

# Good Practice Producing Assessment Plans

Presented by: Vocational  
Quality Assurance Managers



Pearson

# Session Content

1. Templates
2. Assessment Plans
3. Activity



# Where to find our templates



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Support topics Services ▾ Key dates Resources ▾ Overview ▾

> Support > Support topics > Delivering BTEC qualifications > BTEC forms and guides

## Delivering BTEC qualifications BTEC forms and guides



### BTEC forms and guides

We've prepared some templates to help you save time and fulfil your part in the BTEC assessment and verification process with ease. You're welcome to use your own forms and templates, but it may be worth referring to ours to ensure you've got the essentials covered.

#### **Home of Quality Assurance**

All of the centre guides to quality assurance for each model (BTEC, WBL, Higher Nationals and Functional skills) are located via our quality assurance web pages

#### **BTEC Assessment and internal verification forms**

[BTEC Assessment Record Template \(DOCX | 206.3 KB\)](#)

[Tech Award \(first teach Sept 2022\) Assessment Record Template \(DOCX | 202.8 KB\)](#)

[BTEC Assessment Plan Template \(XLSX | 92.7 KB\)](#)

[BTEC Assignment Brief Template \(DOCX | 237.2 KB\)](#)

[BTEC Record of Practical Activity Template \(DOCX | 197.7 KB\)](#)

[BTEC Guidance for Completing Observation Records \(DOCX | 248.9 KB\)](#)

[BTEC Internal Verification Plan Template \(XLSX | 38.0 KB\)](#)

[BTEC Internal Verification of Assignment Brief Template \(DOCX | 235.7 KB\)](#)

[BTEC Internal Verification of Assessment Decisions Template \(DOCX | 206.6 KB\)](#)

#### **Delivering BTEC qualifications**

[BTEC forms and guides](#)

[Creating your BTEC team](#)

[Acronyms](#)

[FAQs](#)

[Events](#)

# BTEC Assessment Plan



| Programme Title  | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |               |                        |
|--|---|---|--|--------------------------|---|--|----------------------------|--|---------------|------------------------|
| Unit or Component No & Title   | Assignment Title  | Targeted Learning Aim/s or Assessment Criteria                    | Internal Verification of Assignment Brief Date | Assignment Hand Out Date | Assignment Hand in Date or External Assessment Date | Internal Verification of Assessment Decisions Date | Planned Resubmission Date* | Internal Verification of Resubmission Date | Assessor Name | Internal Verifier Name |
| <b>Year 1</b>  |   |   |  |                          |   |  |                            |  |               |                        |
| 5 Meeting Individual Care and Support Needs  | Ethical care  | S/A P1, P2, M1, M2, D1<br>S/B P3, M3<br>S/C P4, P5, M4, D2        | 06.09.23                                       | 06.11.23                 | 11.12.23  | 05.01.24   | 26.01.24                   | 01.02.24                                   | A. Clark      | P. Howard              |
| 5 Meeting Individual Care and Support Needs  | Working together in partnership to meet needs                 | S/D P6, P7, P8, M5, M6, D3, D4                                    | 06.09.23                                       | 12.01.24                 | 29.01.24  | 02.02.24   | 09.02.24                   | 22.02.24                                   | A. Clark      | P. Howard              |
| 1 Human Lifespan Development   | External assessment   | AO1 AO2 AO3<br>AO4  | N/A  | Start Delivery Jan 24    | 16.05.24  | N/A  |                            | N/A  | A. Clark      | N/A                    |
| <b>Year 2</b>  |   |   |  |                          |   |  |                            |  |               |                        |
| 2 Working in Health and Social Care  | External assessment   | AO1 AO2 AO3<br>AO4  | N/A  | Start Delivery May 24    | TBC Jan-25  | N/A  |                            | N/A  | P. Howard     | N/A                    |
| 11 Psychological Perspectives  | Using theory to understand, manage and treat human behaviours | 11/A P1, P2, M1, D1<br>11/B P3, P4, M2<br>11/C P5, P6, M3, D2, D3 | Planned 03.01.25                               | 05.03.25                 | 25.04.25  | 02.05.25   | 16.05.25                   | 22.05.25                                   | P. Howard     | A. Clark               |
| Lead Internal Verifier Signature   |   | P.Howard@aschool.ac.uk  |  |                          |   |  | Date                       | Updated 24.7.24                            |               |                        |
| <p>* When planning the units for delivery, it is important to check the <b>rule of combination</b> will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.</p> <p>** Electronic signatures are acceptable on all assessment and internal verification documentation if there is an audit trail to support its authenticity. This includes a scanned signature or the individual's centre based email address. A font style is not accepted. Please see the Centre Guide to Internal Verification for further details.</p> <p>*** Lead Internal Verifier must authorise any resubmissions. The learner must have met the initial deadline (or an agreed extension deadline) and authenticated their work. The resubmission date must be within 15 working days of the learner receiving the results of assessment which must be within a timely period of the assessment taking place.</p> |   |   |  |                          |   |  |                            |  |               |                        |

