

# **Pearson Quality Nominee Resource**

## **Vocational Qualification Acronyms**

**This resource lists the most common BTEC vocational qualification acronyms and terms that are used whilst delivering BTEC qualifications. This has been designed as a guide for centres to refer to, it is not level specific.**

**This QN support resource is an example template and its use is not required by Pearson. It has been developed by the Pearson Vocational Quality Advisors in response to feedback from our Quality Nominee community to be used solely as support material.**

## Vocational Qualification Acronyms

IV- Internal Verifier	PSM - Principal Standards Manager
NQF- National Qualification Framework	SSV - Senior Standards Verifier
SV - Standards Verifier	EOL- Edexcel Online
QN- Quality Nominee	CDM- Curriculum Development Manager
TQT- Total Qualification time	OIA- Office of the Independent Adjudicator (Higher Nationals)
QCF- Qualification Credit framework	QAA- The Quality Assurance Agency for Higher Education (Higher Nationals)
AMR - Academic Management Review - Annual Centre visit for UK Alternative Providers	EE - External Examiner (Higher Nationals)
QMR - Quality Management Review - Annual Centre visit or Desk Top Review on a 3 year cyo UK Further Education Colleges & Schools delivering BTEC qualifications.	APMR - Annual Programme Monitoring Report (Higher Nationals)
CED- Centre Engagement Document	FHEQ- Framework for Higher Education Qualifications.
DTR- Desk Top Review	CPD- Continued Professional Development
FE - Further Education	ACS- Assignment Checking Service
SRF- Self Regulated Framework	CCE- Council for the Curriculum, Examinations and Assessment
GLH- Guided Learning Hours	RQF Regulated Qualification Framework

Ofqual- Office of Qualifications and Examinations Regulation	LIV- Lead Internal Verifier
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## Glossary of BTEC Terminology

### **Framework for Higher Education Qualifications (FHEQ):**

This is the Quality Assurance Agency (QAA) Framework for Higher Education Qualifications.

**Joint Council for Qualifications (JCQ):** The JCQ provides a single voice for its members on issues of examination administration and, when appropriate, qualification and wider education policy.

**Academic Management Review (AMR):** This is the annual centre quality visit for UK Alternative Providers

**Annual Programme Monitoring Report (APMR):** The Annual Programme Monitoring Report is a written annual review form that provides an opportunity for providers to analyse and reflect on the most recent teaching year.

**External Examiner (EE):** External Examiners are exactly the same as SV's but for HN qualifications and usually a visit to the centre

**Guided Learning Hours (GLH):** Guided learning hours are a notional measure of the substance of a unit. It includes an estimate of time that might be allocated to direct teaching, instruction and assessment, together with other structured learning time such as directed assignments or supported individual study.

**HN Global HN:** Global is an online resource that supports provider planning and delivery of Pearson BTEC Higher Nationals by providing appropriate teaching and learning resources.

**Internal Verification (IV):** This is a provider/team based process. The Internal Verifiers check the quality of assignments before delivery to students and verify the accuracy of assessment decisions to meet national standards. An appointed Lead Internal Verifier manages the process.

**Office of Independent Adjudicator (OIA):** The Office of Independent Adjudicator is an independent body that operates a higher education complaints scheme in England and Wales.

**Quality Management Review (QMR):** QMR is the annual centre quality visit for UK Further Education Colleges.

**Quality Nominee (QN):** This is the person nominated by the provider who acts as main contact for BTEC.

**Total Qualification Time (TQT):** The requirement for Awarding Bodies to describe the size of their qualifications by using Total Qualification Time as a descriptor. This provides an indication of how long a typical learner will take to study for a qualification.

**Assessor:** the person responsible for making decisions about whether learners' work achieves the national standard required for certification

**Assessment:** the definitive assessment of the learner's achievement and must be to national standards. This assessment contributes to achievement and informs a unit grade (where applicable)

**Resubmission:** If requested, and at their discretion, the Lead Internal Verifier may authorise one resubmission of improved evidence by a learner, following assessment. Resubmissions must not provide a learner with an unfair advantage over others.

**Standardisation:** a method of comparison that enables centre assessors to review the consistency and accuracy of their assessment decisions with those of other assessors.

**Learning aims/outcomes:** what the learner should know, understand or be able to do as a result of completing the unit.