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| **T Level Technical Qualification in Legal** | |
| **Core Component: Employer Set Project** | Level  3  Total Marks  9  Controlled hours  1  And  30  minutes |
| This booklet contains material for the completion of the set task under supervised conditions.  This booklet is specific to each series and this material must only be issued to students who have been entered to undertake the task in the relevant series.  This booklet must be kept securely until the start of the timetabled assessment. |

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| **Task 6** |
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| Paper Reference PXXXXXA |
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| **Instructions for Students for Task 6** | | |

The task must be undertaken at the time and on the date specified by your centre.

The task must be completed under supervised conditions.

You are not permitted access to the internet during this task.

Your work and any material provided must be kept securely at all times.

**Overview of TASK 6: Evaluation of outcomes**

You have **1 hour and 30 minutes** to complete this task. This task is worth 9 marks.

You must plan your time to complete the task.

**Student resources:**

* PC with word processing software
* You should have available the materials that you have produced for Task 1, 2, 3, 4 and 5. (You will not be able to change any of your answers at this point.)
* Electronic version of the Project Monitoring Record
* Electronic version of the T Level Legal Project Reflective Account.

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| **Set Task Brief for Task 6** |

**Project scenario**

You have come to the point in the trainee programme where you are ready to discuss your work and project outcomes with your employer. As a final piece of work for your project, you must produce a Project Reflective Account on the proforma provided. This will be used by your supervisor in your review to understand if you have any further training needs and for which role you are best suited.

**The project brief was to produce the following outcomes:**

* complete a written document from research (Task 1)
* complete a written report advising on the accuracy of information contained in a document provided (Task 2)
* complete a form and a document on procedure (Task 3)
* complete a plan, case notes and letter to solve a problem (Task 4)
* prepare and deliver a presentation with speaker notes (Task 5)
* review how well you have performed across tasks 1 to 5 (Task 6).

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| **Activity for Task 6** |

**Task 6**

* Open and complete the T Level Legal Project Reflective Account to review your performance in relation to the five core skills in the table.
* Use your Project Monitoring Record to help you complete this task.

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| Number | Skill |
| CS1 | Research and analyse an area of law and legal principles and apply to a legal situation |
| CS2 | Convey information clearly to a legal and non-legal audience |
| CS3 | Work collaboratively as a member of a team |
| CS4 | Apply an ethical approach to your work |
| CS5 | Demonstrate compliance with appropriate professional regulations |

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| **Task** | **Core skill** |
| 1. Analyse information on topics researched. Produce a document regarding issues that impact on matters of concern to address these issues. | CS1 |
| 2. Produce a report giving advice and using legal principles to support and justify the advice given. | CS2, CS4, CS5 |
| 3. Complete a Conflict-of-Interest form and write a document with justified recommendations for resolving the issues in the scenario. | CS4 |
| 4. Produce a plan, case notes and a letter to solve a problem. | CS3, CS4 |
| 5. Prepare and deliver a presentation with speaker notes | CS2 |

You need to produce a review of your project.

Review how well you have performed for each of the five core skills given and how well your outcomes met the project brief.

Support your review with evidence from the project monitoring record.

***(9 Marks)***

**Your comments in this task will not affect the marks of any other task.**

**Your reflections will only be marked in this task.**

**In this task you will demonstrate the following core skill:**

* CS2 Convey information clearly to lay and professional people.

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| **Outcomes for submission for Task 6** |

Your Task 6 T Level Legal Project Reflective Account must be placed into the secure folder provided by your centre for your evidence of achievement and titled with the file name given below.

Reflective account

**Task 6\_reflective\_account\_[Registration number #]\_[surname]\_[first letter of first name]**