

## **Functional Skills ICT – Level 2 – FST02/01 – January 2015**

### **NOTES FOR CENTRES ON THE DATA FILES FOR January 2015 TEST**

These notes are to be read in conjunction with the relevant sections of the Instructions for the Conduct of Examination (ICE) for January 2015.

**Please also note:** These files should not be made available to candidates prior to the test window. Centres should check that these data files are compatible with their IT systems. If there are any problems email [fsassessment@pearson.com](mailto:fsassessment@pearson.com)

The following data files must be stored in **each** candidate's secure user area:

ResponsesJan15L2

SalesL2

ClubTextL2

ImagesJan15L2

#### **Candidate Authentication**

Candidates must enter their details on all tasks before printing as specified in the test.

Handwritten details are not acceptable.

However, when collating scripts in preparation for sending off to the examiner, if invigilators/exams officers notice that candidates have not entered their details on printouts, discretion may be used to write in candidate details on each printout providing invigilators/Exam Officers can verify that it is the candidates' own work.

The invigilators/Exams Officers doing this must initial next to the candidates' name on both the printouts and on the attendance register.

If centres are not able to verify that the work is the candidates' own, then the printouts should not be annotated.

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