



Joint Council for
Qualifications

Produced on behalf of: AQA, CCEA, OCR, Pearson and WJEC

Information for centres – 2018/19

Arrangements for GCE AS candidates transferring between specifications or awarding bodies midway through a legacy GCE unitised A-level course (having completed and certificated a GCE AS award)

A new GCE linear AS specification cannot be transferred to a legacy GCE unitised A-level specification.

i) Introduction

GCE AS candidates who move to another centre or who, for other reasons, have to change their programme of study part way through a legacy GCE unitised A-level course may be eligible to transfer a GCE AS award between specifications and/or awarding bodies. **The specifications must have the same subject titles, under arrangements agreed between the regulators and the Joint Council for Qualifications.**

The transfer of a legacy GCE unitised AS award between specifications or awarding bodies is an entries exceptions process. **It is not an automatic entries process.** An application **must** always be made to the receiving awarding body; the awarding body with which GCE A2 entries will be made. The JCQ form *Application for the transfer of a legacy GCE unitised AS award between specifications and/or awarding bodies* **must** always be completed.

An application must be made using the JCQ Transfer of Credit form by no later than 21 October 2018 for A-level certification which is being sought in the June 2019 examination series. Centres must adhere to the deadline date of 21 October 2018. It is not acceptable to submit applications after this date, i.e. throughout the 2018/19 academic year and after the publication of results in August 2019.

Applications must be made by no later than 21 October 2018 so that centres can be assured that the candidate is following the correct course and the specifications are compatible. If the awarding body identifies that the transfer is not acceptable there is still sufficient time for the candidate to change courses.

An electronic version of the JCQ Transfer of Credit application form may be downloaded from the JCQ website: <http://www.jcq.org.uk/exams-office/entries/gce-entry-information-incltransfer-of-credit>

The awarding body will process the application and provide a written response to the centre.
No decision will be communicated by telephone.

GCE AS transfer of credit arrangements do not apply to those who have already claimed a GCE A-level award. The only exception is where a candidate has already claimed an A-level Mathematics award and wishes to seek an A-level Further Mathematics award.

The GCE A-level transfers which are usually acceptable are listed in:
Appendix 1, page 6, of this document for legacy Applied GCE and GCE Mathematics qualifications and Appendix 2, page 8, of this document for other legacy GCE unitised A-level specifications.

(ii) **General considerations – legacy GCE unitised specifications**

- Transfers between Applied GCE specifications follow the same rules as those which apply to GCE specifications. **Transfers from Applied GCE specifications to a GCE specification and vice versa are not permissible.**
- Each application will be considered individually, based on the reason for the transfer of the GCE AS award, the compatibility of the specifications and the fulfilment of the subject criteria requirements.
- Acceptance of a **legacy GCE unitised AS award** is subject to the new centre ensuring that GCE A2 unit options are chosen in such a way that prevents the repetition of subject content. **The repetition of subject content is not acceptable.** It may be necessary in some cases for the new awarding body to stipulate that particular options are followed after the transfer, in order to satisfy the subject criteria.
- **Only completed legacy GCE unitised AS qualifications can be transferred.** The AS qualification **must** be certificated prior to transfer.
- **Where a candidate wishes to re-sit legacy GCE AS units, (where available in June 2019) the centre must submit the JCQ Transfer of Credit form - <http://www.jcq.org.uk/exams-office/entries/gce-entry-information-incltransfer-of-credit> by no later than 21 October 2018. The centre must indicate on the form the series, i.e. June 2019, in which the AS units will be taken.**
- **Where a candidate re-sits legacy GCE AS units with the original awarding body, after AS certification in a previous examination series, he/she must claim their AS award(s) again. This will ensure that the best total uniform mark will be available for transfer.**
- **Given that legacy GCE AS unit re-sits will occur in the same series in which A-level certification is requested, (i.e. June 2019 series) the publication of the A-level result may be delayed.** (The transfer cannot be processed until the final AS unit re-sit result is available.) This may have consequences for a candidate who is waiting for A-level results so that he/she can take up an offer of a University place.
- Where a candidate has re-sat a legacy GCE AS unit in the same examination series as he/she has sought A-level certification, and subsequently requested that the marking of the legacy GCE AS unit be reviewed, **the awarding body who has published the provisional A-level award must be informed.** The awarding body **must** be informed since the outcome of the review of marking may have an effect on the provisionally published A-level award.
- It is not possible to transfer components from an International Baccalaureate qualification.
- Similarly, it is not possible to transfer a completed AS qualification as awarded by Cambridge International Examinations (CIE) or International qualifications awarded by AQA and Pearson.

