

## Structures of the BTEC Level 1 Introductory qualifications in IT

### Key

**C**

Core skills unit

**S**

Sector skills unit

Unit (number and title)	Unit Size (GL/TQT)	Certificate (180 GL/TQT)	Diploma (360 GL/370 TQT)
<b>Group A units</b>			
1 Being Organised*	30	C	C
2 Developing a Personal Progression Plan	30	C	C
3 Working with Others	30		C
4 Researching a Topic*	30		C
<b>Group B units</b>		<b>take 3 units from Group B</b>	<b>take 6 units from Group B</b>
5 Presenting Information Using Information Technologies	40	S	S
6 Using Digital Communication Technologies	40	S	S
7 Solving a Technical Problem	40	S	S
8 Using Spreadsheets	40	S	S
9 Website Design	40	S	S
10 Developing a Computer Program	40	S	S
11 Developing a Digital Product	40	S	S
12 Creating an Animation*	40	S	S

\* unit title to be confirmed