

**Edexcel GCSE**

**Health & Social Care  
Controlled Assessment**

**Teacher Support Book 2012**



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Health and Social Care: Exploring Health, Social  
Care and Early Years Provision

Health and Social Care: Promoting Health and  
Well-being

# Welcome to the GCSE Health and Social Care 2012 Controlled Assessment Teacher Support Book

This CA Teacher Support Book has been designed to provide you with the answers to key questions that you may have during the teaching and assessment of Controlled Assessment Unit 5HS02: Exploring Health, Social Care and Early Years Provision and Unit 5HS03: Promoting Health and Well-being.

The book is divided into three sections. It contains content which is applicable to both units and some content which is specific to each unit.

## **Expert advice from the people who know**

We hope you find this document useful and look forward to working with you on our new GCSE specifications. We are on hand to answer your questions so please feel free to get in touch.



Andy Ashton  
Chair of Examiners  
GCSE Health and Social Care

To contact our GCSE Health and Social Care senior examining team please email: [TeachingHealthandSocialCare@pearson.com](mailto:TeachingHealthandSocialCare@pearson.com)

**We look forward to working with you.**

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In this section we provide you with information and resources to help you plan and deliver controlled assessment with confidence.

# Introduction to controlled assessment

## What is controlled assessment?

In the GCSE 2012 specifications, coursework has been replaced by controlled assessment. Controlled assessment involves candidates researching a number of issues and completing a number of tasks under controlled conditions. Controls have been added to ensure that all the work produced for assessment is the candidate's own work.

### There are three aspects to controlled assessment:

- Task setting – the activities which candidates need to complete for their controlled assessment unit are set by Edexcel.
- Task taking – the completion of the work by candidates. This is the responsibility of the teacher and the centre.
- Task marking – the assessment of the work completed by candidates. This is internally marked by teachers in centres and externally moderated by Edexcel.

### Key components of controlled assessment:

- The work produced by candidates must be completed under supervision in controlled conditions, i.e. in a classroom or similar environment.
- Written work must be kept secure at all times within centres during write-up sessions, i.e. the work is not to be completed at home.
- The work produced by candidates must be their own work and this is to be proved by both the candidate and teacher signing the Authentication Sheet provided on the Edexcel website.

# Section 1: Introduction to controlled assessment

## What will candidates actually do?

Edexcel issue the controlled assessment tasks each year. These can be downloaded from the Edexcel Health and Social Care subject page ([www.edexcel.com/subjects/Health-Social-Care/Pages/default.aspx](http://www.edexcel.com/subjects/Health-Social-Care/Pages/default.aspx)). These tasks are changed each year. The Unit 5HS02 assessment tasks will be available in September each year and the pre-release material for Unit 5HS03 will be issued in January each year.

The controlled assessment work will consist of a number of tasks which will generate the evidence for assessment. The candidate may be asked to present the work in a range of formats such as case studies or profiles. Candidates will be assessed on the content of the work produced, not the format of the work presented.

Candidates will need to have been well prepared about the subject content for each controlled assessment unit they do before they complete the controlled assessment tasks. Teachers need to ensure that the candidates have acquired knowledge and understanding about the specification content and the key concepts they will need to complete the tasks.

In addition, it is likely that the candidates will have completed a whole range of primary and secondary research which they will be able to bring into the controlled environment with them. These materials can be taken into the controlled assessment write-up sessions.

However, any information taken into the controlled assessment write-up sessions should be raw and unanalysed data. Candidates are not allowed to complete tasks outside the controlled conditions. This is to ensure that the work is genuinely the candidate's own work. It is the teacher's responsibility to manage this aspect of the assessment process.

It is possible for candidates to access books and other sources to use in the completion of tasks in the controlled conditions. In assessing the work completed by the candidate the teacher will need to ensure that material is not plagiarised from other sources. If this is found to be the case appropriate action will need to be taken by the centre.

## Where will the controlled assessment be completed?

The controlled assessment tasks must be completed in an environment where the candidates can be supervised. This does not mean that the classroom has to be silent but the work produced must be the candidate's own work. It is the centre's responsibility to ensure that the work is kept secure at all times in between the write-up sessions.

Centres can choose to complete all the controlled assessment tasks in a discrete block of time or split the controlled assessment tasks up, to be completed over a number of lessons. Most centres will choose to split the controlled assessment tasks up and deliver them over a number of lessons.

# Unit 5HS02: Exploring Health, Social Care and Early Years Provision

In this unit candidates explore the needs of an individual selected by the candidate and how a health, social care or early years setting meets this person's needs. The task will be marked out of 50.

