



# Mocks Service

## Onscreen assessment administrator support Pearson Edexcel GCSE (9–1) Mathematics

### Before your students' onscreen mock exams

1

Pearson will email you:

- student logins
- a **seven-step student guide**
- links to the onscreen mock exams
- details of any assessment content changes.

Tests will be available from the first day of the mocks series.

2

Please read the **seven-step student guide** and then email it with logins to your students.

3

Pearson will email you a Blutick mocks administrator login. Check it's working OK.



4

Email the practice test links to your students in plenty of time before the day of the actual mock exam.

How to **check and set extra time for students**

If you requested extra time for students, this has been allocated to their mock exams by Pearson.

Select **Manage Tests & Exams/Manage Exam** for the exam you want to view and the **Show Extra Time** option. From there you can view and add extra time for your students. If you add extra time, select **Update exam** at the bottom of the page to save.

How to change student tier groups.

### On the day of the onscreen mock exams

1

How to **reset students' passwords**



2

How to **monitor attendance**

Select **Manage Tests & Exams – View Results** on your Blutick home page.

The **View Results** option will appear when at least one student has started the exam. The attendance data is live, so you can check it any time, during or after the exam.



3

How to **monitor student progress in a live mock exam**

Select the orange text **Recent Activity** on your Blutick home page.

From there you can see which questions they're currently working on and view the working of each student.



How to view in-progress exams live.

4

**Non-technical support**

Contact the Customer Services team for Qualifications via our **Contact Us** form. Please refer to the Mocks Service in your communication.

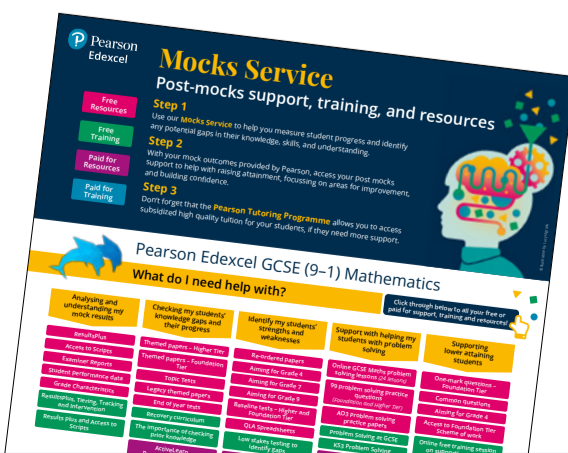
**Technical support**

- 0330 043 1213
- [info@blutick.com](mailto:info@blutick.com)
- [Blutick.com](https://www.blutick.com)

Please provide relevant Blutick usernames and screen shots of any issues.

### Post-mocks support

- Your students' results will be automatically added to ResultsPlus **within 14 days** of their onscreen mocks being submitted, we'll let you know when they are available. We have created guidance to support you in analysing your students' performance in mock exams through ResultsPlus.
- You can view your students' answers on Blutick – go to **Manage Tests & Exams – View Results**. The **View Results** option will appear when at least one student has started the exam. Go to the green eye icon under **View Full Working** to view an individual student's working out.
- With your mock outcomes provided by Pearson, access your post-mocks support to help with raising attainment, focusing on areas for improvement, and building confidence.



For more information about onscreen assessments please visit:

[quals.pearson.com/onscreenmocks](https://quals.pearson.com/onscreenmocks)