



Change Training Date - GQ

Select alternative date for training

June 21, 2017-Associate Support

Issue

I am no longer available to attend training on the day I booked and need to select an alternative date.

FAQ

How do I change my training date when I have already booked to attend?

We only offered one training date for these events. Therefore there is no option to change them. If are unable to attend, you will have your contract withdrawn and will not be able to work for us for this particular series.

What happens if I have already booked hotel accommodation?

To cancel your accommodation booking, please contact Capita Travel and Events support team on 0330 3900 001 or capitatravelsupport@capita.co.uk

What happens if I have already booked rail/flights, how should I change my ticket?

To cancel your travel booking, please contact Capita Travel and Events support team on 0330 3900 001 or capitatravelsupport@capita.co.uk