

Pearson
Level 1

Essential Digital Skills

Exemplar Answers



Essential Digital Skills Qualification (EDSQ)

Level 1

Sample Answers for Task Assessment

This document is designed to provide an example of what learners could produce to meet the requirements of the task element of the assessment.

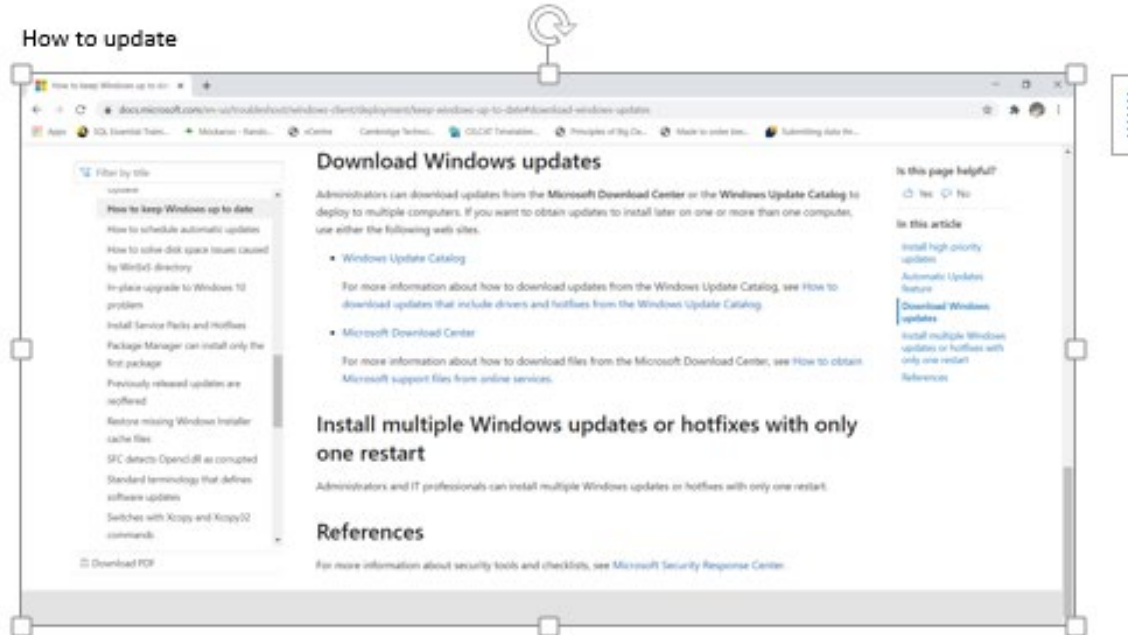
Task 1 (a)

- In this task learners are required to research how to update systems on their device.
- They need to screenshot their findings.

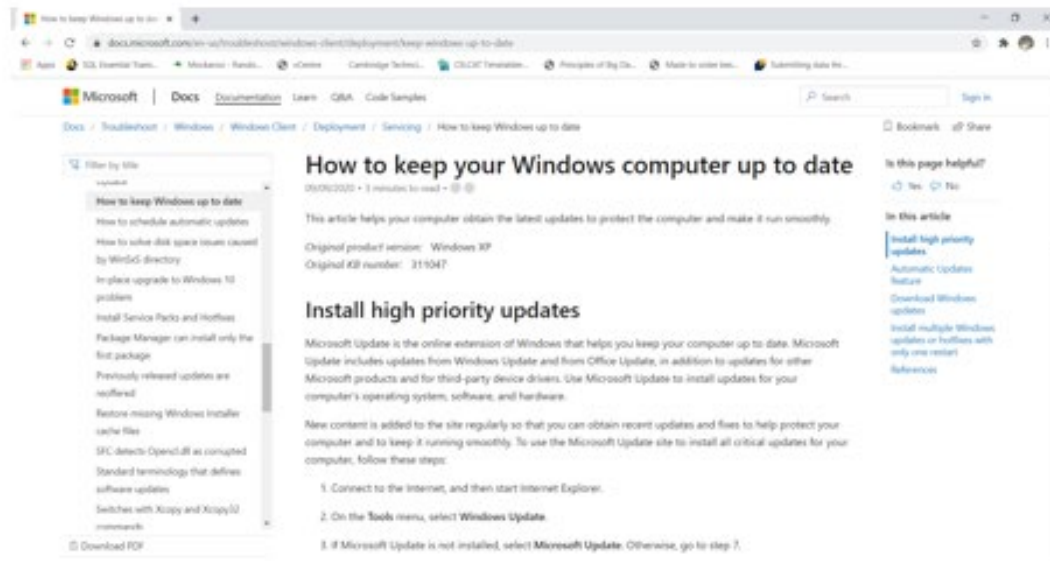
See overleaf, examples of what this could look like:

