check calls	New Assessment Criterion
		3.7	Identify common incidents encountered when on patrol	New Assessment Criterion
		3.8	State actions to take when incidents are encountered on patrol	New Assessment Criterion
4	Understand access and egress control.	4.1	State the purpose of access and egress control	Previously LO3
		4.2	Identify different methods of access and egress control	
		4.3	State typical access and egress control duties of a security officer	
		4.4	State the powers of entry of authorised persons	
5	Understand searching relevant to a security officer  Note: a practical searching scenario will be a mandatory requirement in training delivery of this LO.	5.1	Identify a security officer's right to search.	Previously LO4
		5.2	Identify the different types of search.	
		5.3	Recognise hazards when conducting a search.	New Assessment Criterion
		5.4	State the precautions to take when carrying out a search.	New Assessment Criterion
		5.5	State how to search people and their property.	
		5.6	State how to search vehicles	
		5.7	Identify actions to take in the event of a search refusal.	
		5.8	Identify search documentation that a security officer is required to complete.	

		5.9	Identify actions to take if a prohibited or restricted item is found during a search.	More specific than current requirements
		5.10	Identify additional considerations to take when searching individuals.	New Assessment Criterion
6	Understand the purpose and functions of different types of electronic and physical protection systems	6.1	State the types and purposes of electronic and physical protection systems	Previously LO5 Updated from 'types of technology, security and monitoring systems'
		6.2	State the features and functions of electronic and physical protection systems	
		6.3	Identify how electronic and physical protection systems assist a security officer	New Assessment Criterion
		6.4	State actions to take in response to different types of alarm activations	New Assessment Criterion
		6.5	State the meaning of the term "false alarm"	
		6.6	Identify potential threats to electronic and physical protection systems	New Assessment Criterion
7	Understand reporting and record keeping relevant to a security officer.	7.1	Identify different types of reports	*Note: Use the NATO phonetic alphabet has been removed and now appears in the common unit
		7.2	State basic report writing techniques	
		7.3	State the purpose of notebooks	
		7.4	Identify information that should be included in notebooks	
		7.5	State the purpose of incident reports	
		7.6	Identify information to include in incident reports	
		7.7	State the importance of hand-over reports and briefings.	
		7.8	Identify information that should be included in hand-over reports and briefings.	

