



ExamWizard for Functional Skills

Overview

examWizard is an online resource containing a bank of past paper questions and support materials to help you create your own mock exams and tests.

Which subjects are included?

- Entry Level Functional Skills English
- Entry Level Functional Skills Maths
- Level 1 and 2 Functional Skills English
- Level 1 and 2 Functional Skills Maths

Why should I use examWizard?

- **Saves time** by creating your own mock paper exams, topic tests, homework or revision activities.
- **Uses our Pearson back catalogue of exam questions** to practice and develop these skills with your students.
- **Gain access to past papers and test questions** to create tailored student plans, which target individual weaknesses.
- **Works in conjunction with ResultsPlus** to help create exam practice resources for whole cohorts or individual students.



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How to use examWizard: a step-by-step process

How to login?

Initially you will be presented with the [homepage](#) 



How to login?

Find Past Papers

Build a Paper

My Papers

Step 1

From the homepage, select **BTEC, Functional Skills & T Level**.

BTEC, Functional Skills & T Level

Select qualification



Proceed to login

Step 2

Select your subject from the drop-down menu and click **Proceed to login**.

Step 3

Login using your **EdexcelOnline**.

Step 4

Complete the **Multi-Factor Authentication**.

N.B. Ask your Examinations Officer if you're unsure of your username and password.

You will now be able to find past papers, build your own papers and access your previously created papers.



Find Past Papers

Search for past exam papers, mark schemes and examiner's reports.



Build A Paper

Search for questions, then build your own homework activity, test or mock exam.



My Papers

View and edit tests that you have previously created, and view past papers that you saved.

[How to login?](#)[Find Past Papers](#)[Build a Paper](#)[My Papers](#)

Find Past Papers

Step 1

Click on the **Past Papers** tab to search and list all past papers.

Step 2

You can use additional **search criteria** to narrow down your search.

Search papers

Select a specification

☒ Select one or more

Select a year

☒ Select one or more

Select a series

☒ Select one or more

Select a unit

☒ Select one or more

The results will be presented like this.

Paper name	Code	Tier	Series	Year	Export PDF
Mathematics: Entry Level 1 (Calculator)	FSE1/01/B		SET 3(PB)	2020	
Mathematics: Entry Level 1 (Calculator)	FSE1/01/B		SET 3(PB)	2021	
Mathematics: Entry Level 1 (Calculator)	FSE1/01/B		SET 3(PB)	2022	
Mathematics: Entry Level 1 (Calculator)	FSE1/01/B		SET 9(PB)	2022	
Mathematics: Entry Level 1 (Calculator)	FSE1/01/B		SET 1(PB)	2020	

How to login?

Find Past Papers

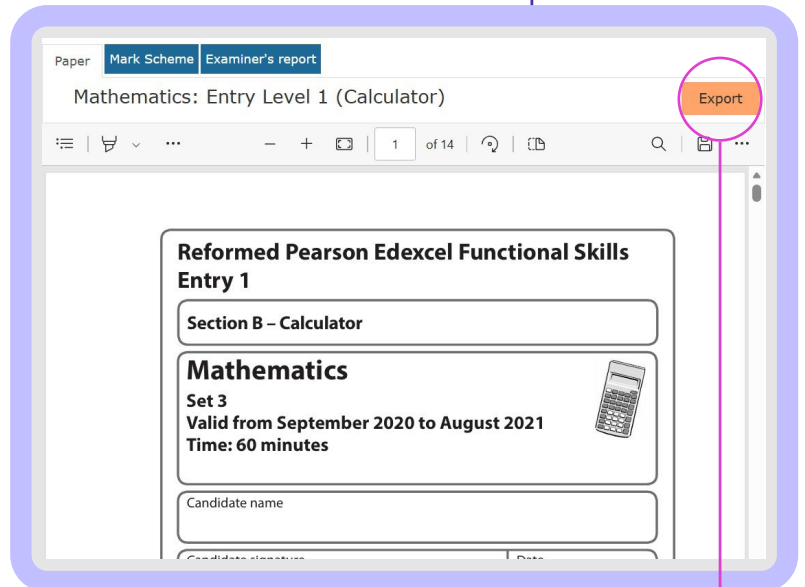
Build a Paper

My Papers

Step 3

By clicking on the paper you require, a **pop-up window** will appear with the following tabs showing:

-  Paper
-  Mark Scheme
-  Examiner's Report



Step 4

Each of these can be **exported in PDF format**, to store on your computer and print out later.