Jade Manzanque - 149314

How to update



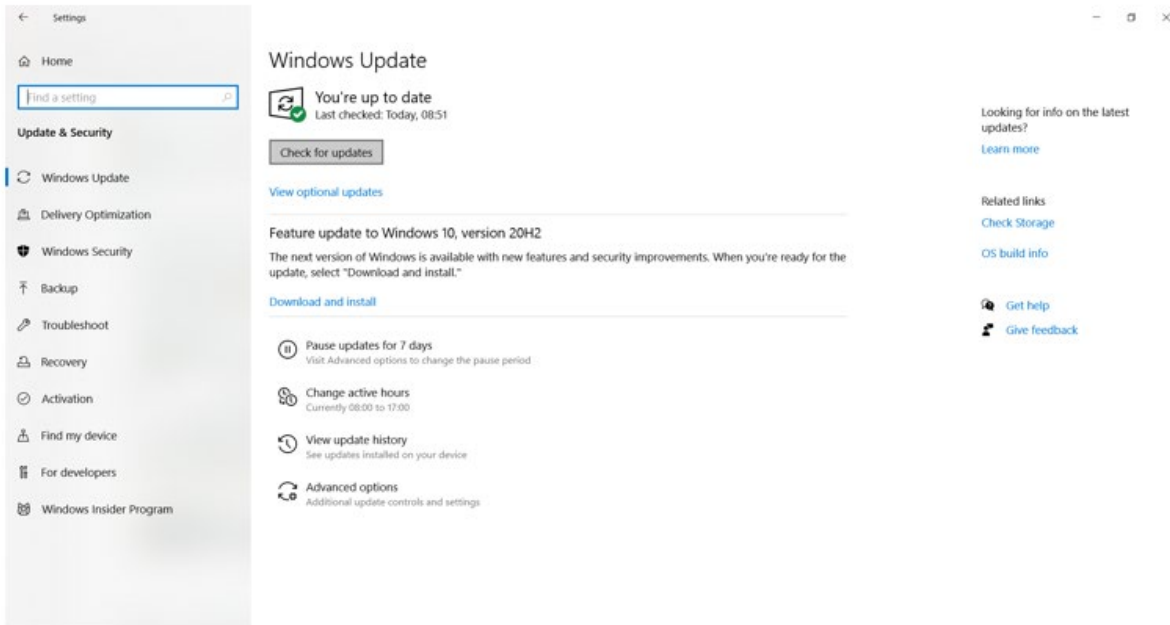
Operating system installed



Task 1 (b)

- The learners need to check if their system is up to date, or if updates need to be installed and screenshot this as evidence. Here's an example:

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Task 2 (a)

