

Functional Skills | Speaking, Listening and Communicating FAQs

Exemplars and paperwork

1. Does Pearson provide exemplar SLC videos?

Yes, we do. The Entry Level videos are available [here](#), and the Level 1 and 2 videos are part of the OSCA process. You will need an EdexcelOnline account to access these resources.

2. Does Pearson provide exemplar SLC paperwork?

Yes, we do. The Entry Level paperwork is available [here](#), and the Level 1 and 2 paperwork is available [here](#).

3. Where can I get word versions of the SLC paperwork?

The word versions of the SLC paperwork are available [here](#).

Moderation and Standards Verifier visits

4. How often will I receive a visit for Level 1 and 2 SLC?

Due to changes in the Ofqual requirements, each centre will now be moderated each year. This will either be through a face to face or a remote visit. Your Standards Verifier will inform you.

5. How often will I receive a visit for Entry Level SLC?

As per the legacy Functional Skills, you will receive an annual visit which will cover all of Entry Level Functional Skills.

6. When will my Standards Verifier be assigned to my centre?

We are in the process of allocating SVs at the moment so you should know who your SV is by January 2020.

7. When will the visits happen?

Visits can take place as soon as your SV gets in contact with you. It is up to you and the SV to make appropriate arrangements for an appropriate visit date, ensuring that a live assessment is taking place on the day agreed.

8. What do I need to have ready for my Level 1 and 2 SV visit?

The SV will inform you of everything you will need. This will include:

- Assessment Record Sheets
- Videos of live assessments (audio recordings not accepted)
- Evidence of internal verification and standardisation
- Lead IV feedback

Please refer to [QA Handbook](#) page 19-20

9. What do I need to have ready for my Entry Level SV visit?

When your SV contacts you they will provide a list of what they need to see. This will include videos of assessments as well as live assessments on the day (if possible), Assessment Record Sheets including evidence of internal verification, information on learner recruitment, induction and tracking and review of testing facilities and test delivery.

10. Do I have to video every learner?

No. For levels 1 and 2, we need to see evidence of each task at each level, which can be in the form of a video, though the preference is for live assessments.

For Entry Level, we need evidence of one learner completing each task at every level you are offering, which can be in the form of a video, though the preference is for live assessments.

Assessments

11. Can I use Skype or other onscreen video communication tools?

Yes, you can. Please ensure that these calls are recorded.

12. Can I assess different Entry Levels at the same time?

As the tasks are different for each level, we do not recommend this.

13. Can I assess Level 1 and 2 at the same time?

Yes, you can, but consideration needs to be given to the needs of the Level 2 learners who need the tasks to be longer and more detailed.

14. Can my learner use sign language?

If it is their usual way of working, yes they can.