Appeals 2023

The information below outlines the BTEC Appeals process for May/June 2023 examinations.

Is your appeal an:
- Appeal against results? or
- Appeal against a malpractice decision? or
- Appeal against decisions made in respect of access arrangements, reasonable adjustments or special consideration?

Yes
- Please continue.

No - this isn’t an issue that you can appeal.

Do you think:
- A marking or moderation (or a review of marking/moderation) error has occurred? or
- The awarding body not applied its procedures consistently, properly or fairly? or
- A finding of malpractice and/or the sanction imposed by the awarding body is not correct? or
- A decision in relation to the access arrangement(s), reasonable adjustment(s) or special consideration is not correct and/or we have not followed due procedures?

Yes
- Please continue.

No - it doesn’t sound like this is an issue that you can appeal.

Are you the Head of Centre?

Yes
- Please continue.

No - speak to your Head of Centre to ensure they support the appeal.

If the appeal is about a marking or moderation error, have you already requested and completed an admin check or review of marking or moderation (ROMM)? Alternatively, if you are applying for an appeal hearing, have you completed the preliminary appeal stage?

Yes
- Please continue.

No - please complete an admin check or ROMM before you submit an appeal. Or, please complete a preliminary appeal before you submit an application for an appeal hearing.

Has the student consented to the appeal?

Yes
- Please continue.

No - please ensure the student has consented to the appeal as their grade may go up, stay the same or go down as an outcome.

Is your appeal on time i.e. within 30 calendar days of the outcome of a ROMM or within 14 calendar days of the outcome of a malpractice, access arrangements, reasonable adjustments or special consideration decision? Or where you are applying for an appeal hearing, is your application within 14 calendar days of the outcome of the preliminary appeal?

Yes
- Please continue.

No - we will not usually accept appeals made outside of these timescales.

Have you completed form JCQ/APP1 and provided information about why you want to appeal?

Yes
- Please continue.

No - please complete form JCQ/APP1 (see section 8) to explain the reason for the appeal.

Please send your appeal to edexcelappeals@pearson.com

Preliminary appeals can take up to 42 calendar days to process. We will send an outcome letter to the email address used to submit the application. Appeal hearing appeals can take up to 70 calendar days. We will contact you to agree a hearing date.

Further information on the appeals process can be found in the JCQ Guide to Awarding Bodies’ Appeals Processes, June 2023.