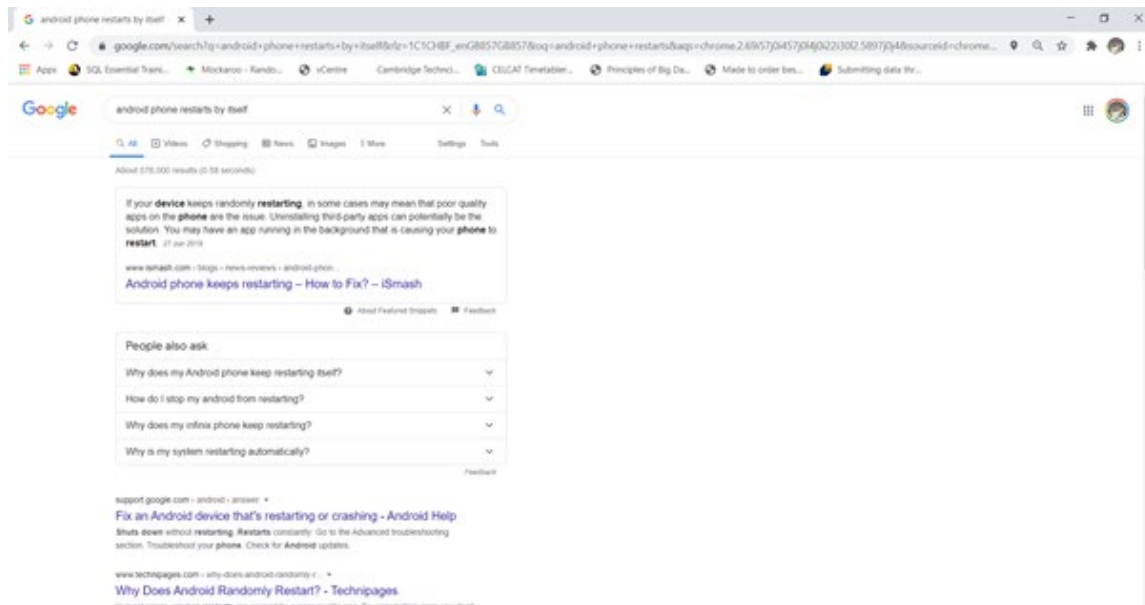
- Here a learner simply needs to create a new folder within the Task 2 folder and give it an appropriate name.

Task 2 (b)

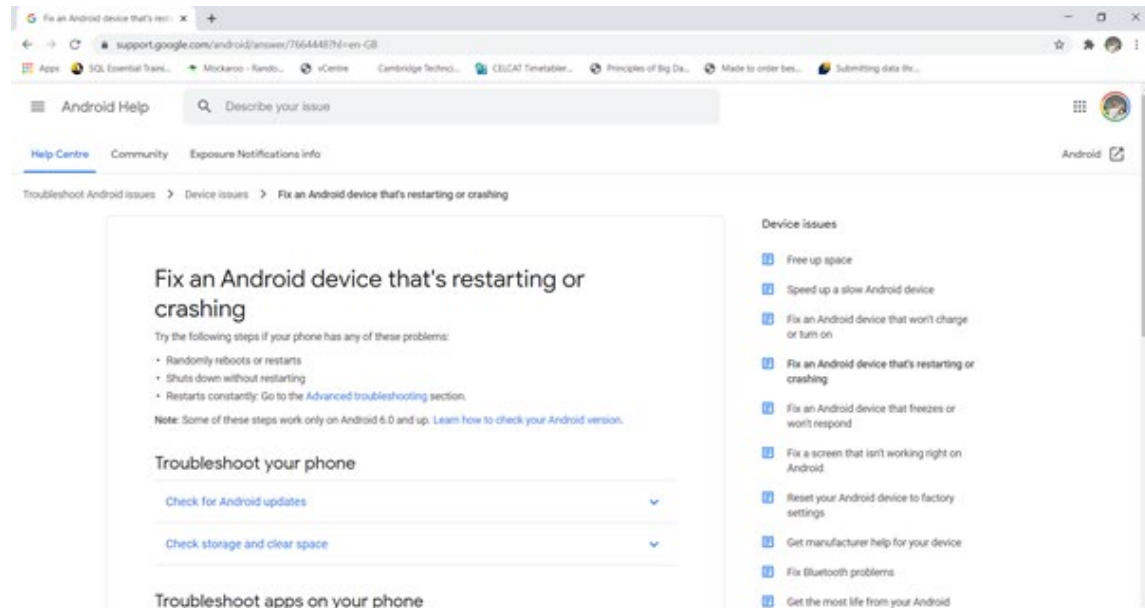
- The learner needs to take several screenshots to help resolve a technical problem with his friend's mobile phone.