To export the past exam paper, mark scheme or examiner's report select the **Export button**.

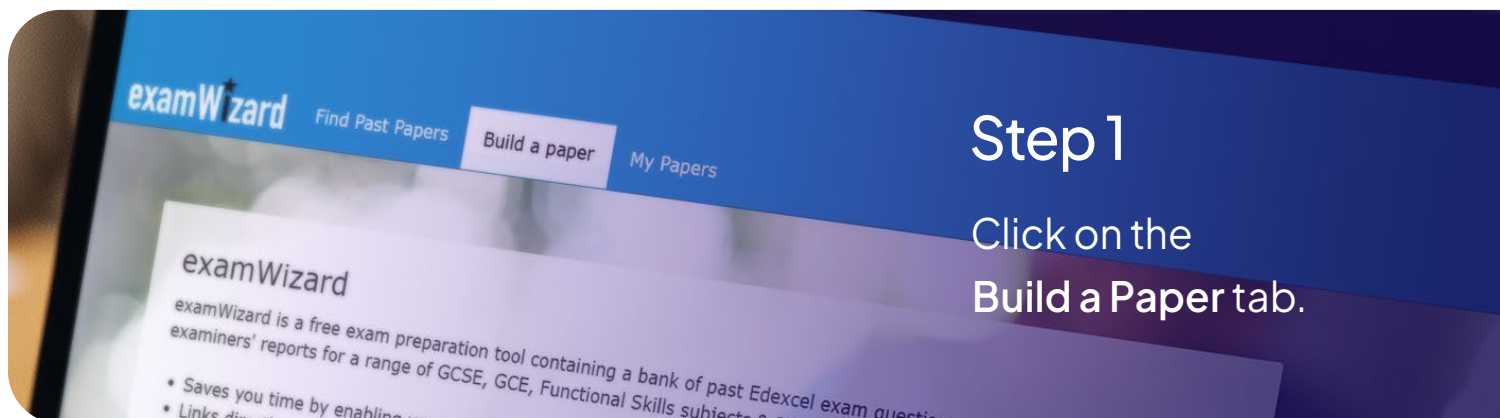
How to login?

Find Past Papers

Build a Paper

My Papers

Build a Paper



Step 1

Click on the
Build a Paper tab.

Step 2

Use the different **search filter** options to support your search.

A screenshot of the search filter section on the ExamWizard website. It contains several dropdown menus and a search bar. The filters are: 'Specification' (with a checked box and 'Select one or more'), 'Year' (with a checked box and 'Select one or more'), 'Series' (with a checked box and 'Select one or more'), and 'Unit' (with a checked box and 'Select one or more'). Below these is a 'Topic (click here)' dropdown (with a checked box and 'Select one or more'). At the bottom is a 'Keyword search' section with a text input field labeled 'Type keyword to search' and a note 'Please enter a minimum of 3 characters'. There are two buttons: 'Search' (with a magnifying glass icon) and 'Clear' (with an 'x' icon).

NB: The Topic section is the most useful and allows you to drill down into coverage and range points.

Unit allows you to select **reading** or **writing** for Functional Skills English and **calculator** or **non-calculator** for Functional Skills Mathematics.

How to login?

Find Past Papers

Build a Paper

My Papers

Step 3

Results options are presented in the left side panel. **View**, **Add** and **Remove** various question to start to build your paper.

The screenshot shows a 'Search Results' panel with the title 'Showing 10 out of 21'. It lists four questions, each with a 'View' button and an 'Add' button. The first question, 'Four operators', has a 'Remove' button instead of an 'Add' button. The second question, 'Garden problem', has an 'Add' button. The third question, 'Jobs list problem', has an 'Add' button. The fourth question, 'Mean mileage', has a 'View' button. A 'Show more' button is at the bottom of the list.

