

T LEVEL

Technical Qualification in Accounting

The world of accounting

Accounting is the backbone of all organisations operations, whether they are in the private, public or not-for-profit sector. Whether they are small, medium or large organisations, they must submit their accounts every year to the authorities. Accounting also incorporates payroll, which is a complex system for paying staff the correct money for the work they do, pay their pensions, national insurances and taxes, amongst other benefits. There is a recognised skills gap and huge opportunities for employment within the accounting sector in many different organisations, leading to an exciting career which can focus on small enterprises through to large corporate accounting, at a variety of levels, depending on your ambitions. Accounting staff not only support and manage the finances of organisations, but they also play a key role in ensuring the stability and success of the organisation, making business decisions that impact it reaching it's vision and goals, whilst satisfying the stakeholders and keeping within the legal framework given.



What is special about this qualification?

The Technical Qualification in Accounting will give you the industry knowledge and skills required to start working within an organisations accounts or payroll departments, across a range of different sectors such as retail, construction, public services, small businesses, and accounting firms. It will provide you with an up-to-date qualification using cloud software aligned to industry standards and equip you with the confidence to enter employment successfully.



We designed this qualification alongside employers, including:

- ▶ ACCA
- ▶ Boots
- ▶ Santander
- ▶ Network rail
- ▶ CIPP

– This means you will be acquiring the knowledge and skills that employers are looking for and enable you to start your professional career.

What will you learn?

The Technical Qualification in Accounting is split into two parts (known as Components). The Core and the Occupational Specialism.

In the Core component you will learn about the Accounting and Business sector and study the following topics:

The business environment

Careers within the finance and accounting professions

**Professionalism and ethics/
equality, diversity and inclusion**

Security and risk

Regulation

Professional services

Fundamentals of law

Fundamentals of financial accounting

Technology

**Data driven innovation/
analytics and design thinking**

Research skills

**Project/
change management and administration**

Fundamentals of financial accounting (accounting pathway content)



The Occupational Specialist Component is where you'll really get stuck in and develop the manual and digital accounting skills in preparation for your career in industry.



In the Assistant Accountant occupational specialism, you will:

- ▶ Produce and analyse a trial balance
- ▶ Prepare primary financial statements
- ▶ Analyse business performance and present results
- ▶ Provide support to tax and audit functions
- ▶ Prepare computations for payroll.



How will I learn?

The T Level Technical Qualification in Accounting is intended to be as practical as possible.

You will not only learn skills in preparation for your career, but you'll also be undertaking lots of practical hands-on activities, projects and tasks to give you the experience employers are looking for.

You will also enhance your broader skills in literacy and numeracy, which will be valuable in supporting progression in other areas. In addition, you will develop transferable technical and practical skills in communication (working with colleagues, customers and clients), research and project work, providing you with an opportunity to demonstrate your reflective practice by suggesting alternative approaches to a problem.



What careers could this lead to?

The qualification is intended to help you progress into highly skilled employment in the accounting and payroll sector.

Job roles open to you once you complete your T Level could include:

- ▶ Payroll Administrator
- ▶ Payroll Junior
- ▶ Payroll Officer
- ▶ Payroll Clerk
- ▶ Assistant Accountant
- ▶ Account Clerk
- ▶ Cashier Finance Assistant
- ▶ Purchase Ledger Clerk.

If you've got an interest and passion in any of these areas, The T Level Technical Qualification in Accounting could be perfect for you and help kickstart your career.

Could I still go to university?

Of course!

The T Level Technical Qualification in Accounting is eligible for UCAS points. This allows you to continue your studies within the specialist area of accounting on degree programmes such as Accounting, Business Finance, or Management

Or onto a [Higher Technical Qualification](#).

Or onto an [Apprenticeship](#).



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