See overleaf for some examples:

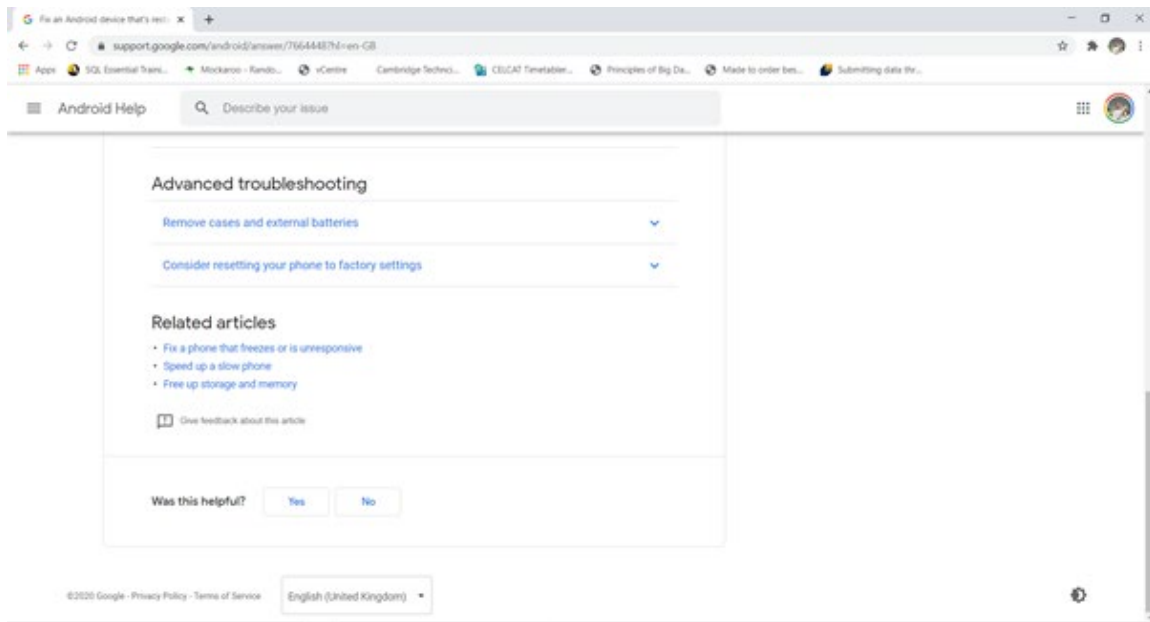
Search Criteria



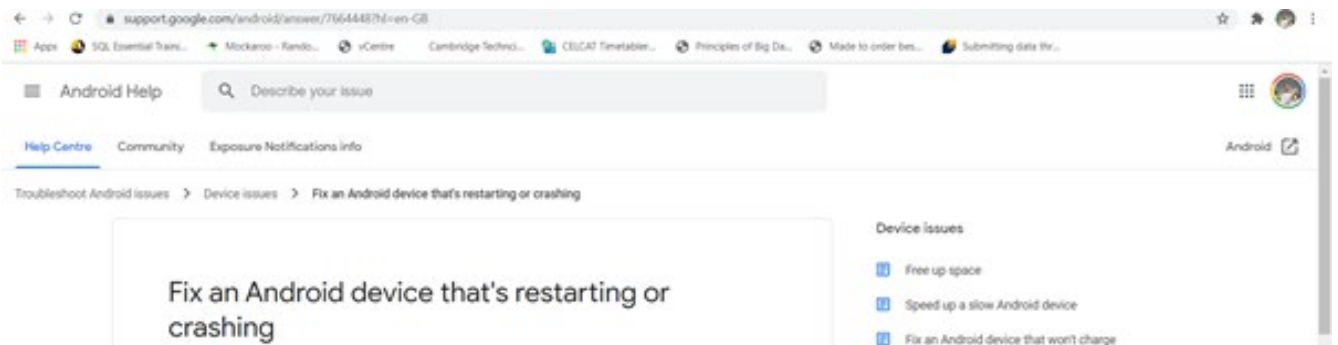
