

## FOUNDATION WRITING MARK SHEET

NAME	QUESTION 1 / 12 MARKS	QUESTION 2 / 16 MARKS	QUESTION 3 / 20 MARKS	QUESTION 4 / 12 MARKS	TOTAL / 60 MARKS
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### QUESTION 1 (20–30 WORDS) – 12 MARKS

COMMUNICATION AND CONTENT*		LINGUISTIC KNOWLEDGE AND ACCURACY*	
1	<ul style="list-style-type: none"> <li>Some relevant, basic information without development</li> <li>Uses language to inform, give short descriptions and express opinions with limited success</li> <li>Uses limited selection of common, familiar vocabulary and expression with frequent repetition</li> </ul>	1	<ul style="list-style-type: none"> <li>Produces simple, short sentences in isolation</li> <li>Limited accurate application of a small selection of straightforward grammatical structures, limited success in referring to present events; frequently errors prevent meaning being conveyed</li> </ul>
2		2	
3	<ul style="list-style-type: none"> <li>Mostly relevant information, minimal extra detail</li> <li>Uses language to give short descriptions, simple information and opinions with variable success</li> <li>Uses small selection of common, familiar vocabulary and expression with some repetition</li> </ul>	3	<ul style="list-style-type: none"> <li>Produces simple, short sentences with little linking</li> <li>Inconsistently accurate application of a small selection of straightforward grammatical structures, inconsistently successful reference to present events; often errors occur that hinder clarity of communication and occasionally prevent meaning</li> </ul>
4		4	
5	<ul style="list-style-type: none"> <li>Relevant information with occasional extra detail</li> <li>Uses language to give short descriptions, simple information and opinions with some success</li> <li>Uses small selection of common, familiar vocabulary and expression with little repetition</li> </ul>	5	<ul style="list-style-type: none"> <li>Produces simple sentences with some linking</li> <li>Accurate application of a small selection of straightforward grammatical structures, refers successfully to present events as appropriate to the task; occasionally errors occur that hinder clarity of communication</li> </ul>
6		6	

### QUESTION 2 (40–50 WORDS) – 16 MARKS

COMMUNICATION AND CONTENT*		LINGUISTIC KNOWLEDGE AND ACCURACY*	
1	<ul style="list-style-type: none"> <li>Limited information given likely to consist of single words and phrases</li> <li>Limited ability to use language to present simple facts, inform and note down key points; expression is frequently constrained and communication often breaks down</li> <li>Repetitive use of a limited selection of common words and phrases; heavy reliance on language of the stimulus material to express thoughts</li> <li>Knowledge of register and style is rarely evident because of restricted use of vocabulary and expression</li> </ul>	1	<ul style="list-style-type: none"> <li>Repetitive use of minimal selection of straightforward grammatical structures</li> <li>Produces individual words/set phrases</li> <li>Limited accuracy in grammatical structures used, limited success in referring to present and future events; regular errors prevent meaning being conveyed</li> </ul>
2		2	
3	<ul style="list-style-type: none"> <li>Some brief information given, basic points made without development</li> <li>Occasional success in using language to present simple facts, information and to note down key points but expression is sometimes constrained and communication occasionally breaks down</li> <li>Limited use of common, familiar vocabulary and expression with frequent repetition; some reliance on language of the stimulus material to express thoughts</li> <li>Occasional appropriate use of register and style</li> </ul>	3	<ul style="list-style-type: none"> <li>Use of a restricted range of straightforward grammatical structures, frequent repetition</li> <li>Produces simple, short sentences, which are not linked</li> <li>Occasional accuracy in grammatical structures used, occasional success in referring to present and future events; sometimes errors prevent meaning being conveyed</li> </ul>
4		4	
5	<ul style="list-style-type: none"> <li>Some relevant information given appropriate to the task, basic points made with little development</li> <li>Uses language with some success, to present simple facts, information and to note down key points, expression is occasionally constrained</li> <li>Uses a small range of, common, familiar vocabulary and expression, mostly independently selected, with some repetition; mostly goes beyond the language of the stimulus material</li> <li>Mostly appropriate use of register and style, mostly sustained</li> </ul>	5	<ul style="list-style-type: none"> <li>Uses straightforward grammatical structures, some repetition</li> <li>Produces simple, short sentences with minimal linking</li> <li>Some accurate use of straightforward grammatical structures, some success in referring to present and future events to meet the requirements of the task; occasionally errors prevent meaning being conveyed</li> </ul>
6		6	
7	<ul style="list-style-type: none"> <li>Relevant information given appropriate to the task, basic points made with some development</li> <li>Uses language mostly with success, to present simple facts, information and to note down key points using simple ideas</li> <li>Uses independently selected, common, familiar vocabulary and expression with little repetition; goes beyond the language of the stimulus material</li> <li>Appropriate use of register and style sustained</li> </ul>	7	<ul style="list-style-type: none"> <li>Uses straightforward grammatical structures, occasional repetition</li> <li>Produces predominantly simple sentences occasionally linked together</li> <li>Mostly accurate use of straightforward grammatical structures, mostly successful references to present and future events to meet the requirements of the task; occasionally errors hinder clarity of communication</li> </ul>
8		8	