The assessment tasks are set each year by Edexcel and change each year. It is important that centres select the correct assessment tasks for the cohort which they will submit in the summer of each year. At any one time there are two controlled assessment task sheets on the website.

In September 2012, a new task will be published and will be valid for submission in May 2013.

A candidate's work must show evidence of:

- the range of care needs of a major service user group
- the types of services which exist to meet service user needs
- how services have developed and how they are organised
- the ways in which people obtain services and the barriers to accessing services
- the main roles and skills of people providing health, social care and early years services
- the principles of care and values which underpin all care work with service users.

# Unit 5HS03: Promoting Health and Well-being

In this unit candidates investigate the health and social care needs of an individual taken from pre-release material issued by Edexcel.

The assessment tasks are set each year by Edexcel and change each year. In January 2013, a new task will be published and will be valid for submission in May 2013. The task will be marked out of 50. A candidate's work must show evidence of:

- defining the meaning of health and well-being
- understanding the factors which affect health and well-being
- consideration of the effects of the factors which influence health and well-being
- measuring the health and well-being of an individual
- promoting and supporting health improvement.

# Overview of assessment

There are two units that make up the single award qualification and four units that make up the double award qualification.

Single award	Double award
<p><b>Unit 5HS01</b> – Understanding Personal Development and Relationships (external assessment)</p> <p><b>Unit 5HS02</b> – Exploring Health, Social Care and Early Years Provision (controlled assessment)</p>	<p><b>Unit 5HS01</b> – Understanding Personal Development and Relationships (external assessment)</p> <p><b>Unit 5HS02</b> – Exploring Health, Social Care and Early Years Provision (controlled assessment)</p> <p><b>Unit 5HS03</b> – Promoting Health and Well-being (controlled assessment)</p> <p><b>Unit 5HS04</b> – Health, Social Care and Early Year's Practice (external assessment)</p>

<p>Controlled assessment is weighted at 60% of the course for both the single and double award qualifications.</p> <p>Controlled assessment units are worth 50 raw marks and 120 UMS.</p> <p>Controlled assessment can only be submitted in the summer series for final assessment but can be completed throughout the course.</p> <p>Candidates are assessed through the completion of the assessment tasks set by the board and moderated externally.</p>	<p><b>Unit information</b></p> <p><b>Prohibited combinations</b></p> <p>There are no prohibited combinations for Health and Social Care.</p> <p>Candidates completing a single award qualification complete Units 5HS01 and 5HS02.</p> <p>Candidates completing the double award qualification complete Units 5HS01 to 5HS04.</p>
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## Section 2: Assessment information

Preparation	Write-up
<b>Unit 5HS02 – Exploring Health, Social Care and Early Years provision</b>	<p>It is <b>suggested</b> that candidates will take about 22½ hours to write up the assignment under controlled conditions. However, this is only a suggestion.</p> <p>Write-up – the tasks do not have to be done in silence but must be supervised at all times. The write-up may happen over more than one lesson but work must be kept securely at all times.</p> <p>The assessment task will be released by Edexcel at the start of each academic year. The tasks will change each year.</p>
<b>Unit 5HS03 – Promoting Health and Well-being (pre-release assessment task)</b>	<p>It is <b>suggested</b> that candidates will take about 22½ hours to write up the assignment under controlled conditions. However, this is only a suggestion.</p> <p>Write-up – the tasks do not have to be done in silence but must be supervised at all times. The write-up may happen over more than one lesson but work must be kept securely at all times.</p> <p>The pre-release assessment task will be made available by Edexcel toward the end of December of each academic year for the cohort completing the course that academic year. The assignment will change each year.</p>

# FAQs: Preparing to teach controlled assessment

Before you can plan your teaching, you will need to have an idea of how the controlled assessment is to be assessed and what candidates have to do. Here are some important answers to frequently asked questions about controlled assessment.

### What is controlled assessment?



There are three aspects to controlled assessment:

**Task setting (high level of control)** – tasks are set by Edexcel. The tasks will be reviewed every year, in accordance with OFQUAL regulations. Any candidates wanting to retake the controlled assessment unit will need to use the one available for the session in which they are resubmitting, regardless of what task they did originally. (Topping up a single award to convert into a double award could involve resitting a new Unit 5HS02 task to improve the candidate's potential final grade.)

**Task taking (medium level of control)** – the controls for taking the task have been designed to ensure that the completed tasks are all the candidate's own work. This means that candidates cannot carry out work at home and bring this into the classroom.

Research work can be completed under limited supervision. Candidates are allowed to access information and resources as determined by the centre in accordance with OFQUAL requirements.

