

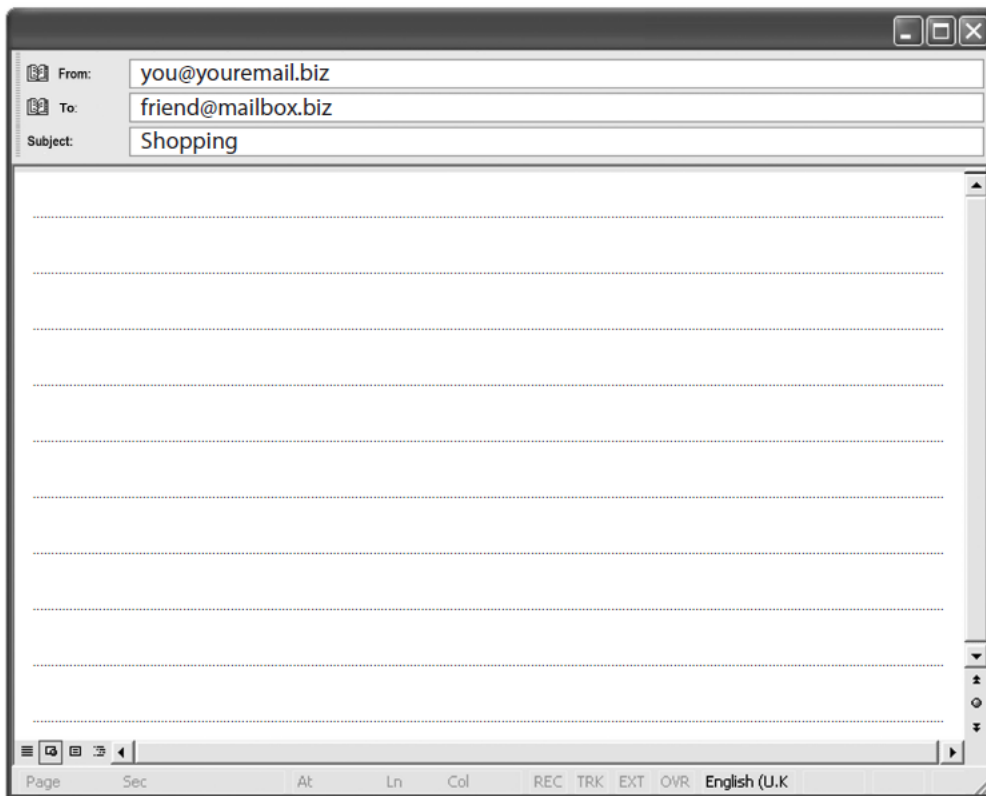
Pearson ESOL | Entry 1 | Email Writing Task 4

You are going shopping with your friend.

Write **two** sentences to tell your friend:

- where to meet
- what time to meet.

Write your email here.



The image shows a simulated email writing window. At the top, there are three fields: 'From:' with the text 'you@youremail.biz', 'To:' with 'friend@mailbox.biz', and 'Subject:' with 'Shopping'. Below these fields is a large text area with horizontal lines for writing. At the bottom of the window, there is a status bar with labels: 'Page', 'Sec', 'At', 'Ln', 'Col', 'REC', 'TRK', 'EXT', 'OVR', and 'English (U.K)'.

(4 marks)

Mark Scheme

1.2	One mark for accurate use of full stop at end of first sentence. One mark for accurate use of full stop at end of second sentence. Award maximum of two marks. Note: Sentences must be in the correct context.	2
1.3	One mark for accurate use of capital letter at start of first sentence. One mark for accurate use of capital letter at start of second sentence. Do not penalise or award further marks for the capitalisation of 'I' within the sentences. Award maximum of two marks. Note: Sentences must be in the correct context.	2