(iii) Candidate eligibility - legacy GCE unitised specifications

- The following are acceptable reasons for a candidate to transfer a legacy GCE unitised AS award between specifications and/or awarding bodies:
 - A candidate who is transferring midway through a legacy GCE unitised A-level course from one centre to another where a different specification is being taught.
 - A candidate making an unavoidable change of course within a centre which involves a move to **a different legacy unitised A-level specification.**
 - A candidate returning after a break (e.g. gap year) to take a legacy GCE unitised A-level qualification at another centre where a different specification is being taught, subject to the availability of the specification.
 - A candidate returning to a centre after a prolonged absence (e.g. on medical grounds) who finds that the centre has changed the legacy GCE unitised A-level specification being offered during their absence, subject to the availability of the specification.

Transfers of an entire cohort will only be agreed in very exceptional circumstances. This will be at the discretion of the receiving awarding body and only if the transfers are compatible with the subject criteria requirements. Transfers of an entire cohort on the basis of a new member of staff joining the school or college, who has had experience of teaching another awarding body's A-level specification, will not be accepted. **It is not considered to be in the best interests of candidates to transfer between specifications.**

- Transfer of credit is only possible between specifications that have been written to the same criteria. The transfer of credit process does not apply to new linear GCE A-level specifications introduced for first teaching from 1 September 2015 onwards.

New linear AS level qualifications are stand-alone qualifications and do not contribute to A-level awards.

(iv) How to apply

- **An application must be made using the JCQ Transfer of Credit form** <http://www.jcq.org.uk/exams-office/entries/gce-entry-information-incltransfer-of-credit> **by no later than 21 October 2018 for A-level certification which is being sought in the June 2019 examination series.**
- **The form must be signed by the candidate and the examinations officer. Failure to do so will lead to the form being returned to the centre.** (Please see **Appendix 3, page 10** for an illustration of a completed form). Awarding body contact details are provided on **page 5**.
- **The transfer of credit application form must be fully completed.** Information regarding any options studied at AS level and to be studied at A2 **must** be stated on the form. **Failure to provide such information will result in the form being returned to the centre and will delay the processing of the application.**
- An application **must** be made even if it is intended that the candidate will re-sit AS units in the legacy GCE unitised A-level specification. **It is not always possible to agree proposed transfers and it is in the best interests of a candidate and centre to know as soon as possible if an intended transfer is unacceptable.**
- A centre receiving a candidate who is transferring a completed legacy GCE unitised AS qualification between specifications and/or awarding bodies **must** always retain the UCI number allocated by the original centre. The receiving awarding body will only be able to process transfers where full and accurate entry information has been provided by the receiving centre. The required details can be found on the candidate's statement of provisional results.
- The receiving awarding body will request from the original awarding body, details of the AS qualification(s) held by the candidate.

A copy of the candidate's provisional statement of results should be supplied with the completed transfer of credit application form.

The receiving awarding body **must** be satisfied that the conditions set out for transferring a completed AS qualification have been met. The total uniform mark gained by the candidate through the study of a complete set of AS units, which have been certificated, will be used as credit towards an A-level in the specification being taken at A2.

- It is not possible to receive special consideration solely on the grounds of the transfer.
- A-level certificates and provisional candidate statements of results will not indicate that any transfer has taken place.

