

Test Notification Form

Please provide us with at least **10 working days notice** of all of your test bookings for the BTEC Door Supervision qualification.

This form should be emailed to **vqtestinspections@pearson.com**

PLEASE COMPLETE ALL SECTIONS OF THIS FORM

Centre Name			
Centre Number		Centre Nominated Contact for Test Booking	
Telephone number (mobile) of above named contact			
Address of test site (please specify any access issues)			
Contact name and telephone number at the test site			
Date of test			
Time of test		Estimated number of Learners	

- You may fill in one form for multiple tests held on the same day at the same venue.
- You must fill in separate forms for each test held on different dates at different venues.
- Centre nominated contact for test booking - if we have any questions about the test prior to the day of the test we will call this person.
- Contact name and telephone number at the test site – this is the person the Inspector will contact on the day if they have trouble accessing the building.