

BTEC Level 2 Diploma in Music Industry Skills: Sample Delivery Plan

Introduction

This document is aimed at supporting tutors and those delivering BTEC Level 2 qualifications from September 2017. Clear unit planning and understanding of key deadlines are essential for a successful delivery programme. We have therefore produced two sample delivery plans showing how the BTEC Level 2 Diploma in Music Industry Skills could be delivered over 12 or 6 months, highlighting assessment milestones and indicating where you can teach units holistically.

Overview of course delivery and assessment

The BTEC Level 2 Diploma in Music Industry Skills has 360 GLH and the TQT (total qualification time) is 440 hours. It consists of four mandatory units and two optional units.

Involving employers in the assessment/delivery

Employer involvement in the delivery and/or assessment of technical qualifications is essential. You will need to give evidence of how you have provided opportunities for all your learners to undertake meaningful activity involving employers. 'Meaningful activity' could include:

- structured work experience
- projects, exercises, tasks or assessments set with input from industry practitioners
- units with employer involvement, such as visits to industry and guest speakers
- industry practitioners operating as expert witnesses, contributing to the assessment of a learner's work.

Internally assessed units

All units are assessed through assignments set and marked by the centre. The assessment allows learners to apply technical knowledge and demonstrate mastery of practical and technical skills through realistic tasks and activities.

Synoptic assessment

Unit 8 provides the main synoptic assessment for this qualification. It is designed to take place towards the end of the programme and it draws on the learning from most other units in the qualification. The assessment for this unit takes the form of a practical recording and supporting commentary where learners are issued with a realistic commercial brief. Learners are to compile a portfolio of evidence (see Unit 8 assessment activity guidance) where the knowledge and skills gained from Units 1–7 are applied in a practical setting.

Induction

Centres are encouraged to timetable a period of induction for learners at the start of the programme. This should include information on topics such as the structure of the units, how to use an assignment brief, the importance of command words, how to work to meet deadlines, the consequences of not meeting deadlines, how to reference work and the importance of evidence submitted for assessment being independently produced, valid and authentic. Centre policies on malpractice and plagiarism should be explained.

This document focuses on providing key dates to plan around and on examples of how your course delivery could be structured, set out in the sections below:

Section 1: Sample delivery plan – 12-month model

- A chart setting out key deliverables over a 12-month period (2 x 18-week semesters)
- Tables showing week-by-week delivery breakdown
- Rationale for the suggested plan

Section 2: Sample delivery plan: 6-month model

- A chart setting out key deliverables over a 6-month period (one semester with 2 x 12-week teaching blocks)
- Tables showing week-by-week delivery breakdown
- Rationale for the suggested plan

Further support can be found within the relevant specification on the Pearson website

(<http://qualifications.pearson.com/content/dam/pdf/btec-level-2-diploma-in-music-industry-skills/2017/specification-and-sample-assessments/specification-music-industry-skills.pdf>).

SECTION 1: Sample 12-month delivery plan

This plan shows how you could deliver the teaching and learning over two semesters (12 months). It is intended as guidance and is not the only possible model. You can adapt it to suit your local needs.

	SEMESTER 1		SEMESTER 2		TOTAL HOURS (GLH)		TOTAL HOURS (GLH IN CLASSROOM AND PLACEMENT)
	Unit no.	Classroom hours	Unit no.	Classroom hours	Classroom hours	Placement	
	1 Exploring Music	60	5 Music Production	60			120
	2 Professional development	30	7 Self Promotion	60			90
	8 Music Project	30	8 Music Project	60			90
	4 Music Performance	60					60
	Total Placement Hours (GLH and non-GLH)	0	Total Placement Hours (GLH and non-GLH)				
	TOTAL HOURS PER SEMESTER	180		180			360
	HOURS PER WEEK (18-week semester)	10		10			

Week-by-week breakdown over 12 months

Key

R	Revision for assessment	LA	Learning aim
SA	Summative assessment	WP	Work placement
IND	Induction		

SEMESTER 1

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9
Unit 1 (3.3 hrs. per week)	IND	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA SA
Unit 2 (1.6 hrs. per week)	IND	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA A
Unit 4 (3.3 hrs. per week)	IND	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA A

SEMESTER 1 (CONT.)