A candidate's final assignments must be produced individually under medium supervision. All written work, calculations and graphs must be carried out in a lesson, supervised by a teacher. The write-up will take place over several lessons, so candidate materials must be collected in at the end of the lesson and handed back at the beginning of the next lesson. Candidates can bring primary and secondary data into lessons to use in completing the tasks.

**Task marking (medium level of control)** – tasks are marked by the centre using the assessment criteria. Edexcel will ask centres for a sample of the work, including candidate work with highest and lowest scores. Edexcel will moderate this work and you will receive a summary of the findings on results day.



## Section 2: Assessment information

### When will I see the tasks?

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The Unit 5HS02 controlled assessment task will be published by Edexcel at the start of each academic year in September. The Unit 5HS03 assignment material (pre-release) will be published in December of each assessment year. The tasks can be downloaded securely from the Health and Social Care subject page of the Edexcel website ([www.edexcel.com/subjects/Health-Social-Care/Pages/default.aspx](http://www.edexcel.com/subjects/Health-Social-Care/Pages/default.aspx)).

Controlled assessment involves candidates researching, completing a range of tasks and writing up their work.

There are three stages in the controlled assessment process: task setting, task taking and task marking. The level of control for each stage is specified by OFQUAL. This section explains the level of control required for each stage, and what it means for you and your candidates.

”

### When can candidates see the task?

“

Unit 5HS02/5HS03 controlled assessment tasks can be shown to candidates at any stage during the course. Ideally the candidates will have had a substantial period of teaching about the core content of the specified unit and had opportunities to collect primary and secondary evidence before they complete the controlled assessment tasks.

Unit 5HS03 involves candidates responding to pre-release material. This is released by Edexcel in December each year. The materials can be shown to candidates as soon as they are pre-released. Candidates should have substantial knowledge and understanding about the unit content before they start to complete the tasks. They will also ideally have had the opportunity to complete primary and secondary research to help in the completion of the tasks.

”



## Section 2: Assessment information

### Will there be any choice?

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Although there will be two sets of assessment materials available at any one time the candidate can only submit the work in the series for which that case study is valid.

”

### When can I offer the controlled assessment unit?

“

Candidates may complete the Unit 5HS02 controlled assessment tasks at any stage during the course, but may only be submitted to Edexcel in the May of each year for external assessment. Unit 5HS03 controlled assessments can only be completed after the publication of the pre-released controlled assessment task in January.

”

### What happens with resits?

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If a candidate decides to resubmit a controlled assessment unit for assessment they will need to complete the appropriate assessment tasks set for that series/year. In practical terms they will need to work with the new assessment materials released for that unit. Please note that details of when the assessment task is valid for can be found on the front cover of the task.

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# Supporting your candidates

### What sort of research can candidates do?

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Candidates will complete a whole range of research before they complete their controlled assessment work. Secondary information may be collected for use in the controlled assessment and candidates may wish to carry out questionnaires, interviews and simple surveys. This information can then be taken into the controlled setting and worked with to help complete the tasks set by Edexcel.

Candidates can work collaboratively in collecting the information they need but they must work entirely on their own to complete the work for assessment.

”



### How much support can teachers give candidates?

“

As with coursework in previous specifications, teachers may support candidates in the preparation of the task.

Teachers may, for example:

- make sure that candidates understand the task
- teach them about the topics in the specification to enable them to complete the task
- help them to find relevant information for the task.

Teachers may **not** provide:

- writing frames to the live task
- words, paragraphs or phrases for candidates to include in their answers.

”

# Administering the controlled assessment

### How do I conduct the controlled assessment?

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- Arrangements for completing controlled assessment tasks are decided by the centre in accordance with OFQUAL requirements.
- Controlled assessment can take place in normal lesson time, supervised by teachers.
- When there is more than one teaching group, they can complete the controlled assessment at different times, and indeed, at different stages in the course.
- Candidates can complete primary and secondary research which they can bring into the controlled assessment session. This research must be unanalysed raw data.
- Candidates may **not** take completed graphs, tables and calculations into the write-up session.
- Teachers should check the materials taken into the controlled assessment sessions to ensure that candidates are not using draft answers in the write-up sessions.
- There is no requirement to submit the primary and secondary sources with the candidate work but candidates should always be encouraged to complete a bibliography of the sources they have used.
- Candidates who are absent during the write-up session may complete the assessment tasks another time as long as this is done under controlled conditions.
- There are no restrictions on communication between candidates completing the controlled assessment tasks as would be the case in a live examination. All candidates know the task in advance.

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### What options do I have when organising the controlled assessment time?

