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| **T Level Technical Qualification in Legal** | |
| **Core Component: Employer Set Project** | Level  3  Total marks  15  Controlled time  2  hours  45  minutes |
| This booklet contains material for the completion of the set task under supervised conditions.  This booklet is specific to each series and this material must only be issued to students who have been entered to undertake the task in the relevant series.  This booklet must be kept securely until the start of the timetabled assessment. |

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| **Task 1: Analyse research materials** |
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| Paper Reference PXXXXXA |

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| **Overarching Scenario for the T Level Technical Qualification in Legal: Employer Set Project** |

**Introduction to the Employer Set Project and assessment**

The Employer Set Project is designed to provide you with an opportunity to demonstrate your response to the needs of your employer. You should consider each task to be part of the wider trainee programme.

Your line manager is considering how you can be given wider responsibilities to determine your level of competence and knowledge at this stage in your training. You have been set a series of activities that will help your line manager measure your skills and application of knowledge. From your findings and what you create, your employer will be in a good position to determine if you understand what good practice is and to plan your future work.

You should consider how you will approach each task; you should be careful to use your time effectively to ensure you meet the needs of the brief.

You should keep notes (a Project Monitoring Record will be provided) on how you feel you have performed in each task. You will use this at the end of the project to help you reflect on what you have achieved and measure the outcomes against the project brief.

**The Legal organisation in which you work**

You are a legal trainee for the large high street solicitor’s firm, McAddams, Mullin and Partners (MMP). The firm specialises in providing advice on contract issues relating to commercial, consumer, business and employment contracts. In your trainee programme, you have been given the opportunity to gain experience in each of their departments to develop your skills of research and advice.

**Project brief**

Your line manager has asked you to complete a project that comprises a series of tasks.

The tasks in this part of the trainee programme are to:

* analyse research materials (Task 1)
* review and advise on a legal issue to correct a document (Task 2)
* complete a conflicts of interest form and advise on ethical situations (Task 3)
* collaborate with colleagues and third parties to solve a problem (Task 4)
* create and deliver a presentation (Task 5)
* complete a reflective account (Task 6).

To support your review in Task 6 you will need to complete the Project Monitoring Record at the end of each task. You will be provided with an electronic version of this document, which will be saved in the secure folder created by your centre/provider.

You will be given **15 minutes** at the end of each task to complete this.

**Remember to save your work.**

**In completing the trainee programme you will use these core skills:**

* CS1 – Research and analyse an area of law and legal principles and apply to a legal situation
* CS2 - Convey information clearly to a legal and non-legal audience
* CS3 - Work collaboratively as a member of a team
* CS4 - Apply an ethical approach to your work
* CS5 - Demonstrate compliance with appropriate professional regulations.

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| **Instructions to students for Task 1** |

The task must be undertaken at the time and on the date specified by Pearson.

The task must be completed under supervised conditions.

You are not permitted access to the internet during this task.

Your work and any material provided must be kept securely at all times.

**Overview of Task 1**

**You should read the complete scenario and task before attempting to answer.**

You have **2 hours 30 minutes** to complete this task. It is suggested that you spend **45 minutes** reading the resources and **1 hour and 45 minutes** completing the task.

This task is worth 12 marks.

You will receive an extra **15 minutes** for the Project Monitoring Record for Task 1.

You must plan your time to complete the task.

**Student resources**:

* PC with word processing software
* Resource Booklet for Task 1 (hard copy)
* Electronic version of the Project Monitoring Record.

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| **Set Task Brief for Task 1** |

**Project scenario**

You are now working with your line manager.

Part of your role as a legal trainee at MMP Solicitors is to analyse research sources and convey your findings to colleagues.

MMP Solicitors are creating a range of training materials for new recruits to the firm. The aim of these materials is to develop their understanding of the principles relating to the award of damages for breach of contract, as this may impact upon the advice that the firm provides to clients.

Your line manager would like you to produce materials that identify:

* the types of losses that can be claimed for
* what factors may impact upon the amount of damages that may be claimed.

You have been provided with a Resource Booklet of research materials from three sources.

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| **Task 1** |

**Your line manager requires you to:**

Read the collection of research materials provided in Resource Booklet for Task 1.

Analyse the research materials and use your own knowledge to produce a document that will help trainees to provide good advice for their clients.

Produce a document that includes:

* the purpose of damages in contract law
* the types of losses that may be recovered
* factors impacting on the recovery of damages in contract law
* remedies available when losses occur and ways of mitigating losses.

The document should be suitable for a **non-legal audience**, the training resources will be used by trainees within the firm to provide advice to clients of MMP Solicitors.

You are reminded that you should be referring to case law where appropriate.

***(15 marks)*This includes 3 marks for English**

**In this task you will demonstrate the following core skills:**

* CS1b Analyse an area of law and legal principles and apply to a legal situation
* CS2a Convey information clearly to non-legal audience.

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| **Outcomes for submission** |

Your Task 1 documents must be placed into the secure folder provided by your centre/provider for your evidence of achievement and titled with the file names given below.

Document   
**Task 1\_document\_[Registration number #]\_[surname]\_[first letter of first name]**

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| **Project Monitoring Record for Task 1** |

At the end of Task 1, you will be given **15 minutes** to fill in the Project Monitoring Record document to review how you have covered the core skills above.  You must save the information you put in the Project Monitoring Record.

Your Project Monitoring Record for Task 1 will review:

* how well you analysed an area of law and legal principles and apply to a legal situation

When you have updated the Project Monitoring Record, you must make sure you save the new information. The Project Monitoring Record will be used to support your completion of Task 6.