

General Marking Guidance

- All learners must receive the same treatment. Markers must mark the first learner in exactly the same way as they mark the last.
- Mark schemes should be applied positively. Learners must be rewarded for what they have shown they can do rather than penalised for omissions.
- Markers should mark according to the mark scheme not according to their perception of where the grade boundaries may lie.
- All marks on the mark scheme should be used appropriately.
- All the marks on the mark scheme are designed to be awarded. Markers should always award full marks if deserved. Markers should also be prepared to award zero marks if the learner's response is not rewardable according to the mark scheme.
- Where judgement is required, a mark scheme will provide the principles by which marks will be awarded.
- When Markers are in doubt regarding the application of the mark scheme to a learner's response, a senior examiner should be consulted.
- Crossed out work should be marked **unless** the learner has replaced it with an alternative response.
- Accept incorrect/phonetic spelling (as long as the term is recognisable) unless instructed otherwise.

Points-Based Mark Scheme Guidance

Points-based mark schemes are made up of:

1) **Mark scheme rubric**

A mark scheme rubric instructs an examiner as to how each mark is awarded.

2) **Example Responses**

These demonstrate the type of acceptable responses that a student might provide and where each mark is awarded.

3) **Additional marking Guidance**

This informs Markers about any parameters which should be applied e.g. 'accept any other appropriate/alternative responses.'

Applying the points-based mark scheme guidance

Markers should follow the mark scheme rubric and use the example responses as a guide for the relevance and expectation of the responses. Students must be credited for any appropriate response. Should candidates provide answers that meet the rubric but in an alternative order, credit should be given.

Question number	Answer	Additional marking guidance	Mark(s)
1	B Keyboard		/1
2	C File deleted		/1
3	Award one mark for any of the following: <ul style="list-style-type: none"> password address telephone number 	Accept any other valid response. Do not accept Username	/1
4	Award one mark for any of the following: <ul style="list-style-type: none"> credit card PayPal Google Pay Apple Pay 	Accept any other valid response.	/1
5	CAPTCHA		/1
6	Award one mark for any of the following: <ul style="list-style-type: none"> shoulder surfing unauthorised access (e.g. hacking) personal details could be kept by the cafe 	Accept any other valid response.	/1
7	Award one mark for any of the following: <ul style="list-style-type: none"> take breaks do not overuse device(s) add anti-glare screen change contrast/ brightness/colour scheme. 	Accept any other valid response.	/1
Total Marks for Paper			/7