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It is suggested that centres allow the candidates 22½ hours to complete the assessment tasks. This is only a suggestion. The time candidates are given can be one continuous block of time, or the time could be split up into sections. This is the centre's decision. Most centres choose to split the time allowance they use over a number of sessions.

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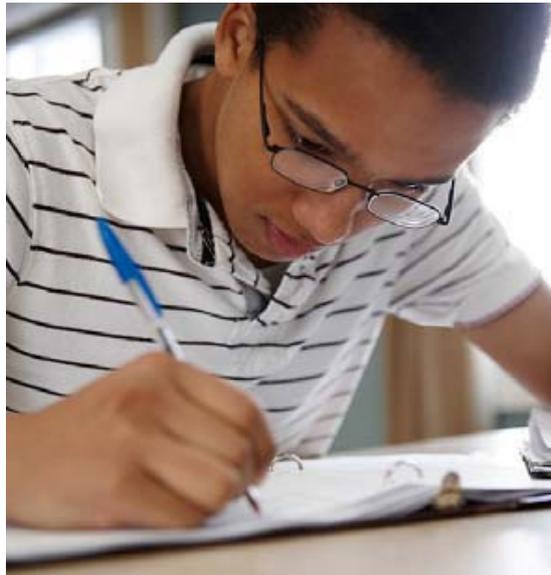
## Section 2: Assessment information

### What can candidates take in to the write-up session?

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The candidates are allowed to take in unanalysed and unannotated primary and secondary materials to work with to complete the assessment tasks. All written work submitted as part of the unit must take place in class under the supervision of the teacher.

”



### Can candidates do the task on their computer?

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Yes, the assignment write-up can be word processed, provided the computer is checked prior to use for any saved information. Access to the internet must be restricted. Spellcheck may be used by candidates.

Work completed in any one write-up session could be saved onto portable media and retained securely by the centre. All work should be backed up.

If the task is to be word processed teachers should ensure that candidates use a clear and legible font, font size and page layout, e.g. Times New Roman, font size 12, 1½ line spacing and margins to allow for teacher comments. If the centre cannot guarantee that the conditions of controlled assessment can be met, then the centre should not allow candidates to write up their controlled assessment on a computer.

”

## Section 2: Assessment information



### What about candidates who qualify for extra time in examinations?

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Some candidates qualify for extra time in examinations due to special circumstances. As there is only a suggested time of 22½ hours to complete controlled assessment tasks, candidates can be given extra time as long as controlled conditions are maintained. The controlled assessment suggested time allowance is 22½ hours, but this only a suggestion.

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# Submitting the controlled assessment

### When does controlled assessment need to be submitted?

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Controlled assessment can only be submitted in the summer series (May deadline). However, you can complete the unit earlier in the year, retain the controlled assessment securely, and submit it in the summer series. For example, a centre may complete Unit 5HS02 in the spring term of Year 10 and submit the work in the summer session in Year 11.

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### How do I ensure that I meet the terminal assessment rule?

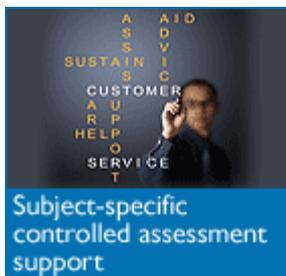
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You need to ensure that candidates are assessed for 40% of their GCSE in the terminal (last) examination series. The terminal rule has no implications for single award candidates, as the two units are weighted at 40% and 60%. Therefore, candidates can submit (or resit) either unit in the series in which they cash in. The terminal rule is more complicated for double award candidates as the examination units are weighted at 20% and the internally assessed units are weighted at 30%. This means that candidates must submit at least two units in the series in which they cash in. Practical advice is to ensure that the internally assessed units are both submitted in the summer series at the end of the course. This ensures that the candidate can keep the highest mark from any external assessment they sit in the summer series.

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# Supporting you with controlled assessment

Need help with controlled assessment? Our experts are on hand to support you...



Email your [Subject Advisor, Kate Elsmore](mailto:Kate.Elsmore@pearson.com), directly at [TeachingHealthandSocialCare@pearson.com](mailto:TeachingHealthandSocialCare@pearson.com)

**Call 0844 463 2816** to speak a member of the Subject Advisor team for health and social care

Visit the [Health and Social Care Community Forum](#) to speak to other teachers, ask advice and see documents and links that Kate Elsmore has posted.

[Ask the Expert](#), our free email service, puts you in direct contact with a senior examiner who will help answer any subject-specific questions concerning the teaching of health and social care. They will email you within two working days of receiving your question.



You can find all the documents relating to controlled assessment below (as well as on the main [GCSE Health and Social Care](#) page).

You should also refer to the [JCO controlled assessment guidance document](#).

