

# How to apply for Confirmation of Provisional Results

This service is for candidates who need to send official evidence of recent exam results to their university before the original certificate is issued.

The document will be a Candidate Statement of Provisional Results (CSPR) which will list your qualification grades at the time of us processing your application.

Results are provisional until final certificates are issued, and this is explained in the covering letter provided with the CSPR. If there is a review of marking and grades subsequently change, it is the responsibility of the candidate to let the university know.

We offer two delivery methods: PDF copy (by email) or hard copy (by post). Before making your selection, please contact your university to ask which method they will accept.

\* If you require **both** PDF and Hardcopy, please submit two separate applications.

This service is only available for AS/A Level, International AS/A Level or GCSE results taken in the following exam series: October 2024, November 2024, January 2025.

# \* If you also need copies of results certificated in an earlier exam series, please submit a separate application via the replacement certificate service.

Before you begin:

- We advise making your application on a Desktop PC or laptop, not a handheld device such as a mobile phone or tablet.
- Please do not use any special characters or symbols.
- It is important that you check with your centre that we are the awarding body for your results.
- Ensure you read the Confirmation of Provisional Results information page: <u>Confirmation of Provisional Results | Pearson qualifications</u>

#### How to apply

- 1. To apply, visit Pearson Certificate services
- 2. The next step is to
  - Choose a certificate service C<sup>\*</sup>
- 3. A new tab on your browser will open where you can select our **Confirmation of Provisional Results** service.

Showing 1 - 4 of 4 items:



## **Confirmation of Provisional Results**

This service is only available for October 2024 IAL and November 2024 GCSE and International GCSE exams. If your application is for any other qualification and academic series, it will be cancelled and you will receive a full refund within 21 days.

You can order this service as a hard copy or a PDF copy.

If you require the hard copy delivering to two university addresses outside of the UK, please include the second university address in the application notes.

The Confirmation of Provisional Results documents can only be sent to international universities.

Confirmation of Provisional Results - Hard Copy - posted to the University address

Confirmation of Provisional Results - PDF copy sent by email to the University

- 4. Once you have added your chosen delivery method to the basket and have reviewed your choice, please select:
- 5. If you are a new customer, you will be asked to create a new account.

\*Please ensure you provide accurate details to prevent delays with processing your order.

\*\*You will be asked to pay by Credit card or Bank card. Please ensure the Billing details and the card holder details are entered correctly as this will prevent delays with processing your order. The card holder may also be asked by their bank to verify/confirm the payment.

 Once your account, billing and delivery details have been updated, you will then be asked to provide details of your requested qualification on our **Certificates Application: Qualification Details** page.

\*We can only process one 'type' of qualification per application, if you require more than 1 qualification e.g. IAL and GCE, please submit a separate application after completing the current request.

*\*If you require both PDF and Hardcopy, this will require two separate applications.* 

| P Pearson  | 1 About You   | 2 Order   | - (3) Complete                                      | Contact       | Help   |
|--|---|---|---|---------------|--------|
| Certificates Application: Qualification Details  |   |   |   |               |        |
| Please complete this form to begin your results verification application.  |   |   |   |               |        |
| Please Select  | <u>~</u>  |   |   |               |        |
| Please Select<br>Edexcel GCE AS and A levels<br>Edexcel GCE O level<br>Edexcel GCSEs<br>Edexcel International AS and A levels<br>Edexcel International GCSEs | o remember the exact det<br>this form may delay the p | ails of your qualifications<br>processing of your applica | but it is important to provide informatio<br>ation. | n as accurate | ely as |
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| Course title / subject   |   |   |   |               |        |
| Maths, English and Science   |   |   |   |               |        |
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| Next Page  |   |   |   |               |        |

## 7. Certificates Application: Centre Information

On the next page, please provide as much information about the centre/school/college where you completed the qualification.



## 8. Certificates Application: Candidate Details

On the next page, please confirm if you are the learner or someone else applying on behalf of the learner.

If the learner's last name has changed since the time of completing the qualification, please give details.

If you are applying on behalf of the learner, please complete the additional fields required as we may need to contact the learner directly.



#### 9. Certificates Application: ID & Documents

On the next page, please attach/upload your identification documents. We will require at least one form of ID in English, and this needs to show the learner's full name, date of birth and the document expiry date (if applicable).

As you require your results sending to a third-party (your university), please also provide a completed and signed <u>consent form</u>.

If you are applying on behalf of the learner, please note that we will require **two different** forms of identification for the learner, and a completed and signed <u>consent form</u> (signed by the learner and clearly stating the name of the applicant).

We do **not** require the ID of the third-party applying on behalf of the learner.

Acceptable identification documents can be found on the <u>Application information</u> page.

For any additional comments or details not previously provided on the form, please state your specific requirements or comments in the box at the bottom of this page:

#### Any additional comments and details?

Depending on what you are applying for, we may need additional information to help find your results. Please go into as much detail as you can.

For an amendment to the name on an original certificate, please explain what you would like to change and why.

For sharing official document(s) with a third party, please provide as much detail as possible about what you and/or the third party need.

If you want us to include a Student ID or reference number on the delivery package please note it here along with any third parties it is intended for. Please state here any specific requirements or comments.



10. Ensure you read and accept our Terms & Conditions which also contains useful information relating to cancellations and refunds.



11. Please review the payment and delivery details before clicking

BUY NOW

- 12. You will then be directed to the payment page. We only accept payment by Credit or Debit card.Once completed, click Authorise
- 13. Once your payment is successful, you will receive an automated email.

\* If not received, please check your junk folder.

You will receive an automated email every time the status of your request changes.

If we have any queries about your order, you will receive an automated email advising that your application is on hold, and we will email you with further information from: <u>replacementcertificates@pearson.com</u> Please reply to this email as soon as possible.