

The list below shows the names of the reports requested in Level 2 Computerised Book-keeping Skills and Level 3 Computerised Accounting Skills question papers, followed by the corresponding report names for those candidates using MYOB software. The corresponding MYOB reports are those we would expect a candidate using MYOB software to produce in the examination and submit for marking.

LCCI EXAMINATION REPORT NAME – LEVEL 2 & LEVEL 3	CORRESPONDING MYOB REPORT NAME
Bank Statement (or Reconciled Transactions)	Reconciliation Report
Audit Trail	General Journal (All Journals)
Trial Balance	Trial Balance
Nominal Ledger Report	General Ledger (Detail)
Customer Ledger Report	Customer Ledger
Customer names and addresses	Addresses
Aged Debtor Analysis (Account Receivables)	Ageing Summary
Supplier Ledger Report	Supplier Ledger
Supplier names and addresses	Addresses
Budget Report	Budget Analysis
<b>ADDITIONAL LEVEL 3 REPORTS</b>	
Tax Liability	VAT (Detail – Accrual)
Aged Creditors	Ageing Summary
Profit & Loss	Profit & Loss (Accrual)
Balance Sheet	Standard Balance Sheet