# Assessment Plan

Include:

- Units (for the duration of the programme)

**BTEC Assessment Plan**

 Pearson | BTEC

| Programme Title   | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
|---|---|---|--|--------------------------|---|--|----------------------------|--|---------------|------------------------|--|--|--|--|--|--|--|--|
| Unit or Component No & Title  | Assignment Title  | Targeted Learning Aim/s or Assessment Criteria                    | Internal Verification of Assignment Brief Date | Assignment Hand Out Date | Assignment Hand in Date or External Assessment Date | Internal Verification of Assessment Decisions Date | Planned Resubmission Date* | Internal Verification of Resubmission Date | Assessor Name | Internal Verifier Name |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Ethical care  | 5/A P1, P2, M1, M2, D1<br>5/B P3, M3<br>5/C P4, P5, M4, D2        |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Working together in partnership to meet needs                 | 5/D P6, P7, P8, M5, M6, D3, D4                                    |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 1 Human Lifespan Development  | External assessment   | AO1 AO2 AO3 AO4   |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 2 Working in Health and Social Care   | External assessment   | AO1 AO2 AO3 AO4   |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 11 Psychological Perspectives   | Using theory to understand, manage and treat human behaviours | 11/A P1, P2, M1, D1<br>11/B P3, P4, M2<br>11/C P5, P6, M3, D2, D3 |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| Lead Internal Verifier Signature  |   |   |  |                          |   |  |                            | Date                                       |               |                        |  |  |  |  |  |  |  |  |
| <small>* When planning the units for delivery, it is important to check the <b>rule of combination</b> will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.</small> |   |   |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
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# Assessment Plan

Include:

- Units (for the duration of the programme)

**TOP TIP** - include external units and exam slots

**BTEC Assessment Plan**

 Pearson | BTEC

| Programme Title   | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
|---|---|---|--|--------------------------|---|--|----------------------------|--|---------------|------------------------|--|--|--|--|--|--|--|--|
| Unit or Component No & Title  | Assignment Title  | Targeted Learning Aim/s or Assessment Criteria                    | Internal Verification of Assignment Brief Date | Assignment Hand Out Date | Assignment Hand in Date or External Assessment Date | Internal Verification of Assessment Decisions Date | Planned Resubmission Date* | Internal Verification of Resubmission Date | Assessor Name | Internal Verifier Name |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Ethical care  | 5/A P1, P2, M1, M2, D1<br>5/B P3, M3<br>5/C P4, P5, M4, D2        |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Working together in partnership to meet needs                 | 5/D P6, P7, P8, M5, M6, D3, D4                                    |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 1 Human Lifespan Development  | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery Jan 24    | 16.05.24  |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 2 Working in Health and Social Care   | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery May 24    | TBC Jan-25  |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 11 Psychological Perspectives   | Using theory to understand, manage and treat human behaviours | 11/A P1, P2, M1, D1<br>11/B P3, P4, M2<br>11/C P5, P6, M3, D2, D3 |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| Lead Internal Verifier Signature  |   |   |  |                          |   |  |                            | Date                                       |               |                        |  |  |  |  |  |  |  |  |
| <small>* When planning the units for delivery, it is important to check the <b>rule of combination</b> will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.</small> |   |   |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
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Centre Guide to Internal Assessment

