

Pearson LCCI Level 3 Certificate in Cost and Management Accounting - Command verbs

Taxonomies

Each subject should have an agreed taxonomy defined together with the expectations of candidates when answering these command words. Writers should adhere to this agreed taxonomy throughout.

Give State Identify Describe	Assessing factual information. Use of a single word but sometimes a few words are required to a maximum of a single sentence.
Explain Compare	More detail and/or understanding in responses. Learners use linkage words such as 'therefore', 'so that' and 'because'.
Prepare Complete	Number of stages to complete in the preparation of (financial) statements, accurately inputting figures or information into a specific format, e.g. a table.
Calculate	Work out a numerical problem, showing how they arrived at their answer. Use appropriate processes in their response.
Analyse Advise Evaluate	Interpret cost data and information and recognise patterns and correlations, in order to build a reasoned decision and draw conclusions.