

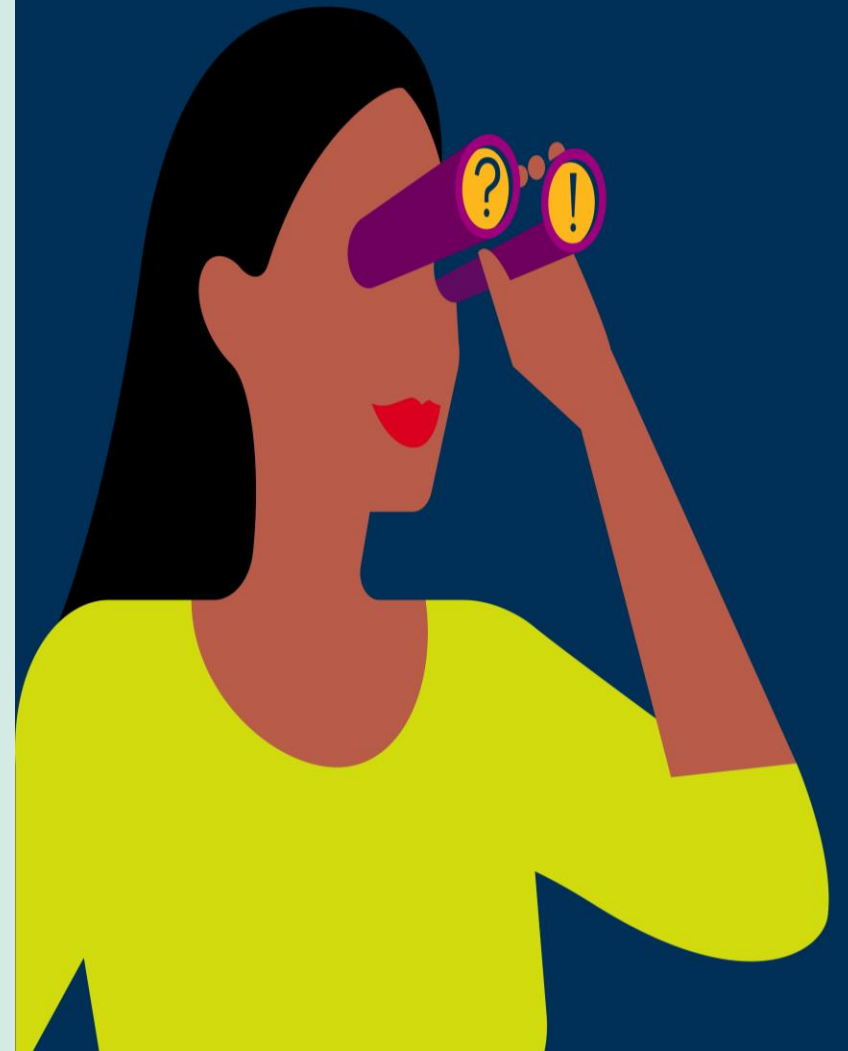


Remote Invigilation by Video Conference

Learner Exam Conditions Checklist

Are you ready to take your test at home?

November 2020



Take a few minutes to check you have.....

- ✓ informed your centre of any access arrangements you require – including that you wear hearing aids if applicable.
- ✓ read the guidance your centre have provided you.
- ✓ returned your remote exam declaration to your centre.
- ✓ your photographic ID to hand to show your invigilator.
- ✓ all the equipment and information you need.



Take a few minutes to check you have.....

- ✓ successfully installed the Pearson Test Player.
- ✓ successfully installed the video conferencing app specified by your centre on your second device which has a working camera and microphone.
- ✓ your laptop/desktop & second device fully charged, or are connected to the charger, for the duration of the exam.
- ✓ put your smart phone on do not disturb (where possible) - only if this does not interfere with the video conference.
- ✓ switched off your mobile phone if it is not being used for the video conference and removed it from the room where you will be taking your exam.



Take a few minutes to check.....

- ✓ your room is well lit.
- ✓ your desk space is clear.
- ✓ you have no food on your desk.
- ✓ any drinks must be in a glass or a transparent bottle with all labels removed.
- ✓ you are alone – there is no one else in the room with you and people you live with are aware not to enter the room for the duration of the exam.
- ✓ you are not wearing any earphones or headsets.
- ✓ you have been to the toilet – breaks are not permitted during the exam.

