

T LEVEL

*Technical Qualification in
Legal Services*

The world of Legal Services

The Legal Services sector is an important sector in the UK, contributing £32billion per year to the economy. It offers employment at different levels and is part of every major industry in the country. The impact of the sector is felt every time a house is sold, a product is purchased, and a crime is committed. The sector has a highly skilled workforce that is essential to the country and continues to grow.



What is special about this qualification?

The Technical Qualification in Legal Services will give you the industry knowledge and skills required to legal services sector. It will provide you with an up-to-date qualification within an ever-changing industry and enhance your employability within a dynamic market.



We designed this qualification alongside employers, including:

- ▶ Shoosmiths
- ▶ Nokia
- ▶ Owen Solicitors
- ▶ Maidstone Borough Council

This means you will develop knowledge and skills that employers are looking for and enable you to start your professional career.

What will you learn?

The Technical Qualification in Legal Services is split into two parts (known as Components). The Core and the Occupational Specialism.

In the Core Component you will learn about the legal services industry and following sector related topics including:

Regulation

**Professionalism
and Ethics**

**Fundamentals
of Law**

**Security
and Risk**

**The Business
Environment**

**Research
Skills**

**Professional
Services**



The Occupational Specialist Component is where you'll really get stuck in and develop the business and legal skills in preparation for your career in industry. There are two Occupational Specialisms to choose from and these are:

Legal Services Assistant Business, Finance and Employment

In this component you will learn how to:

- ▶ Assist with the inception, progression, and completion of legal services within a Business, Finance and Employment environment.
- ▶ Carry out legal and factual research and present findings.
- ▶ Draft Legal documents and communications.

Legal Services Assistant Crime, Criminal Justice and Social Welfare

In this component you will learn how to:

- ▶ Assist with the inception, progression, and completion of legal services within a Crime, Criminal Justice and Social Welfare environment.
- ▶ Carry out legal and factual research and present findings.
- ▶ Draft Legal documents and communications.

How will I learn?

The T Level Technical Qualification in Legal Services is intended to be as practical as possible.

You will not only learn these skills in preparation for your career, but you'll also be undertaking lots of practical hands-on activities, project and tasks to give you the experience employers are looking for. You will review case law and be asked to make judgements and recommendations based on the legal research you carry out.



What careers could this lead to?

The qualification is intended to help you progress into highly skilled employment in the Legal Services sector, with a focus on business services or crime and criminal justice.

Job roles open to you once you complete your T Level could include:

Job roles open to you once you complete your T Level could include:

- ▶ Paralegal
- ▶ Legal Secretary
- ▶ Usher.

If you've got an interest and passion in any of these areas, the T Level Technical Qualification in Legal Services could be perfect for you and help kickstart your career.

Could I still go to university?

Of course!

The T Level Technical Qualification in Legal Services is eligible for UCAS points, allowing you to continue your studies within the specialist area of Legal Services on degree programmes such as Law and Finance.

Or...you could progress onto an [Apprenticeship](#).



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