

Project Proposal form

Learner Name		Learner number		
Centre Name		Centre Number		
Teacher Assessor		Date		
Unit		-		
Proposed project title				
Section One: Title, objective,	responsibilities			
	(in the form of a question, commis	ssion or design brief)		
	•	- , , , , , , , , , , , , , , , , , , ,		
Project objectives (eg, what is the question you want to answer? What do you want to learn how to do? What do you want to find out?):				
If it is a group project, what will your responsibilities be?				
Section Two: Reasons for cho	sing this project			
	t (eg, links to other subjects you ar	re studving, personal inte	rest, future plans,	
knowledge/skills you want to i	nprove, why the topic is important)	:	, , ,	

Section Three: Activities and timescales				
Activities to be carried out during the project (eg, research, development and analysis of ideas, writing, data collection, numerical analysis, rehearsal techniques, production meetings, production of final outcome, administration, evaluation, preparing for the presentation, etc):	How long this will take:			
Milestone one:				
Target date (set by tutor-assessor):				
Milestone two:				
Target date (set by tutor-assessor):				
Section Four: Resources				
What resources will you need for your research, write up and presentation (eg, libraries, books, journals, equipment, rehearsal space, technology and equipment, venue, physical resources, finance):				
What your areas of research will cover?				

Comments and agreement from tutor-assessor				
Is the learner taking this project as part of the Diploma?		Yes/No		
If yes, which Diploma are they taking?				
Comments (optional):				
Is project derived from work which has been/will be	Yes/No			
Which qualification (title and unit)?				
Comments (optional):				
I confirm that the project is not work which has been or will be submitted for another qualification and is appropriate.				
Agreed:	(name)	(date)		
Comments and agreement from project proposal checker				
Comments (optional):				
I confirm that the project is appropriate.				
Agreed:	(name)	(date)		