

General Marking Guidance

- All learners must receive the same treatment. Markers must mark the first learner in exactly the same way as they mark the last.
- Mark schemes should be applied positively. Learners must be rewarded for what they have shown they can do rather than penalised for omissions.
- Markers should mark according to the mark scheme not according to their perception of where the grade boundaries may lie.
- All marks on the mark scheme should be used appropriately.
- All the marks on the mark scheme are designed to be awarded. Markers should always award full marks if deserved. Markers should also be prepared to award zero marks if the learner's response is not rewardable according to the mark scheme.
- Where judgement is required, a mark scheme will provide the principles by which marks will be awarded.
- When Markers are in doubt regarding the application of the mark scheme to a learner's response, a senior examiner should be consulted.
- Crossed out work should be marked **unless** the learner has replaced it with an alternative response.
- Accept incorrect/phonetic spelling (as long as the term is recognisable) unless instructed otherwise.

Points-Based Mark Scheme Guidance

Points-based mark schemes are made up of:

1) **Mark scheme rubric**

A mark scheme rubric instructs an examiner as to how each mark is awarded.

2) **Example Responses**

These demonstrate the type of acceptable responses that a student might provide and where each mark is awarded.

3) **Additional marking Guidance**

This informs Markers about any parameters which should be applied e.g. 'accept any other appropriate/alternative responses.'

Applying the points-based mark scheme guidance

Markers should follow the mark scheme rubric and use the example responses as a guide for the relevance and expectation of the responses. Students must be credited for any appropriate response. Should candidates provide answers that meet the rubric but in an alternative order, credit should be given.

Question number	Answer	Additional marking guidance	Mark(s)
1	Award one mark for any of the following: <ul style="list-style-type: none"> The company has paid to get these displayed These have been paid for Somebody has paid to get these at the top of the page 	Accept any other valid response.	/1
2	Award one mark for any of the following: <ul style="list-style-type: none"> You don't want to share your main email address Don't want to share too much personal information You want to limit your digital footprint You don't want unwanted mail in your main email address 	Accept any other valid response.	/1
3	Award one mark for any of the following: <ul style="list-style-type: none"> You may not purchase any further items from this website Your payment details could be stolen and used Website was hacked 	Accept any other valid response.	/1
4	Award one mark for each answer to a maximum of two marks: <ul style="list-style-type: none"> Using a Virtual Private Network (VPN) using multi-factor authentication encrypting data antivirus software 	Accept any other valid response.	/2
5	Award one mark for each answer to a maximum of two marks: <ul style="list-style-type: none"> Do not go to bed straight after finishing the game Limit the screen time for each session Take more breaks Play during the day time 	Accept any other valid response.	/2
6	Award one mark for any of the following: <ul style="list-style-type: none"> Do not stretch to use the mouse Use good posture Take breaks using the computer Use a wrist rest 	Accept any other valid response.	/1

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