# Assessment Plan

Include:

- Units (for the duration of the programme)
- Assessors
- Internal Verifiers

**TOP TIP** - include external units and exam slots

| BTEC Assessment Plan  |   |   |  |                          |   |  |                            |  |               |                        | Pearson   BTEC |  |  |  |  |  |  |  |  |
|---|---|---|--|--------------------------|---|--|----------------------------|--|---------------|------------------------|----------------|--|--|--|--|--|--|--|--|
| Programme Title   | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |               |                        |                |  |  |  |  |  |  |  |  |
| Unit or Component No & Title  | Assignment Title  | Targeted Learning Aim/s or Assessment Criteria                    | Internal Verification of Assignment Brief Date | Assignment Hand Out Date | Assignment Hand in Date or External Assessment Date | Internal Verification of Assessment Decisions Date | Planned Resubmission Date* | Internal Verification of Resubmission Date | Assessor Name | Internal Verifier Name |                |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Ethical care  | 5/A P1, P2, M1, M2, D1<br>5/B P3, M3<br>5/C P4, P5, M4, D2        |  |                          |   |  |                            |  | A. Clark      | P. Howard              |                |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Working together in partnership to meet needs                 | 5/D P6, P7, P8, M5, M6, D3, D4                                    |  |                          |   |  |                            |  | A. Clark      | P. Howard              |                |  |  |  |  |  |  |  |  |
| 1 Human Lifespan Development  | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery Jan 24    | 16.05.24  |  |                            |  | A. Clark      | N/A                    |                |  |  |  |  |  |  |  |  |
| 2 Working in Health and Social Care   | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery May 24    | TBC Jan-25  |  |                            |  | P. Howard     | N/A                    |                |  |  |  |  |  |  |  |  |
| 11 Psychological Perspectives   | Using theory to understand, manage and treat human behaviours | 11/A P1, P2, M1, D1<br>11/B P3, P4, M2<br>11/C P5, P6, M3, D2, D3 |  |                          |   |  |                            |  | P. Howard     | A. Clark               |                |  |  |  |  |  |  |  |  |
| Lead Internal Verifier Signature  |   |   |  |                          |   |  |                            | Date                                       |               |                        |                |  |  |  |  |  |  |  |  |
| <small>* When planning the units for delivery, it is important to check the <b>rule of combination</b> will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.</small> |   |   |  |                          |   |  |                            |  |               |                        |                |  |  |  |  |  |  |  |  |
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# Assessment Plan

Include:

- Units (for the duration of the programme)
- Assessors
- Internal Verifiers
- Scheduling for assignments (hand out & submission dates)
- Teaching and learning phase incorporated between assignments

**TOP TIP** - include external units and exam slots

**BTEC Assessment Plan**

 Pearson | BTEC

| Programme Title   | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
|---|---|---|--|--------------------------|---|--|----------------------------|--|---------------|------------------------|--|--|--|--|--|--|--|--|
| Unit or Component No & Title  | Assignment Title  | Targeted Learning Aim/s or Assessment Criteria                    | Internal Verification of Assignment Brief Date | Assignment Hand Out Date | Assignment Hand in Date or External Assessment Date | Internal Verification of Assessment Decisions Date | Planned Resubmission Date* | Internal Verification of Resubmission Date | Assessor Name | Internal Verifier Name |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Ethical care  | 5/A P1, P2, M1, M2, D1<br>5/B P3, M3<br>5/C P4, P5, M4, D2        |  | 06.11.23                 | 11.12.23  |  |                            |  | A. Clark      | P. Howard              |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Working together in partnership to meet needs                 | 5/D P6, P7, P8, M5, M6, D3, D4                                    |  | 12.01.24                 | 29.01.24  |  |                            |  | A. Clark      | P. Howard              |  |  |  |  |  |  |  |  |
| 1 Human Lifespan Development  | External assessment   | A01 A02 A03 A04   | N/A  | Start Delivery Jan 24    | 16.05.24  |  |                            |  | A. Clark      | N/A                    |  |  |  |  |  |  |  |  |
| <b>Year 2</b>   |   |   |  |                          |   |  |                            |  |               |                        |  |  |  |  |  |  |  |  |
| 2 Working in Health and Social Care   | External assessment   | A01 A02 A03 A04   | N/A  | Start Delivery May 24    | TBC Jan-25  |  |                            |  | P. Howard     | N/A                    |  |  |  |  |  |  |  |  |
| 11 Psychological Perspectives   | Using theory to understand, manage and treat human behaviours | 11/A P1, P2, M1, D1<br>11/B P3, P4, M2<br>11/C P5, P6, M3, D2, D3 |  | 05.03.25                 | 25.04.25  |  |                            |  | P. Howard     | A. Clark               |  |  |  |  |  |  |  |  |
| Lead Internal Verifier Signature  |   |   |  |                          |   |  |                            | Date                                       |               |                        |  |  |  |  |  |  |  |  |
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# Assessment Plan