Question Title	Duration	Marks	Source	Buttons
Four operators	3 mins	3 marks	Q01 PMAT1/N08, SET 8(PB) 2024	View, Remove
Garden problem	4 mins	4 marks	Q03 PMAT1/N02, SET 2(PB) 2021	View, Add
Jobs list problem	4 mins	4 marks	Q04 PRACL1/N03, Additional SAMs 2021	View, Add
Mean mileage	4 mins	4 marks	Q03 PMAT1/N08, SET 8(PB) 2024	View

Step 4

Clicking **View** will preview a question for you.

Step 5

Clicking **Add** will add the question to a custom paper.

Step 6

Clicking **Remove** will remove the question from a custom paper.

Step 7

Once you are happy with your questions you can name and save your paper and export to word or pdf.

The screenshot shows a paper management interface. At the top, there is a text input field with the placeholder 'Click here to name your paper...'. Below this, there are four buttons: 'View/Edit paper', 'Remove all', 'Export paper', and 'Save'. At the bottom, there is a summary bar showing '3 questions', '11 minutes', and '11 marks'.

Click here to name your paper...

3 questions 11 minutes 11 marks

View/Edit paper Remove all Export paper Save

How to login?

Find Past Papers

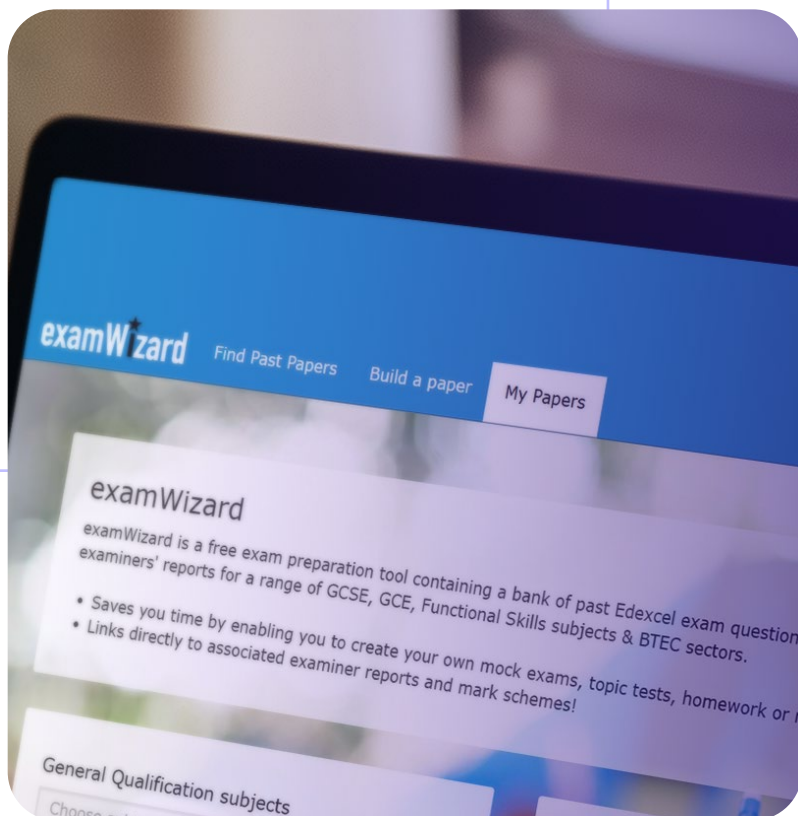
Build a Paper

My Papers

My Papers

Step 1

To access your saved papers, click on the **My Papers** tab.



Step 2

You can then access **all** your saved papers.

Paper Search: Type paper name here (minimum 3 letters) Submit Clear						
Paper name	Qualification	Last saved	No. questions	Total marks	Total time	Actions
L1 Time	Reformed Functional Skills	4 Apr 2023	2	7	7 mins	
L1 APV	Reformed Functional Skills	31 Aug 2022	10	47	47 mins	
E3 add and subtract	Reformed Functional Skills	4 May 2022	5	10	10 mins	
e3 division	Reformed Functional Skills	2 Dec 2021	1	3	3 mins	
Non Calculator Activities	Reformed Functional Skills	5 Feb 2020	4	16	16 mins	

Step 3

You can choose to **print, export to word or pdf, edit or delete.**