



# Pearson

## Pearson Quality Nominee Resource

# Vocational Qualification Acronyms

**This resource lists the most common BTEC vocational qualification acronyms and terms that are used. This has been designed as a guide for center's to refer to, it is not level specific.**

**AAB's** - Approved Assignment Briefs

**ACS** - Assignment Checking Service

**AMR** - Academic Management Review - Annual Centre visit for UK Alternative Providers

**APMR** - Annual Programme Monitoring Report (Higher Nationals)

**CCE** - Council for the Curriculum, Examinations and Assessment

**CDM** - Curriculum Development Manager

**CPD** - Continued Professional Development

**CQM** - Centre Quality Manager

**EE** - External Examiner (Higher Nationals)

**EOL** - Edexcel Online

**FE** - Further Education

**FHEQ** - Framework for Higher Education Qualifications

**GLH** - Guided Learning Hours

**IV** - Internal Verifier

**LIV** - Lead Internal Verifier

**LSV** - Lead Standards Verifier

**NQF** - National Qualification Framework

**OFQUAL** - Office of Qualifications and Examinations Regulation

**PSM** - Principal Standards Manager

**NQF** - National Qualification Framework

**OIA** - Office of the Independent Adjudicator (Higher Nationals)

**QAA** - The Quality Assurance Agency for Higher Education (Higher Nationals)

**QCF** - Qualification Credit Framework

**QN** - Quality Nominee

**RQF** - Regulated Qualification Framework

**SRF** - Self Regulated Framework

**SSV** - Senior Standards Verifier

**SV** - Standards Verifier

**TQT** - Total Qualification Time

# Glossary of BTEC Terminology

**Academic Management Review (AMR):** This is the annual centre quality visit for UK Alternative Providers

**Annual Programme Monitoring Report (APMR):** The Annual Programme Monitoring Report is a written annual review form that provides an opportunity for providers to analyse and reflect on the most recent teaching year.

**Assessor:** the person responsible for making decisions about whether learners' work achieves the national standard required for certification

**Assessment:** the definitive assessment of the learner's achievement and must be to national standards. This assessment contributes to achievement and informs a unit grade (where applicable)

**External Examiner (EE):** External Examiners are exactly the same as SV's but for HN qualifications and usually a visit to the centre

**Framework for Higher Education Qualifications (FHEQ):**

This is the Quality Assurance Agency (QAA) Framework for Higher Education Qualifications.

**Guided Learning Hours (GLH):** Guided learning hours are a notional measure of the substance of a unit. It includes an estimate of time that might be allocated to direct teaching, instruction and assessment, together with other structured learning time such as directed assignments or supported individual study.

**HN Global:** Global is an online resource that supports provider planning and delivery of Pearson BTEC Higher Nationals by providing appropriate teaching and learning resources.

**Internal Verification (IV):** This is a centre/team based process. The Internal Verifiers check the quality of assignments before delivery to students and verify the accuracy of assessment decisions to meet national standards. An appointed Lead Internal Verifier manages the process.

**Joint Council for Qualifications (JCQ):** The JCQ provides a single voice for its members on issues of examination administration and, when appropriate, qualification and wider education policy.

**Lead Standards Verifier (LSV):** Allocated to your centre for the whole academic year to oversee the quality at centre level (x1 for BTEC Entry-L3 provision and/or x1 for Work Based Learning provision)

**Learning aims/outcomes:** what the learner should know, understand or be able to do as a result of completing the unit.

**Office of Independent Adjudicator (OIA):** The Office of Independent Adjudicator is an independent body that operates a higher education complaints scheme in England and Wales.

**Quality Nominee (QN):** This is the person nominated by the centre who acts as main contact for BTEC.

**Resubmission:** If requested, and at their discretion, the Lead Internal Verifier may authorise one resubmission of improved evidence by a learner, following assessment. Resubmissions must not provide a learner with an unfair advantage over others.

**Standardisation:** a method of comparison that enables centre assessors to review the consistency and accuracy of their assessment decisions with those of other assessors.

**Total Qualification Time (TQT):** The requirement for Awarding Bodies to describe the size of their qualifications by using Total Qualification Time as a descriptor. This provides an indication of how long a typical learner will take to study for a qualification.