

## Exams Update - Wednesday 02 April

Welcome to your regular roundup of all the important updates at Edexcel. [You can find all of our notices online](#)

### GCSE Early Entrance Guidance Guide March 2014



The DfE has recently published its KS4 Early Entry guidance - the document confirms existing arrangements, and provides further details on:

- learners who have been entered for a qualification but are unable to complete it
- learners who move schools in years 9, 10 or 11 and have already taken a qualification
- learners who took a qualification before year 9
- private candidates and early entries.

For more information click [here](#)

### Reminder - Entry Amendment Fees

Please note that from Friday 4th April Entry Amendment Fees will be charged for the June 2014 exam sessions. Please see below for a list of all qualifications affected -



- GCE
- GCSE
- International GCSE
- AEA
- DiDA
- Edexcel Award
- Edexcel Certificate
- Principal Learning
- Level 1&2 Projects
- Extended Project

In response to your feedback, we have changed the way in which we charge for tier amendments of GCSE units in the June 2014 examination session.

All tier changes will now be charged as amendment fees regardless of whether or not the F or H option is part of the unit code or an option code.

This means that any amendments to tiers or option codes will be free of charge until the amendment fee deadline (4th April).

### Exams Officer Email Addresses

As you may already be aware our Account Specialists will sometimes send targeted email updates to you regarding the administration of our qualifications.



We will target such information to those who have registered on Edexcel Online as:

- Exams Managers
- Exams Officers
- Exams Assistants

Please ensure that if you are responsible for administering examinations at your centre then you are registered as one of the above profiles on Edexcel Online. This will allow us to keep you up-to-date with communications relevant to the qualifications you are delivering. For information on how to create or amend Edexcel online accounts please click [here](#).

We have noticed that we are still receiving messages via our old email address [serviceoperations@pearson.com](mailto:serviceoperations@pearson.com) - please note that this has been replaced by [examsofficers@pearson.com](mailto:examsofficers@pearson.com) and all exams officer queries should now be sent to this address.

Also, we would like to remind you that for security reasons personal email addresses (such as hotmail, yahoo) should not be used to register profiles on Edexcel Online.

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If you'd like to contact us please visit [www.edexcel.com/contactus](http://www.edexcel.com/contactus)

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