	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18
Unit 1 (3.3 hrs. per week)	LA A	LA A	LA B	LA B SA	LA B	LA B	SA	SA	SA
Unit 2 (1.6 hrs. per week)	LA A	LA A	LA A	LA A	LA B	LA B	LA B	LA B	SA
Unit 4 (3.3 hrs. per week)	LA B	LA B	LA B	LA B	LA B	LA B	LA B	SA	SA
Unit 8 (1.6 hrs. per week)	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA A

Key

R	Revision for assessment	LA	Learning aim
SA	Summative assessment	WP	Work placement
IND	Induction		

SEMESTER 2

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9
Unit 5 (3.3 hrs. per week)	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA A
Unit 7 (3.3 hrs. per week)	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA A
Unit 8 (3.3 hrs. per week)	LA B	LA B	LA B	LA B	LA B	LA B	LA C	LA C	LA C

SEMESTER 2 (CONT.)

	Week 10	Week 11	Week 12	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18
Unit 5 (3.3 hrs. per week)	LA B	LA B	LA B	LA B	LA B	LA B	LA B	SA	SA
Unit 7 (3.3 hrs. per week)	LA B	LA B	LA B	LA B	LA B	LA B	SA	SA	SA
Unit 8 (3.3 hrs. per week)	LA C	LA C	LA C	SA	SA	SA	SA	SA	SA

Sample 12-month plan – rationale

Suggestions for which units to teach in Semester 1

This sample is to teach the programme in one 12-month academic year of 36 weeks. The programme can be taught in two 18-week semesters; a week at the start of each semester has been allowed for induction for the first semester and progress review and unit introduction for the second semester. Time has been allowed for the summative assessment and revision in units, in addition to the revision that learners should undertake in their self-study time. This takes the teaching time for each semester to 14–16 weeks. In the first semester, it is advised that Units 1, 2, and 8 and one optional unit are taught. Some of the knowledge and understanding secured in Unit 1 will be built on in Unit 4.

- *Unit 1: Exploring Music* is an internally assessed mandatory unit encompassing skills explored in most other units. It is suggested that Unit 1 is a good place to start as a generic multi-disciplined unit that supports learning across all practical areas of music making.
- *Unit 2: Professional Development* is a 30 GLH internally assessed mandatory unit designed to be delivered alongside and in conjunction with 'Unit 1: Exploring Music' to give employment context to the practical and technical workshops. Therefore, it is necessary to place Unit 2 alongside the delivery of Unit 1. As a 30 GLH unit, its teaching has been spread across the two half semesters but could be equally completed at the half way point to allow more GLH time for Unit 8.
- Unit 8 is a mandatory synoptic unit and includes the maximum teaching time (at 90 GLH). Pearson gives the assessment materials in January of every year. Therefore, it is suggested that the delivery of this unit is spread across both semesters starting at the halfway point through the first semester. GLH has been balanced by delivering the smaller Unit 2 during the first semester. The summative assessment for this unit takes place over a 20-hour supervised period.

Suggestions for which units to teach in Semester 2

In the second semester, it is suggested that Units 5, 7 and 8 should be taught. Some of the knowledge and understanding from previous units will be built on in Units 5 and 7.

- *Unit 5: Music Production* is an internally assessed optional unit featuring prominent digital technical work on a digital audio workstation (DAW). Any optional unit could be delivered at this point. The unit is spread over the semester and will support the delivery of Unit 8.
- *Unit 7: Self-Promotion* is a 60 GLH internally assessed mandatory unit. It is suggested this unit be delivered during the latter part of the qualification to allow learners to develop promotional material during the first half of the course to be used during completion of Unit 7.
- Unit 8 is completed at the end of the course delivery.

SECTION 2: Sample 6-month delivery plan

This plan shows how you could deliver the teaching, learning and assessment over one semester consisting of two 12-week blocks. It is intended as guidance and is not the only possible model. You can adapt it to suit your local needs.