How to solve the problem



Is the information up to date?

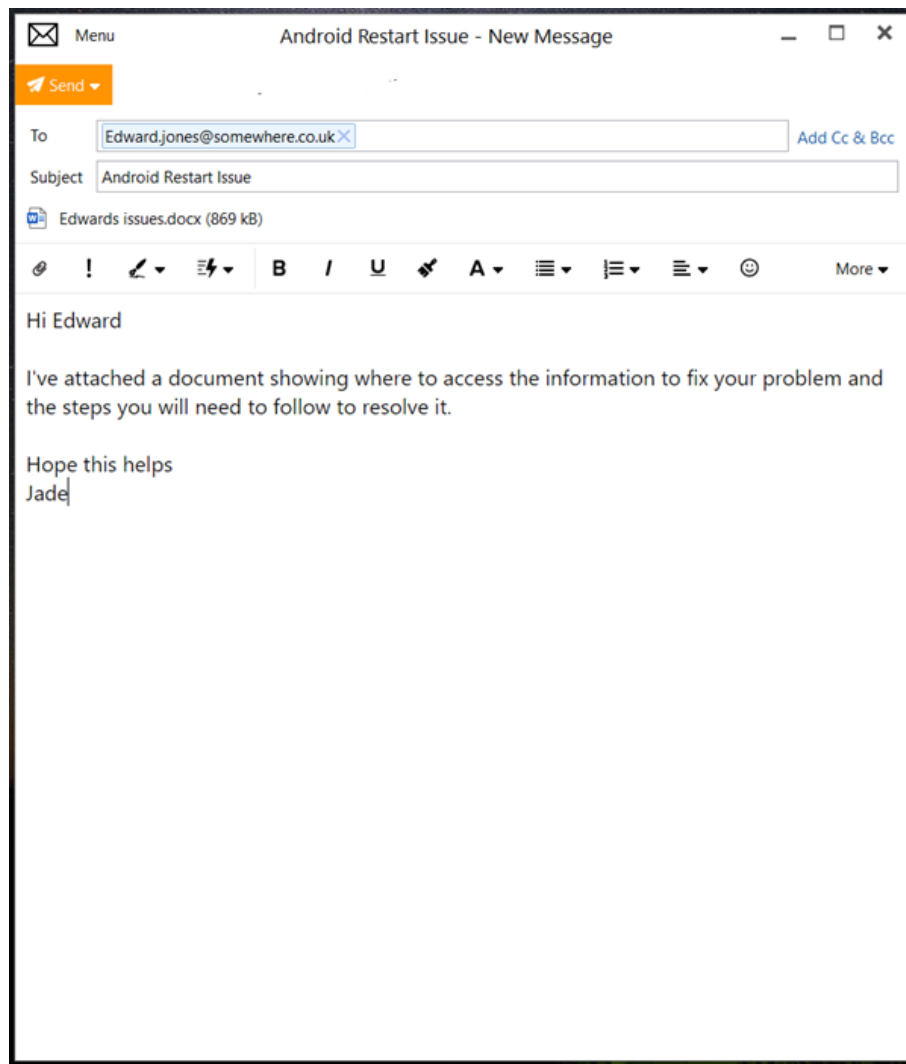


Reliable source?



