

Word Processor cover sheet

Please read the attached notes before completing this form.			
Examination Series		Centre Number	
Candidate Name		Candidate Number/Reg Number	

Examination for which a word processor was used

Awarding Body	Specification Title	Specification Entry Code	Unit/Component
Pearson			
Comments (if appropriate):			
Some questions were answered in the answer booklet which is attached to this printout. Yes/No (Please circle appropriate response)			
The above-named candidate produced their work during the examination in accordance with the JCQ publication Instructions for conducting examinations (ICE) page 28 and 29.			
Invigilator	Date		
Name (Please Print)			
Signature			
Head of Centre/Exams Officer	Date		
Name (Please Print)			
Signature			

To be completed by the examiner

I have read the word processor coversheet.		
I have marked the script in accordance with the instructions given.		
Comments (if appropriate) for the awarding body attention		
Examiner/Moderator	Date	
Name (please print)		
Signature		

Notes on the completion of the word processor cover sheet

Centre:

Examination scripts: the form must be completed and securely attached to the front of the script, which must be sent to the awarding body/examiner in the normal way.

The script must be produced in accordance with the regulations JCQ Publication Instructions for conducting examinations.

The information required in the boxes must be filled out correctly and complete.

In the box marked 'comments' please indicate whether any problems were experienced with the production of the script, which should be drawn to the attention of the examiner.

The form must be signed by the invigilator and countersigned by the head of centre/examinations officer in order for the script to be accepted.