

Student Checklist Form

GCSE Controlled Assessments - Chinese

Unit	Please tick
Speaking	
Writing	
<u>Language:</u>	

Name:	Date
<u>Student's signature</u>	
<u>Teacher's signature</u>	

This form should be used in conjunction with the Candidate Notes Forms for Speaking and Writing. It supports students as they prepare for assessment and also enables teachers to ensure that students understand task requirements. Students may use this tick-box form to review their prepared notes with their teacher but **teachers must not provide any task-specific feedback on student-produced language**. The shaded boxes refer to any preparatory work/draft undertaken (in addition to candidate notes) and can only be checked by students.

Your plan:	Student	Teacher
<ul style="list-style-type: none"> has no more than 30 words (English or Pinyin) or up to 50 Chinese characters of notes (and no more than 5 small drawings) 		
<ul style="list-style-type: none"> does not include 'coding' 		
<ul style="list-style-type: none"> is written in bullet point or mind map format 		
Proposed work (as indicated on the Notes Form) fully addresses the task:		
<ul style="list-style-type: none"> all required parts/bullet points (if appropriate) are covered 		
<ul style="list-style-type: none"> content is relevant 		
<ul style="list-style-type: none"> variety of different structures and vocabulary used 		
<ul style="list-style-type: none"> different time frames included (as appropriate) 		
<ul style="list-style-type: none"> key vocabulary identified and researched 		
<ul style="list-style-type: none"> descriptions given (if appropriate) 		
<ul style="list-style-type: none"> opinions/reasons given (if appropriate) 		

Writing specific

Your plan:	Student	Teacher
<ul style="list-style-type: none"> includes an introduction 		
<ul style="list-style-type: none"> includes a conclusion 		

Preparatory work. Have you checked	
<ul style="list-style-type: none"> strokes? 	
<ul style="list-style-type: none"> word order? 	
<ul style="list-style-type: none"> time frames? 	

Speaking-specific

Preparatory work.	
<ul style="list-style-type: none"> Pronunciation of key words checked? 	
<ul style="list-style-type: none"> Range of possible questions considered? 	
<ul style="list-style-type: none"> Range of potential answers considered? 	

Additional information (**Teachers must not comment on specific language used**)