

How to get the best out of these training materials:

- Read through the Conducting the speaking exam walkthrough.
- Where instructed, listen to the relevant audio file. Instructions to listen to an audio file will always appear in **bold**.
- You should use the mark schemes in the Sample Assessment Materials (SAMs) to mark each exemplar – the walkthrough contains the relevant page references.
- When you have reached the end of the Conducting the speaking exam walkthrough, download the file(s) containing transcripts, marks and examiner commentaries.