Task 2 (c)

- In this task the learner needs to send Edward an email containing the information you've collated in an attachment.
- The learner then needs to open the document titled Communication Method in the Task 2 folder and complete the table provided.



EDSQ Task 2 Communication method

You have sent an email to Edward to tell him you have completed the work and attached the information you found.

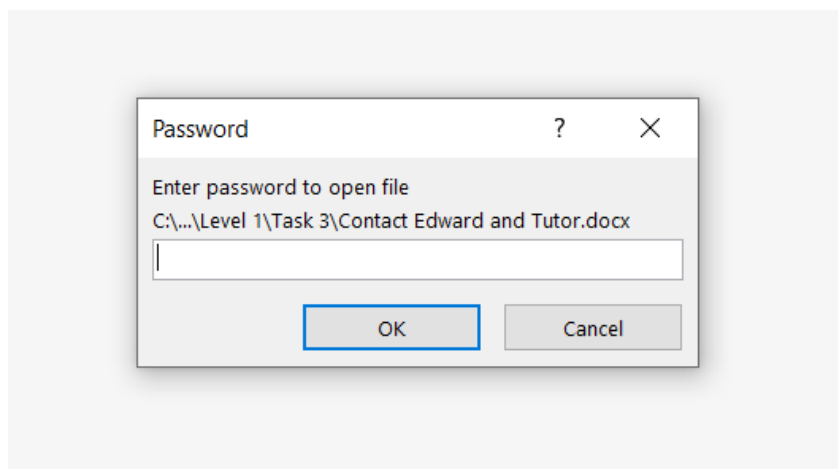
You need to contact your tutor to tell them you have sent Edward an email.

Complete the table:

Give one appropriate online communication method (other than email) you can use to contact your tutor.	Online communication method (other than email): Message through Microsoft Teams
Provide a justification of the communication method you have chosen.	Justification: Email is the best way as I can request a read receipt so I know <u>its</u> been received by my tutor.

Task 3 (a)

- In this task the learner needs to use a password function to protect the data in the file. The file should open to the password provided in the Sample Assessment Materials.



Once opened the content should look like this:

Personal Details

Name	Mr Edward Jones
Address	21 <u>Kendell</u> Street SHEERSB LE54 2LX
Date of birth	29 November 1966
Email address	Edward.jones@somewhere.co.uk

