

TRAINING NEEDS ANALYSIS FOR ASSESSORS

Assessor _____

Internal Verifier _____

How long have you worked for the organisation?
How many candidates have you assessed/or are you assessing? Which levels?
Describe briefly the main purpose of your job?
List in order of importance the main tasks of your job.
Give brief details of any qualification you have.

List the skills, knowledge, abilities or experience necessary to do your job effectively.
What in your opinion are your present training needs?
Can you identify any area of training for the future?
Have you attended training on Ensuring Accessibility?
Any other comments: -

I certify this is a true record of the discussion and do not object if this information is discussed with a) Centre Training Manager; b) Awarding Body Standards Verifier

Assessor
Signature _____ Date _____

Internal Verifier
Signature _____ Date _____