

Mark Scheme

Principles of Providing Administrative Services (J/506/1899)

Practice Paper (BA-2-24)

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General Marking Guidance

- The total marks for this paper is 35 marks.
- Examiners should mark according to the mark scheme not according to their perception of where the grade boundaries may lie.
- Crossed out work should be marked UNLESS the candidate has replaced it with an alternative response.

Question Number	Answer	Knowledge Area	Total Mark
1	A	1.3	(1)
2	C	2.3	(1)
3	D	4.1	(1)
4	C	1.1	(1)
5	C	2.1	(1)
6	B	6.3	(1)
7	D	5.2	(1)
8	B	3.3	(1)
9	B	1.1	(1)
10	D	6.1	(1)
11	A	4.2	(1)
12	D	1.2	(1)
13	D	2.2	(1)
14	C	3.1	(1)
15	D	2.1	(1)
16	A	6.2	(1)
17	B	4.3	(1)
18	A	1.3	(1)
19	C	5.2	(1)
20	D	2.2	(1)

21	B	3.1	(1)
22	C	4.3	(1)
23	A	5.4	(1)
24	D	3.2	(1)
25	B	6.1	(1)
26	A	2.3	(1)
27	B	4.1	(1)
28	A	3.2	(1)
29	C	4.4	(1)
30	B	5.3	(1)
31	A	3.3	(1)
32	D	5.1	(1)
33	C	4.2	(1)
34	C	5.3	(1)
35	B	3.4	(1)

Total = 35 Marks