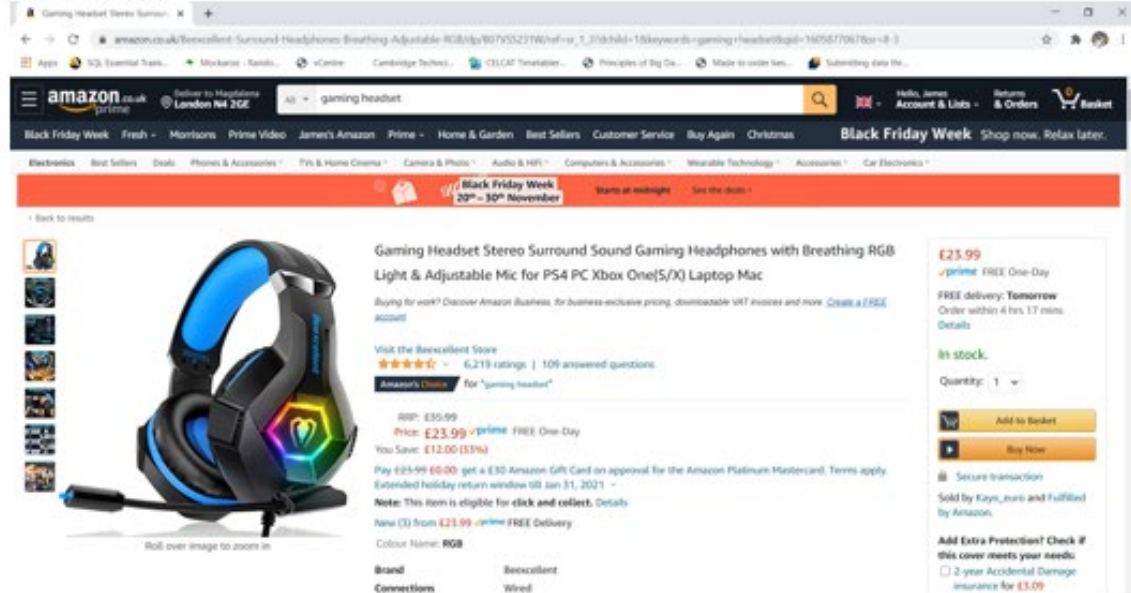
Details of Tutor

Name	Magdalena Neal
Email address	m.neal@lincscollege.co.uk

Task 4 (a)

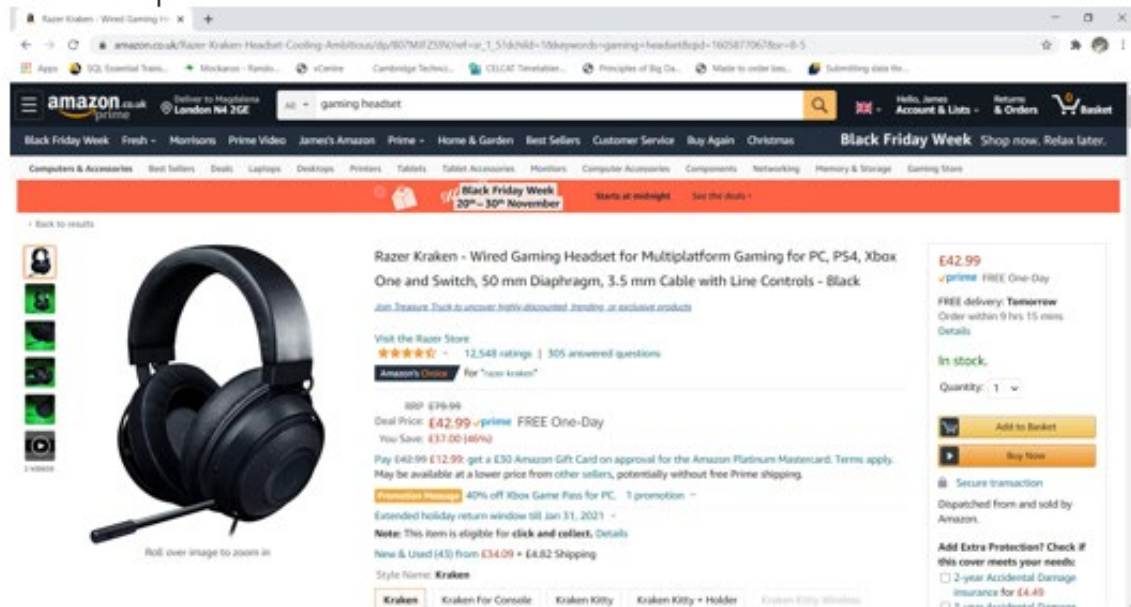
- The learner needs to find information about headsets using different websites and take screenshots of the information they find. These could look like this:

Screenshot 1



This screenshot shows the Amazon UK product page for a 'Gaming Headset Stereo Surround Sound Gaming Headphones with Breathing RGB Light & Adjustable Mic for PS4 PC Xbox One(S/X) Laptop Mac'. The page features a large image of the headset on the left, which has blue and black coloring with RGB lighting. To the right of the image, the product title is followed by a brief description and a 'Buy for work?' link. Below this, there's a star rating of 4.5 out of 5 based on 6,219 ratings. The price is listed as £23.99, marked down from a recommended retail price (RRP) of £35.99. A 'FREE One-Day' delivery option is available. The page also includes a 'Black Friday Week' banner at the top, a 'Back to results' link, and a 'Roll over image to zoom in' prompt. On the right side, there are buttons for 'Add to Basket' and 'Buy Now', along with a 'Secure transaction' badge and an 'Add Extra Protection' option for £3.09.