Include:

- Internal verification dates  
(Assignment Brief & Assessment Decisions)

**BTEC Assessment Plan**

 Pearson | BTEC

| Programme Title   | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |               |                        |
|---|---|---|--|--------------------------|---|--|----------------------------|--|---------------|------------------------|
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| 5 Meeting Individual Care and Support Needs   | Ethical care  | 5/A P1, P2, M1, M2, D1<br>5/B P3, M3<br>5/C P4, P5, M4, D2        | 06.09.23                                       | 06.11.23                 | 11.12.23  |  |                            |  | A. Clark      | P. Howard              |
| 5 Meeting Individual Care and Support Needs   | Working together in partnership to meet needs                 | 5/D P6, P7, P8, M5, M6, D3, D4                                    | 06.09.23                                       | 12.01.24                 | 29.01.24  |  |                            |  | A. Clark      | P. Howard              |
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| 2 Working in Health and Social Care   |   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery May 24    | TBC Jan-25  |  |                            |  | P. Howard     | N/A                    |
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| Lead Internal Verifier Signature  |   |   |  |                          |   |  |                            | Date                                       |               |                        |
| * When planning the units for delivery, it is important to check the <b>rule of combination</b> will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.<br>** Electronic signatures are acceptable on all assessment and internal verification documentation if there is an audit trail to support its authenticity. This includes a scanned signature or the individual's centre based email address. A font style is not accepted. Please see the Centre Guide to Internal Verification for further details.<br>*** Lead Internal Verifier must authorise any resubmissions. The learner must have met the initial deadline (or an agreed extension deadline) and authenticated their work. The resubmission date must be within 15 working days of the learner receiving the results of assessment which must be within a timely period of the assessment taking place. |   |   |  |                          |   |  |                            |  |               |                        |

# Assessment Plan

Include:

- Internal verification dates  
(Assignment Brief & Assessment Decisions)

**BTEC Assessment Plan**

 Pearson | BTEC

| Programme Title   | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |               |                        |
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| 5 Meeting Individual Care and Support Needs   | Working together in partnership to meet needs                 | 5/D P6, P7, P8, M5, M6, D3, D4                                    | 06.09.23                                       | 12.01.24                 | 29.01.24  | 02.02.24   |                            |  | A. Clark      | P. Howard              |
| 1 Human Lifespan Development  | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery Jan 24    | 16.05.24  | N/A  |                            |  | A. Clark      | N/A                    |
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| Lead Internal Verifier Signature  |   |   |  |                          |   |  | Date                       |  |               |                        |
| * When planning the units for delivery, it is important to check the <b>rule of combination</b> will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.<br>** Electronic signatures are acceptable on all assessment and internal verification documentation if there is an audit trail to support its authenticity. This includes a scanned signature or the individual's centre based email address. A font style is not accepted. Please see the Centre Guide to Internal Verification for further details.<br>*** Lead Internal Verifier must authorise any resubmissions. The learner must have met the initial deadline (or an agreed extension deadline) and authenticated their work. The resubmission date must be within 15 working days of the learner receiving the results of assessment which must be within a timely period of the assessment taking place. |   |   |  |                          |   |  |                            |  |               |                        |