### QUESTION 3 (80–90 WORDS) – 20 MARKS

COMMUNICATION AND CONTENT*		LINGUISTIC KNOWLEDGE AND ACCURACY*	
1	<ul style="list-style-type: none"> <li>Communicates brief information relevant to the task with little development</li> <li>Limited adaptation of language to narrate, inform and interest; straightforward personal opinions are given with limited justification</li> <li>Expresses straightforward thoughts and ideas; uses common, familiar language with repetition</li> <li>Variable use of appropriate register and style</li> </ul>	1	<ul style="list-style-type: none"> <li>Uses straightforward grammatical structures, some repetition</li> <li>Produces brief, simple sentences, limited linking of sentences</li> <li>Variable accuracy with language and structures, variable success when referring to past, present and future events, regular ambiguity; often errors prevent meaning being conveyed</li> </ul>
2		2	
3		3	
4	<ul style="list-style-type: none"> <li>Communicates information relevant to the task, with development of the occasional key point and idea</li> <li>Some effective adaptation of language to narrate and inform; attempts are made to interest and give convincing personal opinions which are occasionally successful</li> <li>Expresses mainly straightforward thoughts and ideas with the occasional individual thought/idea; some different examples of common, familiar language</li> <li>Appropriate use of register and style is evident but with inconsistencies</li> </ul>	4	<ul style="list-style-type: none"> <li>Uses mostly straightforward grammatical structures, occasional repetition</li> <li>Produces occasionally extended sentences linked with familiar, straightforward conjunctions</li> <li>Some accurate language and structures, including some successful references to past, present and future events, some ambiguity; often errors occur that hinder clarity of communication and occasionally prevent meaning being conveyed</li> </ul>
5		5	
6		6	
7	<ul style="list-style-type: none"> <li>Communicates information relevant to the task, with development of some key points and ideas</li> <li>Mostly effective adaptation of language to narrate and inform, some effective language to interest and give convincing personal opinions</li> <li>Some examples of creative language use to express individual thoughts and ideas; a variety of mainly common, familiar language with the occasional example of uncommon language</li> <li>Appropriate use of register and style is evident but with occasional inconsistency</li> </ul>	7	<ul style="list-style-type: none"> <li>Different examples of straightforward grammatical structures are evident</li> <li>Produces some extended sentences that are linked with familiar, straightforward conjunctions</li> <li>Frequently accurate language and structures, including mostly successful references to past, present and future events, occasional ambiguity; sometimes errors occur that hinder clarity of communication</li> </ul>
8		8	
9		9	
10	<ul style="list-style-type: none"> <li>Communicates information relevant to the task with expansion of key points and ideas</li> <li>Effective adaptation of language to narrate, inform, interest and give convincing personal opinions</li> <li>Frequent examples of creative language use to express individual thoughts and ideas; a variety of vocabulary and expression, some examples of uncommon language</li> <li>Appropriate use of register and style throughout with minimal inconsistency</li> </ul>	10	<ul style="list-style-type: none"> <li>Some variation of grammatical structures, occasional complex structure</li> <li>Produces frequently extended sentences, well linked together</li> <li>Generally accurate language and structures, including successful references to past, present and future events; occasionally errors occur that hinder clarity of communication</li> </ul>
11		11	
12		12	

### QUESTION 4 (TRANSLATION) – 12 MARKS

(A), (B) AND (C)*	MARKS AWARDED
0 No rewardable material	4(A)
1 Meaning partially communicated with errors that hinder clarity or prevent meaning being conveyed	4(B)
2 Meaning fully communicated with occasional errors that do not hinder clarity	4(C)

(D) AND (E)*	MARKS AWARDED
0 No rewardable material	4(D)
1 Some words are communicated but the overall meaning of the sentence is not communicated	4(E)
2 <ul style="list-style-type: none"> <li>The meaning of the sentence is partially communicated</li> <li>Linguistic structures and vocabulary are mostly accurate with some errors that hinder clarity or prevent meaning being conveyed</li> </ul>	TOTAL
3 <ul style="list-style-type: none"> <li>The meaning of the sentence is fully communicated</li> <li>Linguistic structures and vocabulary are accurate with only occasional errors that do not hinder clarity</li> </ul>	

\*For additional guidance on the mark scheme, please see the Sample Assessment Materials.