



Retire / Resign as a Pearson Associate

I no longer want to work in any capacity as a Pearson Associate.

May 2017-Associate Support

Issue

I want to inform you I no longer wish to work for Pearson in any capacity as an Associate.

FAQ

How do I retire from all Pearson Associate activities?

You can inform our teams that you wish to retire by completing this form. Please capture your details under Performance, Relations & Development category>Role removal>Retire/resign.

What happens once I inform you I wish to retire / resign??

We will contact you to confirm your request to retire / resign from all Pearson activities. Once confirmed we will update our systems and issue you a P45.

Please be aware, following confirmation you will no longer be able to carry out any work for Pearson, including work you have already been contracted for.

Do you issue the P45 immediately?

We allow up to 3 months before we issue your P45, if you still have outstanding payments and expenses. If you require an immediate P45 please continue with your query.

Your P45 form we will posted to the address listed in our system.

What do I need to do if I do not wish to retire from all roles, instead withdraw from one or multiple roles?

If you just want to withdraw from a contract or a role(s), please complete the request form under the Recruitment category and the team will update your records accordingly. You will be eligible for future contracts for all your active roles.

Can I still be considered for roles in the future?

A complete withdrawal of all roles would require us to issue you a P45, and unfortunately, we would be unable to re-contract you. This may change in the future as we are in discussions with HMRC to allow us more flexibility.