

Unit 141: Obtain a Client History

Level:	3
Unit type:	Optional
Credit value:	3
Guided learning hours:	22

Unit Aim

This unit develops the learner in gathering information to obtain a relevant history from an individual and if this is not feasible, a third party.

Assessment requirements

This unit must be assessed in line with *Skills for Health Assessment Principles for Qualifications that Assess Occupational Competence* document. Detailed information can be found in *Annexe A* of the qualification specification.

Evidence for skills within learning outcomes 2 and 3 must come from real work activities.

Learning outcomes The learner will:	Assessment criteria The learner can:
1 Understand current legislation, national guidelines, policies, protocols and best practice related to obtaining a client history	1.1 Identify own roles and responsibilities with regard to the current legislation, national guidelines, policies, protocols and best practice guidelines when obtaining an individual's history
	1.2 Explain the guidelines to be followed if the individual is unable to provide a relevant history
	1.3 Explain how to check a third party's authority and ability to provide information about an individual
	1.4 Outline the steps to be taken to clarify and confirm any missing or ambiguous information in an individual's history
	1.5 Explain the purpose of obtaining a client history

Learning outcomes The learner will:	Assessment criteria The learner can:
2 Be able to prepare to obtain a client history	2.1 Confirm the individual's identity
	2.2 Communicate own role and purpose of obtaining a client history
	2.3 Check the individual's or confirmed third party's understanding of the purpose of the activity
3 Be able to obtain a client history	3.1 Gain valid consent to share information in line with national/local policy and protocol
	3.2 Maintain confidentiality and the individual's dignity, privacy, beliefs and rights in line with local policy and protocol
	3.3 Obtain relevant information on the individual's prior health and circumstances
	3.4 Clarify any ambiguous or incomplete statements
	3.5 Respond to any questions from the individual or third party
	3.6 Record the outcomes of the activity in line with national/local policy and protocol