

Write your name here

Surname

Other names

**Pearson Edexcel
Functional Skills**

Centre Number

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Candidate Number

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English

Level 2

Component 3: Writing

13 – 17 June 2016

Time: 60 minutes

Paper Reference

E203/01

You may use a dictionary.

Total Marks

My signature confirms that I will not discuss the content of the test with anyone until the end of the 5 day test window.

Signature: _____

Instructions

- Use **black** ink or ball-point pen.
- **Fill in the boxes** at the top of this page with your name, centre number and candidate number.
- Sign the declaration.
- Answer **both** tasks.
- Use the spaces provided to complete your tasks – *there may be more space than you need.*

Information

- The total mark for this paper is 30.
- The marks for **each** task are shown in brackets – *use this as a guide as to how much time to spend on each task.*
- You will be assessed on spelling, punctuation and grammar in both tasks.

Advice

- Read each task carefully before you start to answer it.
- Keep an eye on the time.
- Try to complete both tasks.
- Check your answers if you have time at the end.

Turn over ►

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PEARSON

Task 1

Information

You read this in the Virston News.

Email to the Editor

Virston News 10 June 2016

Smartphones do too much for us!

Dear Sir,

Using smartphones is making us stupid. The smarter our phones become, the less smart we become. We used to remember phone numbers, use maps and add up our shopping bill.

Not any more. Our smartphones do all this for us. Relying on our phones in this way means we are no longer using our brains to work things out or memorise information.

I believe the constant use of smartphones must be affecting how we think.

Is it not about time we became less dependent on our smartphones?

Ted Rusling

Writing task

Write an email responding to the Email to the Editor, giving your detailed views on the subject.

In your email, you should:

- say if you agree or disagree with the Email to the Editor
- give detailed reasons for your views.

Use sentences and write in Standard English.

(15)

Begin your response on the next page.

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Handwriting practice area with 20 horizontal dotted lines. A toolbar at the bottom includes icons for list, copy, paste, and undo, along with a scroll bar. A status bar at the bottom contains the text: Page Sec At Ln Col REC TRK EXT OVR English (U.K).

(Total for Task 1 = 15 marks)



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Task 2

Information

You read this notice.

The council is offering a £10,000 grant to improve the local community. There are three different types of scheme that qualify for funding.

- 1) Setting up a new group/club, e.g. sports, cookery, art.
- 2) Improving the area, e.g. planting trees, removing graffiti, upgrading the benches.
- 3) New equipment, e.g. for the gym, the community centre or the park.

The council wants residents to write in to say which scheme they prefer.

You can choose to use the money for one scheme, or split it between more than one scheme.

Writing Task

Write a letter to Billie O'Dea, Project Manager, Virston Council, High Street, Virston, VR2 5SB to give your view on which scheme(s) should be given the grant.

In your letter, you should:

- say which scheme(s) should get the money
- give detailed reasons for your opinion.

Use sentences and write in Standard English.

Remember to set out your letter correctly.

(15)

Begin your letter on the next page.

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(Total for Task 2 = 15 marks)

TOTAL FOR PAPER = 30 MARKS

