

# 6 steps

to getting started with BTEC

in schools

1 Get in touch.

## Existing Pearson Customer

Contact your Account

Specialist at

[examofficers@pearson.com](mailto:examofficers@pearson.com)

## New Customer

Complete our 'becoming a BTEC centre' online

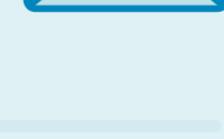
form at [quals.pearson.com/BTECapproval](https://quals.pearson.com/BTECapproval)



2 Fill out the relevant **application form** which you will receive from our Account Services team.



3 **Send your application** form to [examofficers@pearson.com](mailto:examofficers@pearson.com)



4 You'll **hear from us within 2 working days**

to let you know we've received your application and to help if you have any questions.



5

Once we've received and checked your form, our approvals team will review your application within 5 working days and let you know by email when **you're approved**.

6

You'll receive a **follow up call from your Account Specialist** who will help you get started with delivering your new BTEC course.



Pearson