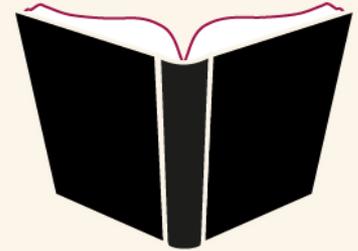


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## Functional Skills for 2011/12

### Category

19+, 16-18, Apprenticeships

### TOP TIP 1

Functional skills rates are unlisted – other than in school sixth forms and apprenticeships

### TOP TIP 2

Functional skills programme weighting is now '1' for adults – other than entry mathematics (still '1.4')

### TOP TIP 3

Learners are not funded to repeat basic skills unless they are adults with specific topics which need focus

## 16-18 school sixth forms and colleges

The YPLA expect providers to deliver functional skills to young people wherever possible. Funding is prioritised for basic skills in numeracy, literacy and ICT because these enhance the opportunity for progression in learners' main learning aims.

### Learner Eligibility

The learner must have yet to achieve level 2 in literacy or numeracy.

### Qualification Eligibility

Functional skills are fully funded for any learner for basic skills in numeracy, literacy or ICT.

### Rates

With the exception of School sixth forms, the YPLA have unlisted rates for Functional Skills. Unlisted rates allow for the range learners who will take different amounts of time to complete.

Functional Skills	Funded Hours (glh SLN)	Standard Learner Number
Colleges, 16-18	Unlisted	Unlisted
School Sixth Forms	36	0.08

Where providers use the same class to deliver significant parts of GCSE and functional skills, the listed GCSE rate should be deducted from the overall hours to give the unlisted functional skills rate.

### Apprenticeships

Each apprenticeship framework contains a basic skills element; Functional Skills, Key Skills or GCSEs. The Skills Funding Agency are working to ensure that Functional Skills are 'intrinsic to an apprenticeship' by September 2012.

### Learner Eligibility

In most cases, apprentices are expected to complete a basic skills element at the level of their

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apprenticeship framework. Funding is not offered for apprentices to repeat learning aims. Instead, funding is available for higher levels of functional or key skills (if selected).

### Qualification Eligibility

Functional skills are included on most apprenticeship frameworks, and fully funded for any eligible apprentice completing an applicable framework.

### Rates

The skills funding agency expect the employer to contribute 17.5% of the cost of basic skills within an apprenticeship. This differs from the competency and technical knowledge based learning aims of an apprenticeship, where employers are expected to contribute a minimum of 50% of the full cost.

The rates are listed as 0.08 SLN for functional skills on apprenticeship frameworks (36 SLN GLH).

Functional Skills	Funded Hours (glh SLN)	Standard Learner Number
Apprenticeship	36	0.08

### Single Adult Skills Budget

Eligible learners taking Functional Skills in 2011/12 are entitled to full fee remission. In 2011/12 the programme weighting for most functional skills has been reduced from '1.4' to '1'. Entry level mathematics remains at '1.4'.

### Learner Eligibility

Functional skills are fully funded for any learners where a need exists. Where a learner is assessed to be at Level 2 literacy, language or numeracy then they won't be funded for basic skills unless they need additional support with particular aspects of the subject.

2011/12	Unemploy ed on active benefits	19-24 year olds	Classroom based		Workplace learning small and Medium Enterprises (SME)		Workplace learning large employer 250 employees or more	
			25+, no first level 2	25+ with Level 2+	25+, no first level 2	25+ with Level 2+	25+, no first level 2	25+ with Level 2+
Adult Basic Skills (including Functional Skills in Literacy and Numeracy)	Fully Funded	Fully Funded	Fully Funded	Fully Funded	Fully Funded	Fully Funded	Fully Funded	Fully Funded

### Qualification Eligibility

Functional skills are fully funded for any learner for basic skills in numeracy, literacy or ICT.

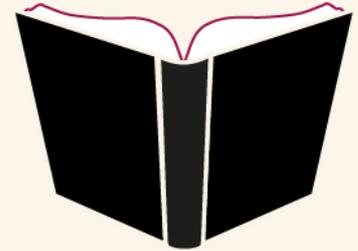
### Rates

Functional skills are delivered at unlisted rates allow for different starting points and abilities:

Functional Skills	Funded Hours (glh SLN)	Standard Learner Number
Single Adult Skills Budget	Unlisted	Unlisted

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## Useful links:

Paragraphs 78-79, 112-117, 122-123 and 196 of the YPLA Funding Guidance 2011/12

[http://readingroom.ypla.gov.uk/ypla/ypla-Funding\\_Guidance\\_Regulations\\_2011-12\\_gn-Jul11-v1.pdf](http://readingroom.ypla.gov.uk/ypla/ypla-Funding_Guidance_Regulations_2011-12_gn-Jul11-v1.pdf)

Paragraphs 15-18, 28, 42- 49, 189 and 235 of the SFA Apprenticeship Funding Requirements

[http://readingroom.skillsfundingagency.bis.gov.uk/sfa/Apprenticeships\\_Funding\\_Requirements\\_2011\\_12\\_-\\_July\\_2011.pdf](http://readingroom.skillsfundingagency.bis.gov.uk/sfa/Apprenticeships_Funding_Requirements_2011_12_-_July_2011.pdf)

Paragraphs 142-147, 200-224 and 244 -246 of the SFA Adult Skills Budget Funding Requirements 2011/12

[http://readingroom.skillsfundingagency.bis.gov.uk/sfa/AdultSkillsBudgetFundingRequirements\\_12Aug2011\\_V1.1.pdf](http://readingroom.skillsfundingagency.bis.gov.uk/sfa/AdultSkillsBudgetFundingRequirements_12Aug2011_V1.1.pdf)

Paragraphs 99 and annexes 3 and 4 of the SFA 2011/12 Learner Eligibility and Contribution Rules

[http://readingroom.skillsfundingagency.bis.gov.uk/sfa/LearnerEligibilityandContributionRules\\_2011\\_12\\_12Aug2011\\_June\\_revision\\_V2.1.pdf](http://readingroom.skillsfundingagency.bis.gov.uk/sfa/LearnerEligibilityandContributionRules_2011_12_12Aug2011_June_revision_V2.1.pdf)

SFA Guidance note 6

[http://readingroom.skillsfundingagency.bis.gov.uk/sfa/skills\\_funding\\_agency\\_-\\_guidance\\_note\\_6\\_final\\_-\\_14\\_december\\_2010.pdf](http://readingroom.skillsfundingagency.bis.gov.uk/sfa/skills_funding_agency_-_guidance_note_6_final_-_14_december_2010.pdf)

Watch out for the replacement of key skills with functional skills

Contact [funding@pearson.com](mailto:funding@pearson.com) with any comments or queries.

**Funding Handbooks** are intended to help colleagues understand the key rules in the funding methodologies used by the funding agencies. Information is correct at the time of writing and is offered in good faith. No liability is accepted for decisions made on the basis of information given. Please see the website of the relevant government and funding agencies for the official, and detailed, funding guidance.