# Assessment Plan

Include:

- Internal verification dates  
(Assignment Brief & Assessment Decisions)
- Resubmission dates

**BTEC Assessment Plan**

 Pearson | BTEC

| Programme Title   | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |               |                        |
|---|---|---|--|--------------------------|---|--|----------------------------|--|---------------|------------------------|
| Unit or Component No & Title  | Assignment Title  | Targeted Learning Aim/s or Assessment Criteria                    | Internal Verification of Assignment Brief Date | Assignment Hand Out Date | Assignment Hand in Date or External Assessment Date | Internal Verification of Assessment Decisions Date | Planned Resubmission Date* | Internal Verification of Resubmission Date | Assessor Name | Internal Verifier Name |
| 5 Meeting Individual Care and Support Needs   | Ethical care  | 5/A P1, P2, M1, M2, D1<br>5/B P3, M3<br>5/C P4, P5, M4, D2        | 06.09.23                                       | 06.11.23                 | 11.12.23  | 05.01.24   | 26.01.24                   |  | A. Clark      | P. Howard              |
| 5 Meeting Individual Care and Support Needs   | Working together in partnership to meet needs                 | 5/D P6, P7, P8, M5, M6, D3, D4                                    | 06.09.23                                       | 12.01.24                 | 29.01.24  | 02.02.24   | 09.02.24                   |  | A. Clark      | P. Howard              |
| 1 Human Lifespan Development  | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery Jan 24    | 16.05.24  | N/A  |                            |  | A. Clark      | N/A                    |
| 2 Working in Health and Social Care   | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery May 24    | TBC Jan-25  | N/A  |                            |  | P. Howard     | N/A                    |
| 11 Psychological Perspectives   | Using theory to understand, manage and treat human behaviours | 11/A P1, P2, M1, D1<br>11/B P3, P4, M2<br>11/C P5, P6, M3, D2, D3 | Planned 03.01.25                               | 05.03.25                 | 25.04.25  | 02.05.25   | 16.05.25                   |  | P. Howard     | A. Clark               |
| Lead Internal Verifier Signature  |   |   |  |                          |   |  | Date                       |  |               |                        |
| * When planning the units for delivery, it is important to check the <b>rule of combination</b> will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.<br>** Electronic signatures are acceptable on all assessment and internal verification documentation if there is an audit trail to support its authenticity. This includes a scanned signature or the individual's centre based email address. A font style is not accepted. Please see the Centre Guide to Internal Verification for further details.<br>*** Lead Internal Verifier must authorise any resubmissions. The learner must have met the initial deadline (or an agreed extension deadline) and authenticated their work. The resubmission date must be within 15 working days of the learner receiving the results of assessment which must be within a timely period of the assessment taking place. |   |   |  |                          |   |  |                            |  |               |                        |

# Assessment Plan

Include:

- Internal verification dates  
(Assignment Brief & Assessment Decisions)
- Resubmission dates