(v) **Awarding body contact details**

<p>AQA Entries Department Devas Street Manchester M15 6EX Tel: 0161 455 5482 E-mail: transferofcredit@aqa.org.uk Website: www.aqa.org.uk</p>	<p>CCEA Entries Section 29 Clarendon Road Belfast BT1 3BG Tel: 02890 261 200 Fax: 02890 261 289 Website: www.ccea.org.uk</p>
<p>OCR Operations Syndicate Buildings 1 Hills Road Cambridge CB1 2EU Tel: 01223 553 600 Fax: 01223 552 646 E-mail: OCRASTransfers@ocr.org.uk Website: www.ocr.org.uk</p>	<p>Pearson Fretwell Road Hellaby Business Park Rotherham S66 8HN Tel: 01709 704810 E-mail: TransferofCredit@pearson.com Website: www.pearson.com</p>
<p>WJEC Entries Section 245 Western Avenue Cardiff CF5 2YX Tel: 02920 265193 Fax: 02920 562944 Website: www.wjec.co.uk</p>	

All queries must be directed to the relevant GCE A2 awarding body.



Joint Council for
Qualifications

**Legacy Applied GCE and GCE Mathematics qualifications
Arrangements for GCE AS candidates transferring between specifications or awarding bodies midway through legacy GCE unitised A-level courses**

Subjects offered by more than one awarding body are listed on **page 7**.

The transfer of a **legacy GCE unitised AS award** is an entries exceptions process. It is not an automatic entries process and an application **must** always be made to the receiving awarding body. In most cases transfer arrangements between awarding bodies are possible. However, exceptions are indicated.

Requests to transfer a legacy GCE unitised AS award must be made to the receiving awarding body no later than 21 October 2018 for those candidates seeking GCE A-level certification in June 2019.

N.B. Where reference is made to Edexcel specifications, these are now known as Pearson Edexcel specifications.

Subject	Offered by	Transfer	Notes
Health and Social Care	OCR and WJEC* * Welsh centres only	<ul style="list-style-type: none"> OCR accept the three core AS units as a single AS qualification WJEC may not accept transfers, depending on the combination of units 	<p>Transfers involving optional units will be considered on a case by case basis in order to avoid overlap of subject content. Candidates may be required to take specific units or even additional units.</p> <p>Transfers involving optional units will be considered on a case by case basis in order to avoid overlap of subject content.</p>
Applied ICT	OCR and WJEC	<ul style="list-style-type: none"> OCR accept the three core AS units as a single AS qualification WJEC may not accept transfers, depending on the combination of units (the WJEC specification features a two unit AS and four unit AS double/A-level) 	<p>Transfers involving optional units will be considered on a case by case basis in order to avoid overlap of subject content. Candidates may be required to take specific units or even additional units.</p> <p>Transfers involving optional units will be considered on a case by case basis in order to avoid overlap of subject content.</p>
Mathematics†	AQA, CCEA, Edexcel, OCR and WJEC	<ul style="list-style-type: none"> Transfers are acceptable in principle 	The receiving awarding body must be consulted to confirm appropriate content coverage and specification requirements.

†Final opportunity for candidates to transfer a certificated legacy GCE unitised AS award between specifications and/or awarding bodies. The transfer of credit process **does not** apply to new linear GCE A-level specifications introduced for first teaching from 1 September 2015.



Joint Council for
Qualifications

Appendix 2

Other legacy GCE unitised A-level specifications

Arrangements for GCE AS candidates transferring between specifications or awarding bodies midway through legacy GCE unitised A-level courses

Centres should note that the information regarding subject compatibility between specifications or awarding bodies is not exhaustive. Not all subjects have been listed. Centres **must** contact the receiving awarding body as soon as possible for further information. (See awarding body contact details, **page 5**).

The transfer of a **legacy GCE unitised AS award** is an entries exceptions process. It is not an automatic entries process and an application **must** always be made to the receiving awarding body. In most cases transfer arrangements between awarding bodies are possible. However, centres **must** refer to the 'Notes' section. **Requests to transfer a legacy GCE unitised AS award must be made to the receiving awarding body no later than 21 October 2018 for those candidates seeking GCE A-level certification in June 2019.**

Centres **must** ensure that optional units, where relevant, are recorded on the JCQ Transfer of Credit form.

