



Pearson



Spoken English For Industry and Commerce (SEFIC)

International group entry form

Centre details

Centre: _____ Centre code: _____

Address: _____

Email address: _____

Telephone: _____ Fax: _____

Examinations Officer (principle point of contact)

Name: _____ Department: _____

Email address: _____ Telephone: _____

Venue for examinations (if different from above)

Address: _____

Telephone: _____ Fax: _____

Level	Codes	Number of candidates	Please refer to current fee sheet for fees	TOTAL	
Preliminary (est. 20 mins)*	901				
Level 1 (est. 25 mins)*	801				
Level 2 (est. 30 mins)*	813				
Telephone Test	933				
Level 3 (est. 35 mins)*	825				
Telephone Test	951				
Special Topic Option (see over)	952				
Level 4 (est. 40 mins)*	837				
Telephone Test	969				
Total candidates			TOTAL		
Number of examiners required	GRAND TOTAL		FEE (see note)**		
			GRAND TOTAL		

PLEASE NOTE: Candidate names must be submitted with this form to allow candidates to be pre-registered – please complete the attached candidate detail form.

* Estimated examination time per candidate – this time does not include change over time (please allow an additional 5 minutes per candidate).

** The minimum order value is €1050/£850. Orders totalling less than this must be increased to the minimum value, ie if the total entries value is €500 then the difference to €550 must be added to the payment, making a total of €1050. In certain circumstances centres will be asked to contribute towards travel expenses.

DATES Please indicate below a choice of 3 possible dates

On _____ Or _____ Or _____

At _____

Signature _____ Date _____

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Candidate details - please complete in block capitals

Please complete all information for each candidate registering for SEFIC.

Special Subjects: Level 3 candidates who have opted to take an additional special subject and all Level 4 candidates should hand a short synopsis of the topic (about 200 words) to the examiner on entering the examination room. The special subject may relate to the candidate’s work or be a subject of more general interest. Whatever subject is chosen, it must be one that can be discussed in depth and must possess a specialist vocabulary which the candidate can deploy.

Candidates should hand a short synopsis of the topic (about 200 words) to the examiner on entering the examination room. Synopses should **NOT** be sent with entries.

Full name (as it should appear on a certificate if awarded)	Date of birth:	
	Level:	
	Gender:	
Full name (as it should appear on a certificate if awarded)	Date of birth:	
	Level:	
	Gender:	
Full name (as it should appear on a certificate if awarded)	Date of birth:	
	Level:	
	Gender:	
Full name (as it should appear on a certificate if awarded)	Date of birth:	
	Level:	
	Gender:	
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	Level:	
	Gender:	
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	Level:	
	Gender:	
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	Level:	
	Gender:	
Full name (as it should appear on a certificate if awarded)	Date of birth:	
	Level:	
	Gender:	
Full name (as it should appear on a certificate if awarded)	Date of birth:	
	Level:	
	Gender:	

This form and the entry fees should be sent to the International Enquiries team via e-mail to pqs.internationalenquiries@pearson.com or by post to the address below, giving **at least one month’s notice from the date of receipt**. Cheques, etc should be made payable to Pearson.

Pearson
 Credit Management
 Kao 2
 Kao Park
 London Road
 Harlow
 CM17 9NA
 Email. internationalcreditcontrol@pearson.com

Please note that centres must not make SEFIC entries directly into Campus.