

Pearson BTEC Entry Level Certificate in Workskills (Entry 3) (QCF)

Qualification Number: 600/2392/2

Qualification Overview

The qualification is flexible and adapts to the individual needs of the learner. There is no core and all of the units are optional.

The qualification is available to learners aged 14+, including adult learners. It is primarily designed for learners who are not currently in work. This includes two distinct groups: Firstly people who are out of work and are looking to enter the workplace or a traineeship and secondly those currently undertaking other programmes, for example a study programme at school or college. There are no requirements of prior achievement for this qualification, it is open to everyone.

The Entry Level Certificate includes units at Entry Level and Level 1, so it allows learners to start at Entry level and progress to achieving Level 1 units towards the end of their programme.

Primary Outcome

The primary outcome of the Pearson BTEC Entry Level Certificate in Workskills is to **Break down barriers to engagement with work.** It develops the skills to get a job but also the generic and transferable needed to perform with confidence in the workplace.

Learners taking the Entry 3 Certificate in Workskills will usually require a significant amount of help to re enter the workplace. Learners will commonly lack confidence; will be unable to see the strengths and skills that they have that will help them to secure employment. They may need literacy developing before they are able to enter employment. Therefore a programme including self assessment, support with the job application and interview process and literacy for the workplace will help them to progress and break down the barriers.

It is also important to understand what is needed at work and a full certificate-sized programme will also include this aspect. A programme that includes units on positive attitudes at work, solving work-related problems, self-management skills, managing your health at work and money management will support the learner in preparation for their re-entry to the workplace. The flexibility of the qualification allows the content to be matched to the needs of individuals and their rate of progression to level 1.

What the qualification leads to

The Pearson BTEC Entry Level Certificate in Workskills leads to learners being able to secure a traineeship or employment as generic skills have been developed and barriers to work broken down. It will also enable learners to progress to level 1 during the course of their programme so that a vocational qualification at level 1 can be undertaken.

Why a learner would take this qualification

This qualification is suitable for learners who need a significant amount of support before they are able to access work. They may need additional support with literacy skills and further vocational training or a traineeship.

This is the largest qualification available at this level. Also available are awards at 3, 6 and 9 credits. The range of sizes and flexibility of the qualifications means that learners are able to access a qualification which meets their individual needs. It is likely that where learners are starting at Entry level, the certificate-sized qualification will be most popular as it gives more time to allow progression to level 1 units.

The award-sized qualifications will be appropriate where the learner is only able to undertake a short programme or to improve generic skills and boost confidence with the achievement of a qualification.

Who supports the qualification

The Pearson BTEC Entry Level Certificate in Workskills is widely supported and there are a large number of centres who offer it to learners.

The following centres have indicated their support to the SFA to ensure that the qualification is funded:

Action Training (Stoke) Limited
Enter Key Training Limited
Amethyst (Learn Direct)
SPS Training Solutions Limited
Intraining