Screenshot 2



This screenshot shows the Amazon UK product page for a 'Razer Kraken - Wired Gaming Headset for Multiplatform Gaming for PC, PS4, Xbox One and Switch, 50 mm Diaphragm, 3.5 mm Cable with Line Controls - Black'. The page features a large image of the black headset on the left. To the right, the product title is followed by a brief description and a 'Join Treasure Trail to uncover highly-discounted, trending, or exclusive products' link. Below this, there's a star rating of 4.5 out of 5 based on 12,548 ratings. The price is listed as £42.99, marked down from a recommended retail price (RRP) of £79.99. A 'FREE One-Day' delivery option is available. The page also includes a 'Black Friday Week' banner at the top, a 'Back to results' link, and a 'Roll over image to zoom in' prompt. On the right side, there are buttons for 'Add to Basket' and 'Buy Now', along with a 'Secure transaction' badge and an 'Add Extra Protection' option for £4.49.

Task 4 (b)

- In this task the learner has to recommend a headset. The answer should be brief (1 or 2 sentences) and could look like this:

Headset recommended

Headset 2 – Razor Kraken

Reason for your choice

The headset has more features, has good reviews, and is better rated overall.

Task 5 (a)

- In this task the learner must do some calculations and produce a chart using a spreadsheet. They must copy the information provided into a spreadsheet and format the cells.

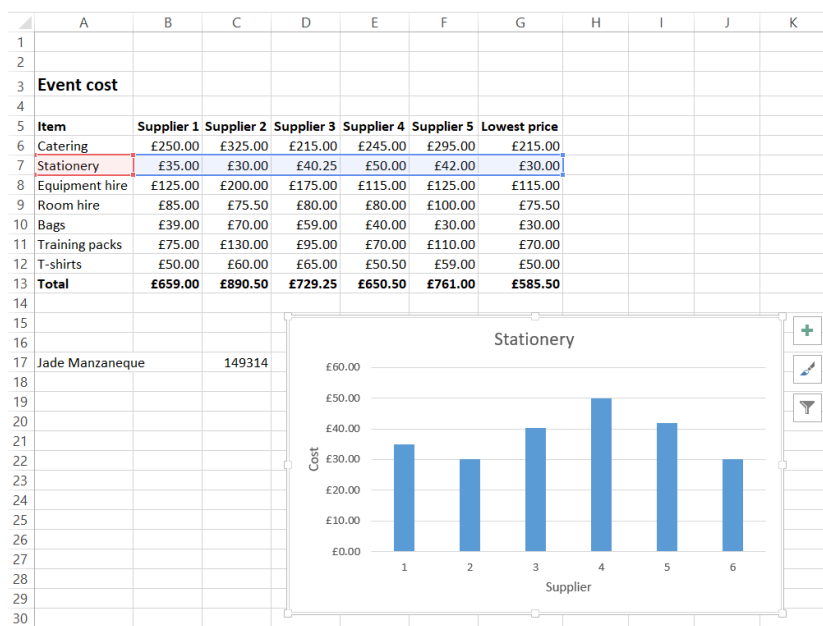
Task 5 (b)

In this task learners need to use functions to make calculations in the spreadsheet.

Task 5 (c)

Here the learners must create a bar chart based on the data.


The below example captures 5a, 5b and 5c:



Task 6

- In this final task the learner must insert and edit and format the layout and contents of a poster.

Below is an example of what this could look like:



Using Online Services

Find out more

Information session

On:
Friday

At:
7.00 pm

Where:
Village Hall

Topics discussed are

- shopping**
- banking**
- applying for benefits**
- utility bills**

Please come along



If you have any technical questions, please visit the webpage or contact the ICT Subject Advisor, Tim Bradyon
TeachingICT@pearson.com.

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