BLOCK 1: Weeks 1–12		BLOCK 2: Weeks 13–24		TOTAL HOURS (GLH)		TOTAL HOURS (GLH CLASSROOM AND PLACEMENT)
Unit no.	Classroom m hours	Unit no.	Classroom hours	Classroom m hours	Placement	
1 Exploring Music	60	5 Music Production	60			120
2 Professional development	30	7 Self Promotion	60			90
8 Music Project	30	8 Music Project	60			90
4 Music Performance	60					60
TOTAL HOURS PER TEACHING BLOCK	180		180			360
HOURS PER WEEK excl. placement (12-week block)	15		15			

Week-by-week breakdown over 6 months

Key

R	Revision for assessment	LA	Learning aim
SA	Summative assessment	WP	Work placement
IND	Induction		

BLOCK 1

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10	Week 11	Week 12
Unit 1	IND & LA A	LA A	LA A	LA A	LA A	LA B	LA B	LA B & SA	LA B	R	SA	SA
Unit 2	IND & LA A	LA A	LA A	LA B	LA B	SA						
Unit 4	IND & LA A	LA A	LA A	LA A	LA A	LA A	LA A	LA B	LA B	LA B	R	SA
Unit 8							LA A	LA A	LA A	LA A	LA A	LA A

BLOCK 2

	Week 13	Week 14	Week 15	Week 16	Week 17	Week 18	Week 19	Week 20	Week 21	Week 22	Week 23	Week 24
Unit 5	LA A	LA A	LA A	LA A	LA A	LA B	LA B	LA B	LA B	LA B	SA	SA
Unit 7	LA A	LA A	LA A	LA B	LA B	LA B	LA B	LA B	LA B	R	SA	SA
Unit 8	LA B	LA B	LA B	LA B	LA B	LA C	LA C	R	SA	SA	SA	SA

Sample 6-month plan – rationale

Suggestions for which units to teach in Block 1

This sample is to teach the programme in one 6-month period of 24 weeks. The programme can be taught in two 12-week blocks; a week at the start of the first block has been allowed for induction. Time has been allowed for summative assessment in the units, where it has not been suggested to take place in the non-GLH, taking the teaching time for each block to 9–11 weeks.

In the first block, it is suggested that Units 1, 2 and 8 and one optional unit should be taught. Some of the knowledge and understanding secured in Unit 1 will be built on in Unit 4.

- 'Unit 1: Exploring Music' is an internally assessed mandatory unit encompassing skills explored in most other units. It is suggested that Unit 1 is a good place to start as a generic multi-disciplined unit that supports learning across all practical areas of music making.
- 'Unit 2: Professional Development' is a 30 GLH internally assessed mandatory unit designed to be delivered alongside and in conjunction with 'Unit 1: Exploring Music' to give employment context to the practical and technical workshops. It is necessary therefore to place Unit 2 alongside delivery of Unit 1. As a 30 GLH unit, its teaching has been condensed in the first half of the block to allow GLH for the introduction and delivery of Unit 8.
- Unit 8 is a mandatory synoptic assessment and has the maximum teaching time (at 90 GLH). Pearson gives the assessment materials in January of every year. Therefore, it is suggested that the delivery of this unit is spread across both blocks starting at the halfway point through the first block. GLH has been balanced by delivering the smaller Unit 2 during the first semester. The summative assessment for this unit takes place over a 20-hour supervised period.

Suggestions for which units to teach in Block 2

In the second block, it is suggested that Units 5, 7 and 8 should be taught. Some of the knowledge and understanding from previous units will be built on in Units 5 and 7. The knowledge from the units completed in the first block will be utilised in the second.

- 'Unit 5: Music Production' is a 60 GLH internally assessed optional unit featuring prominent digital technical work on a DAW. Any optional unit could be delivered at this point. The unit is spread over the semester and will support the delivery of Unit 8.
- 'Unit 7: Self-Promotion' is a 60 GLH internally assessed mandatory unit. It is suggested this unit be delivered during the latter part of the qualification to allow learners to develop promotional material during the first half of the course to be used during completion of Unit 7.
- Unit 8 is completed at the end of the course delivery through a formal supervision 20-hour assessment window.