



Functional Skills Examiner Training

Where is my standardisation training taking place?

6th June, 17:Associate Support

Issue

I am due to attend standardisation training but do not know where this will be held.

FAQ

Where can I check my event details?

The training event details are available in [Gateway](#). Click on Training & Events and find the schedule for your respective series and qualification.

Training information such as date, format and location of a training event is available 30 days prior to your event.

I have not received confirmation for attending training, where are my event details?

A meeting reminder is sent to all associates 14 days prior to your event confirming the date, format and location of your training.

Do I need to book travel and accommodation?

All travel must be booked via the [Capita Portal](#). You are entitled to book hotel accommodation if you are required to leave your home before 6am on the day of travel.