The transfer of credit process **does not** apply to new linear GCE A-level specifications introduced for first teaching from 1 September 2015 onwards. A new GCE linear AS specification cannot be transferred to a legacy GCE unitised A-level specification.

N.B. Where reference is made to Edexcel specifications, these are now known as Pearson Edexcel specifications.

Subject	Offered by	Transfer	Notes
Accounting†	AQA and OCR	<ul style="list-style-type: none"> All transfers are acceptable 	
Design & Technology† (Food Technology, Product Design – 3D Design, Product Design – Textiles, Systems & Control Technology)	AQA, Edexcel, OCR and WJEC	<ul style="list-style-type: none"> All transfers are acceptable in principle 	<p>N.B: Transfer is only possible between directly equivalent options. Candidates must continue with the equivalent option.</p> <p>N.B: OCR does not accept transfers from other awarding bodies relating to GCE AS Design & Technology - Product Design as the specifications are not compatible.</p>

General Studies	AQA and OCR	<ul style="list-style-type: none"> All transfers are acceptable 	
Geology†	OCR and WJEC	<ul style="list-style-type: none"> All transfers are acceptable 	
Government and Politics†	AQA, Edexcel, OCR and WJEC	<ul style="list-style-type: none"> OCR does not accept CCEA and Edexcel WJEC does not accept transfers from AQA, CCEA, Edexcel and OCR Other transfers between awarding bodies are acceptable 	The WJEC AS specification has a distinctive mandatory unit 'Governing Modern Wales'.
Law†	AQA, OCR	<ul style="list-style-type: none"> All transfers are acceptable 	
Media Studies†	AQA, OCR and WJEC	<ul style="list-style-type: none"> All transfers are acceptable 	

†Final opportunity for candidates to transfer a certificated legacy GCE unitised AS award between specifications and/or awarding bodies. The transfer of credit process does not apply to new linear GCE A-level specifications introduced for first teaching from 1 September 2015.

Application for the transfer of a legacy GCE unitised AS award between specifications and/or awarding bodies (*example of correctly completed form*)

Please return the completed form **before** 21 October in the academic year in which A-level certification is being sought. All parts of this form must be completed to avoid delay of the processing of your application.

New centre

Centre number	42719	Centre name	Great Peter Street School
Candidate number	3217	Candidate name	Colln Moore
Planned A-level certification – Month/Year	June 2019	Candidate UCI	231470162416E
		Date of Birth	10 November 1999
Reason for application	Candidate returning to study after gap year, leading to a change of centre		

To be completed by the centre at which the candidate is now studying. The new centre **must** retain the candidate's original UCI.

Details of A-level award to be claimed and A2 units to be studied, including any options (where appropriate)

A-level award code and A2 unit codes	Name of A-level award and A2 unit names
6361	Mathematics
MPC3	Pure Core 3
MPC4	Pure Core 4
MDO2	Decision Maths 2

Previous centre

Centre number	23147	Centre name	Stockton High School		
Candidate number	2416	Awarding body	Pearson	Date of AS certification	June 2017

Details of AS award/AS units already completed, including any options (where appropriate)

AS award code and AS unit codes	Name of AS award and AS unit names
8371	Mathematics
6663	Core Maths 1
6664	Core Maths 2
6689	Decision Maths 1

Details of any intended AS unit re-sits (if applicable)

AS unit code	AS unit name	Examination series
6689	Decision Maths 1	June 2019

Declaration by candidate

To the best of my knowledge the information provided above is accurate. I understand that if I re-sit any AS units in the series in which I am entered for A-level certification, my A-level results may be delayed.

Name...COLIN MOORE.....Signature of candidate.....*Colln Moore*.....Date...06/10/18.

Declaration by examinations officer

To the best of my knowledge the information provided above is accurate.

Name.....JAN FROST.....Signature.....*Jan Frost*.....Date...06/10/18

E-mail address: jfrost@gtpeterst.sch.uk.....Contact number: 07985 999438