**BTEC Assessment Plan**

 Pearson | BTEC

| Programme Title   | BTEC Level 3 Extended Certificate in Health and Social Care   |   |  |                          |   |  |                            |  |                 |                        |  |  |  |  |  |  |  |  |
|---|---|---|--|--------------------------|---|--|----------------------------|--|-----------------|------------------------|--|--|--|--|--|--|--|--|
| Unit or Component No & Title  | Assignment Title  | Targeted Learning Aim/s or Assessment Criteria                    | Internal Verification of Assignment Brief Date | Assignment Hand Out Date | Assignment Hand in Date or External Assessment Date | Internal Verification of Assessment Decisions Date | Planned Resubmission Date* | Internal Verification of Resubmission Date | Assessor Name   | Internal Verifier Name |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Ethical care  | 5/A P1, P2, M1, M2, D1<br>5/B P3, M3<br>5/C P4, P5, M4, D2        | 06.09.23                                       | 06.11.23                 | 11.12.23  | 05.01.24   | 26.01.24                   | 01.02.24                                   | A. Clark        | P. Howard              |  |  |  |  |  |  |  |  |
| 5 Meeting Individual Care and Support Needs   | Working together in partnership to meet needs                 | 5/D P6, P7, P8, M5, M6, D3, D4                                    | 06.09.23                                       | 12.01.24                 | 29.01.24  | 02.02.24   | 09.02.24                   | 22.02.24                                   | A. Clark        | P. Howard              |  |  |  |  |  |  |  |  |
| 1 Human Lifespan Development  | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery Jan 24    | 16.05.24  | N/A  | N/A                        | N/A  | A.Clark         | N/A                    |  |  |  |  |  |  |  |  |
| 2 Working in Health and Social Care   | External assessment   | AO1 AO2 AO3 AO4   | N/A  | Start Delivery May 24    | TBC Jan-25  | N/A  | N/A                        | N/A  | P. Howard       | N/A                    |  |  |  |  |  |  |  |  |
| 11 Psychological Perspectives   | Using theory to understand, manage and treat human behaviours | 11/A P1, P2, M1, D1<br>11/B P3, P4, M2<br>11/C P5, P6, M3, D2, D3 | Planned 03.01.25                               | 05.03.25                 | 25.04.25  | 02.05.25   | 16.05.25                   | 22.05.25                                   | P. Howard       | A. Clark               |  |  |  |  |  |  |  |  |
| Lead Internal Verifier Signature  |   | P.Howard@aschool.ac.uk  |  |                          |   |  |                            | Date                                       | Updated 24.7.24 |                        |  |  |  |  |  |  |  |  |
| <small>When planning the units for delivery, it is important to check the <b>Rule of Combination</b> will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.</small> |   |   |  |                          |   |  |                            |  |                 |                        |  |  |  |  |  |  |  |  |
| <small>** Electronic signatures are acceptable on all assessment and internal verification documentation if there is an audit trail to support its authenticity. This includes a scanned signature or the individual's centre based email address. A font style is not accepted. Please see the Centre Guide to Internal Verification for further details.</small>                        |   |   |  |                          |   |  |                            |  |                 |                        |  |  |  |  |  |  |  |  |
| <small>*** Lead Internal Verifier must authorise any resubmissions. The learner must have met the initial deadline (or an agreed extension deadline) and authenticated their work. The resubmission date must be within 15 working days of the learner receiving the results of assessment which must be within a timely period of the assessment taking place.</small>                   |   |   |  |                          |   |  |                            |  |                 |                        |  |  |  |  |  |  |  |  |

# Considerations

- Unit sequencing / timing of assignments
- Placement of synoptic assessments
- Values of units / GLH
- Unit integration

# Considerations

- Rules of combination
- Units required for progression
- Events, trips, shows etc
- Availability of specialist staff

NB: Working document

## 2 Structure

### Qualification structure

#### Pearson BTEC Level 3 National Extended Certificate in Health and Social Care

##### Mandatory units

There are three mandatory units, one internal and two external. Learners must complete and achieve at Near Pass grade or above in all mandatory external units and achieve a Pass or above in all mandatory internal units.

##### Optional units

Learners must complete at least one optional unit.

### Structures of the qualifications at a glance

This table shows all the units and the qualifications to which they contribute. The full structure for this Pearson BTEC Level 3 National in Health and Social Care is shown in *Section 2*. **You must refer to the full structure to select units and plan your programme.**

#### Key

|  |                          |  |   |                 |  |   |                |  |    |                |
|--|--------------------------|--|---|-----------------|--|---|----------------|--|----|----------------|
|  | Unit assessed externally |  | M | Mandatory units |  | O | Optional units |  | HS | Health Studies |
|--|--------------------------|--|---|-----------------|--|---|----------------|--|----|----------------|

| Unit (number and title)                                     | Unit size (GLH) | Certificate (180 GLH) | Extended Certificate (360 GLH) | Foundation Diploma (510 GLH) | Diploma (720 GLH) | Extended Diploma (1080 GLH) | Extended Diploma (1080 GLH) | HS |
|---|-----------------|-----------------------|--------------------------------|------------------------------|-------------------|-----------------------------|-----------------------------|----|
| 1 Human Lifespan Development                                | 90              | M                     | M                              | M                            | M                 | M                           | M                           |    |
| 2 Working in Health and Social Care                         | 120             |                       | M                              | M                            | M                 | M                           | M                           |    |
| 3 Anatomy and Physiology for Health and Social Care         | 120             |                       |                                |                              |                   | M                           | M                           |    |
| 4 Enquiries into Current Research in Health and Social Care | 120             |                       |                                |                              | M                 | M                           | M                           |    |
| 5 Meeting Individual Care and Support Needs                 | 90              | M                     | M                              | M                            | M                 | M                           | M                           |    |
| 6 Work Experience in Health and Social Care                 | 60              |                       |                                | O                            | O                 | M                           | M                           |    |
| 7 Principles of Safe Practice in Health and Social Care     | 90              |                       |                                | M                            | M                 | M                           | M                           |    |
| 8 Promoting Public Health                                   | 90              |                       |                                |                              | M                 | M                           | M                           |    |
| 9 Infection Prevention and Control                          | 60              |                       |                                |                              |                   | O                           | O                           |    |
| 10 Sociological Perspectives                                | 60              |                       | O                              | O                            | O                 | O                           |                             |    |
| 11 Psychological Perspectives                               | 60              |                       | O                              | O                            | O                 | O                           | O                           |    |
| 12 Supporting Individuals with Additional Needs             | 60              | O                     | O                              | O                            | O                 |                             |                             | O  |
| 13 Scientific Techniques for Health Science                 | 60              |                       |                                |                              |                   |                             |                             | O  |
| 14 Physiological Disorders and their Care                   | 60              | O                     | O                              | O                            | O                 |                             |                             | O  |
| 15 Microbiology for Health Science                          | 60              |                       |                                |                              |                   |                             |                             | O  |
| 16 Policy in Health and Social Care                         | 60              |                       |                                |                              |                   | O                           |                             |    |
| 17 Caring for Individuals with Dementia                     | 60              |                       |                                |                              |                   | O                           | O                           |    |
| 18 Assessing Children's Development Support Needs           | 60              |                       |                                |                              |                   | O                           |                             |    |
| 19 Nutritional Health                                       | 60              |                       |                                | O                            | O                 | O                           | O                           |    |

# Assessment Plan Activity

Review the Assessment Plan provided



# Sources of Support and Information

# Useful links...time savers

We strongly recommend that you not only bookmark the links below but also have them uploaded to a central BTEC hub for your centre so all staff have easy access

[BTEC Forms and Guides](#) (Pearson paperwork)

[The Home of Quality Assurance](#)

[Edexcel Online](#)

[BTEC Grade Calculator](#) (Firsts and Nationals)

[BTEC Work Based Learning support](#)

[BTEC Centre Guide to Internal Assessment](#)

[BTEC Centre Guide to Internal Verification](#)

[BTEC Centre Guide for Lead Internal Verifiers](#)

[BTEC Centre Guide to Standards Verification](#)

[BTEC Centre Guide to Writing Assignments](#)

# Pearson Quality Advisor Team

Supporting BTEC Staff with all things quality assurance related  
Quality Nominees

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Here you will find everything you need to know about Vocational Quality Assurance across BTEC, Work-based Learning, Higher Nationals and Functional Skills.

Our web pages are designed to give you access to more content and link specifically to each quality assurance model. **Select the model below:**



**BTEC**  
(L2 and L3)



**Work-based Learning**  
(inc. BTEC Entry, L1 and EPA)



**BTEC Tech Awards**  
(from Sept 2022)



**Functional Skills & ESOL**

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**Please Note:**  
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# How to contact Support Teams in Pearson

The Pearson Support Portal can be accessed [here](#).

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Demonstrates how to locate subject administration forms.  
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BTEC Nationals  
  
\*Qualification Subject  
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Yellow arrow pointing right, indicating the flow from the issue reporting section to the qualification subject section.